

1. POSITION IDENTIFICATION

Position Title:	Urban Parks Team Member	Date Authorised:	
Position No.:	5623, 5626, 5638, 5676, 5678		
Branch:	Parks		
Stream:	Infrastructure Services		
Award Stream:	Local Government Employees (Excluding Brisbane City Council) Award	Date Reviewed:	21/09/09
Level:	2		

2. ORGANISATIONAL ENVIRONMENT

Logan City Council is committed to developing Logan as “a City of opportunities for Families, Lifestyle and Business”. Its mission is to strongly pursue this vision in partnership with its communities and other stakeholders.

3. OUR VALUES

OUR VALUES

Service Excellence

We will treat our customers and colleagues with respect and fairness.
We encourage fun, teamwork and loyalty.
We will pursue continuous improvement in our service delivery.

Trust and Integrity

We behave with integrity and professionalism at all times.
We are trusted to exercise initiative and value new ideas.

Achievement

We serve our community and our colleagues to the best of our ability.
We recognise effort, innovation and achievement.

Responsibility

We accept responsibility for our actions and behaviour consistent with these values.

4. MAIN PURPOSE OF THE POSITION

Based at one of Council's Depots, the position will form part of a work team applying general skills in maintenance and functions for the establishment of parks, road landscape, and other recreational areas to meet with the expectations of the community.

5. REPORTING RELATIONSHIPS (INCLUDING SUPERVISION)

- The position reports to the Parks Supervisor through the relevant Team Leader. The position is subject to regular supervision involving a range of general horticultural activities under the direction of the supervisor via the relevant Team Leader.
- The position has no direct reports.

6. DUTIES AND RESPONSIBILITIES

Perform general horticultural activities including but not limited to:

- Turf Management including:

Carry out grass cutting activities (by using machinery such as ride-on mowers not exceeding 12 hp., hand mowers, brush cutter, edgers and various other types of machinery).

Landscape Maintenance:

- Plant/replant landscaped areas in road reserves or parks.
- Mulching gardens and tree surrounds.
- Pruning of shrubs and trees using hand tools, chainsaws and mechanical hedgers.
- Carry out pre-start and shut down checks on work vehicles and appropriate machinery eg blowers, ride-on mowers, slashers, chainsaws, brush cutters etc.
- Drive a truck up to 8t GVM;
- Inspect parks and report to Team Leader/Supervisor of graffiti, vandalism, broken or faulty park facilities and dangerous or damaged trees.
- Inspect and clean park and associated equipment eg service barbeques, remove rubbish, rake and sweep paths and playground area. Check playground surround and parks for sharps and other debris to ensure public safety.
- Use of appropriate PPE in accordance with established procedures in operation of machinery including mowing, brush cutting, and edging as directed by the Team Leader/Supervisor.
- Use of appropriate PPE in collection of broken glass, sharps and syringes in accordance with established procedures.
- On a seasonal basis undertake fertilising activities, pruning, planting, mulching, and carry out minor maintenance on irrigation system.
- Irrigation Maintenance:

Regular maintenance checks, repairs to irrigation systems and programming controllers for specific conditions.
- Maintain Safety Standards in Parks and Road Medians including but not limited to:
 - General litter and rubbish removal due to illegal dumping of rubbish or vandalism.
 - Traffic control operations where certified.
 - Customer Service

- Presentation of Parks for special functions.
- Response to customer enquiries or issues related to the position and referral of enquiries to Team Leader/Supervisor when appropriate.
- Maintain a dress standard and a level of personal hygiene which projects the professional image of Council.
- Undertake any other duties as are reasonably within the limits of the employee's skills, competence and training

7. WORKPLACE HEALTH AND SAFETY REQUIREMENTS

To contribute to the effectiveness of Council's Health and Safety program by:-

- Complying with all statutes and regulations, and prescribed procedures.
- Following safe work practices, instructions and rules to prevent accidents to self and others.
- Using appropriate protective clothing and equipment.
- Attending training appropriate to the position such as Traffic Controllers and Confined Entry training.
- Maintaining own work area in a clean and tidy state.

The duties of the position have the potential for the incumbent to be 'at risk' as detailed in Council's Staff Immunisation Directive HSP300. As a result they are required to be immunised in accordance with Council's Staff Immunisation Program. (Vaccines may include tetanus, Hepatitis A and B)

8. SELECTION CRITERIA

- 1 Experience in and/or understanding of horticultural maintenance and practices. Level I or II Horticultural or Land Conservation Certificate would be desirable.
- 2 Ability to safely and competently operate plant and equipment associated with the position.
- 3 Class C manual driver's licence is essential, with a Class LR as desirable.
- 4 Satisfactory completion of literacy and numeracy aptitude tests.
- 5 Ability to read, interpret and apply Workplace Health and Safety instructions, guidelines and policies.
- 6 Communication skills including the ability to function effectively within a team and interact with the general public.

9. REQUIREMENTS

- Possession of a current '30215 Qld General Safety Induction (Construction) Industry ticket'.
- Applicants must undergo a pre-employment functional assessment and be assessed as being able to meet the functional requirements of the position.

10. ACKNOWLEDGEMENT

This position description is subject to change from time to time as Logan City Council's organisation may be developed or restructured. Any such reorganisation of duties shall be the subject of discussion with the position incumbent.