

**LOGAN CITY COUNCIL**  
***POSITION DESCRIPTION***

**POSITION TITLE:** Development Response Engineer **DATE AUTHORISED:**  
**POSITION NO.:** 7766, 7755  
**BRANCH:** Logan Water  
**STREAM:** Community and Customer Services  
**AWARD STREAM:** Technical Services Stream **DATE REVIEWED:**  
**LEVEL:** 6/7 20/08/09  
**BROADBAND CRITERIA:** Progression from Level 6 to Level 7 of the Award will be subject to demonstrated competence in the functions of the position.

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**POSITION OBJECTIVE:**

Respond to development and building applications to identify and manage any potential conflicts with existing and proposed water supply and sewerage assets of Logan Water and associated legislation; and

Continuously improve Logan Water's development response processes, proactively responding to any changes in the local government and water industries through the development of assessment tools, guidelines, processes and policies.

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**ORGANISATIONAL ENVIRONMENT:**

Logan City Council is committed to developing Logan as "a City of opportunities for Families, Lifestyle and Business". Its mission is to strongly pursue this vision in partnership with its communities and other stakeholders.

**OUR VALUES:**

**OUR VALUES**

**Service Excellence**

We will treat our customers and colleagues with respect and fairness.  
We encourage fun, teamwork and loyalty.  
We will pursue continuous improvement in our service delivery.

**Trust and Integrity**

We behave with integrity and professionalism at all times.  
We are trusted to exercise initiative and value new ideas.

**Achievement**

We serve our community and our colleagues to the best of our ability.  
We recognise effort, innovation and achievement.

**Responsibility**

We accept responsibility for our actions and behaviour consistent with these values.

**ORGANISATIONAL RELATIONSHIPS:**

Reports to: Senior Development Response Engineer  
Internal Liaison: The Mayor and Councillors, CEO, Deputy CEO's, Managers, Line Supervisors and operational staff  
External Liaison: Members of the public, community organisations, business, government and statutory authorities

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**POSITION TITLE: DEVELOPMENT RESPONSE ENGINEER**

**CORPORATE RESPONSIBILITIES:**

Compliance with Council's Code of Conduct, Management Directives and attendant policies and procedures.

Commitment to Council's Corporate Plan.

Agreement that other employment or contract will not be undertaken which may represent a conflict of interest with Council activities or have a detrimental affect on the performance of the employee.

Comply with all workplace health and safety statutes, regulations, prescribed procedures, in particular the Queensland Workplace Health & Safety Act 1995 and LCC WH&S Directive PSM 020. Commitment to safe work practices instructions and rules. Use appropriate protective clothing and equipment.

Commitment to Equal Employment Opportunity, Diversity and Merit principles.

Efficient and effective utilisation of resources as allocated under the level of responsibility for this position.

Conduct all business transactions in an ethical, friendly, efficient and professional manner.

Provision of quality customer service.

Delivering on the responsibilities of staff as detailed in Council's Certified Agreement.

Ensure all corporate information is captured within Council's business systems adhering to Recordkeeping policies and procedures.

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**POSITION-SPECIFIC KEY RESPONSIBILITIES:**

Identify opportunities, issues and risks resulting from the impact that development proposals and projects have on Council's existing and planned water and sewerage infrastructure and propose solutions for consideration by appropriate stakeholders.

Assess alignment of development and building applications with sound engineering principles and Council planning, development and infrastructure guidelines to identify any potential conflicts with existing and proposed water supply and sewerage assets of Logan Water and associated legislation.

Assess such impacts within Council's land use planning, development and infrastructure processes and regulatory IPA/ IDAS timeframes.

Prepare formal notifications (including condition setting) to applicants and responses to enquiries from customers, other organisations and statutory bodies.

Identify the need for water and sewerage infrastructure agreements to ensure developers and Council are working together to provide the most appropriate system for the community. Develop agreements as required.

Contribute to the resolution of development disputes relating to Council's water and sewerage infrastructure through the provision of sound engineering advice in support of the communities interests.

Contribute to the continual improvement of Logan Water's development response services, proactively responding to any changes in the local government and water industries through the development of assessment tools, guidelines, processes and policies and liaising with other areas of LCC or Logan Water, as appropriate.

Participate in Urban Planning/Development discussions to achieve preferred outcomes for the provision of water supply and sewerage services.

Undertake audits of water and sewerage technical submissions provided by developers and/or their consultants.

Participate in forums related to sub-regional and regional development and management of water resources.

Maintain sufficient understanding of Council's land use planning, development and infrastructure processes in order to effectively undertake the responsibilities of this position.

Undertake any other duties as are reasonably within the limits of the employee's skills, competence and training.

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**POSITION-SPECIFIC ENTITLEMENTS/CONDITIONS:** Nil

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**POSITION TITLE: DEVELOPMENT RESPONSE ENGINEER**

**DELEGATED AUTHORITY AND ACCOUNTABILITY (in accordance with the Delegated Authorities Register):**

Delegations as detailed in Council's Delegation of Authority register.

The Development Response Program Lead is accountable to the Water Infrastructure Manager in respect of the following matters:

- The attainment of objectives as set for the Development Response Program Lead;
  - The effective and efficient performance of the responsibilities of the position of Development Response Program Lead;
  - The effective and efficient utilisation of project-related resources as allocated under the level of responsibility for this position
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**EXTENT OF AUTHORITY:**

To provide specialist professional services under limited direction of the Development Response Program Leader. The incumbent has significant delegated authority and decisions and actions taken at this level may have significant effect on areas being managed.

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**SELECTION CRITERIA:**

1. Tertiary qualifications in Civil Engineering acceptable for Corporate Membership of the Institution of Engineers, Australia are required. Eligibility for registration as a Professional Engineer, Queensland (RPEQ) would be an advantage.
2. High degree of knowledge and understanding of water supply and wastewater infrastructure design, construction, operation and/or management, with relevant experience in infrastructure management functions.
3. Demonstrated experience in negotiating agreements with developers to obtain preferred community outcomes.
4. Demonstrated ability to interpret engineering reports, hydraulic models and legislation relevant to Queensland water service providers and apply these to water engineering functions.
5. Demonstrated understanding of the processes of land development and building services and procedures to manage the interface with water supply and sewerage infrastructure.
6. Demonstrated skills in the use of word processing, spreadsheets. Skills in the use of databases and computer-aided drafting applications and would be an advantage.
7. Demonstrated effective communication skills, including an ability to lead projects and liaise with a range of key stakeholders in a team environment.
8. Be self-motivated, demonstrate ability to work under minimal supervision, and possess ability to make prompt and reliable decisions within bounds of allocated responsibility.
9. Demonstrated ability to work within and contribute to a team environment.

**REQUIREMENTS:**

- Possess a current Queensland 'C' class driver's licence.
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**POSITION DESCRIPTION AUTHORISATION**

This position description is subject to change from time to time as Logan City's organisation may be developed or restructured. Any such reorganisation of duties shall be the subject of discussion with the position incumbent.