

Youth Guide 2023



Acknowledgement of Country

Logan City Council respectfully acknowledges the traditional custodians of the land across the City of Logan, and extends that respect to the Elders, past present and emerging for they hold the memories, the traditions, the cultures and hopes of Australia's First peoples.

Explore the 2023 Youth Guide if you are:

- > about to enter the workforce for the first time
- > wanting to find out what support is available while you complete further study
- > wanting to find out about other local support services that may be available to you; or
- > just not sure what you want to do.

Logan City Council would also like to take this opportunity to acknowledge and thank our stakeholders for their input and contributions throughout the development of this guide.

Contact

Do you have an enquiry regarding this publication? Please email

Disclaimer:

While every care has been taken in preparing this publication, Logan City Council accepts no responsibility for decisions or actions taken as a result of any data, information, statement or advice, expressed or implied, contained within. To the best of our knowledge, the content was correct at the time of publishing.

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Employment services

What is an employment service?

A business or organisation that tailors their recruitment services to meet a job seeker's needs. If you are interested in finding work in your local area, below are the details of various employment services:

Help Employment & Training

MAX Solutions

Level 1, 17 Station Road,
 Woodridge, QLD 4114
 3380 9600 or 1800 603 503
 maxsolutions.com.au

Sarina Russo Group

 Shop 11, 91 Wembley Road, Logan Central, QLD 4114
 13 15 59

▶ sarinarusso.com

The Salvation Army Employment Plus

 Ground Floor, 6 Ewing Road, Woodridge, QLD 4114
 3086 7400 or 13 61 23
 employmentplus.com.au

TURSA

Floor 2, 6 Ewing Road, Logan Central, QLD 41143290 6586

tursa.com.au

Need help finding a job active employment provider?

⋈ mycommunitydirectory.com.au/
 Queensland/Logan
 ⋈ jobsearch.gov.au/serviceproviders

Transition to Work

Transition to Work is a service to support young people aged 15–21 on their journey to employment.

The service will provide intensive, pre-employment support to improve the work-readiness of young people and help them to find work (including apprenticeships and traineeships) or education.

In Transition to Work, young people can get intensive pre-employment support to help them set and achieve their employment and/or education goals.

To find more information on Transition to Work visit: ♣ jobs.gov.au/transition-work

Organisations that deliver this service include:

The Salvation Army Employment Plus

109 Grand Plaza Drive, Browns Plains, QLD 411813 61 23

Yourtown

Devel 2, 6 Ewing Road, Woodridge, QLD 41143387 8800 or 1300 001 015

 ∀ yourtown.com.au/our-services/ transition-work-ttw

Employment awards, conditions and pay

The Fair Work system outlines a set of minimum National Employment Standards, modern awards, a national minimum wage, and unfair dismissal laws.

For more information head to: **h** fairwork.gov.au

Australian apprenticeships and traineeships

What is an apprenticeship and/or traineeship?

Apprenticeships and traineeships combine training with working in a real job, with a real boss, for a real wage. Apprentices and trainees work towards the completion of a nationally recognised qualification while learning valuable skills at work and under the guidance of a training organisation. Upon completion, you may find yourself in a great place to keep working, go on to future study, or even start your own business.

What is the difference between a trainee and apprentice?

Apprentices are trained in a skilled trade (e.g. electrical, plumbing, cabinet making, automotive) and, upon successful completion, become a qualified tradesperson.

Apprenticeships generally take up to 4 years to complete.

Trainees are trained in vocational areas (e.g. business administration, information technology, tourism) and, upon successful completion, receive a qualification in their chosen vocational area. Traineeships generally take between 12 months and 3 years to complete.

To find out more information on Australian apprenticeships and traineeships visit: A desbt.qld.gov.au

If you are looking for an apprenticeship or traineeship service, you can contact one of the below services that will be able to help and provide you with information on other organisations:

MAS National

&1300 627 628

MEGT Australia Ltd

% 13 63 48

 $\ \, \text{$\triangleright$ megt.com.au}$

Sarina Russo Group

The BUSY Group Ltd

% 13 28 79

busyatwork.com.au

Group training organisations (GTO)

A group training organisation (GTO) is a corporation established predominantly to provide training and employment opportunities. GTOs employ apprentices and trainees and are responsible for ensuring that those employees receive suitable training and experience. To achieve this aim, the GTO will find a suitable 'host' employer for each apprentice or trainee to work with.

To find out more information about GTO's visit: A desbt.gld.gov.au

GTO		& Phone	Website
Aboriginal Employment Strategy	Shop 5, 12 Queen Street, Ipswich (Goodna), QLD 4300	3171 3120	aes.org.au
Australian Training Company Limited	Unit 4/211 Logan Road, Buranda, QLD 4102	3249 3900	austrg.com.au
BUSY at Work	Level 2, 6 Ewing Road, Logan Central, QLD 4114	13 28 79	busyatwork.com.au
CIM Employment by Altius	Unit 10, 90 Wembley Road, Logan Central QLD 4114	1300 133 758	altius-group.com. au/brands/cim- employment
East Coast Apprenticeships	3A/2092 Logan Road, Upper Mount Gravatt, QLD 4122	3219 3244	ectraining.com.au
Maxima Group Incorporated	1 Helen Street, Hillcrest, QLD 4118	3800 1588	maxima.com.au
MEGT Australia Ltd	Suites 7 & 8, 3950 Pacific Highway, Loganholme, QLD 4129	3387 0600	megt.com.au
NovaSkill	The Hub, 1/6 Booran Drive, Woodridge, Qld, 4114	1300 885 680	novaskill.com.au
Prestige Staffing Solutions Ltd	Southport Central Building 3G, Level 4, 27 Garden Street, Southport, QLD 4215	1300 368 097	pst.edu.au
Protech Personnel (NQ) Pty Ltd	3466 Pacific Highway, Springwood, QLD 4127	1800 477 683	protech.com.au
Smart Employment Solutions Ltd	Unit 27/28 Burnside Drive, Ormeau, QLD 4208	3299 4122	smartemployment solutions.com.au

Volunteering in your community

Volunteering has multiple benefits for your own personal development and at the same time you are volunteering for an organisation who supports causes you are passionate about.

Why should you become a volunteer?

- You get to give back and help others
- Develop your skills to add to your work experience
- > Meet new people
- > Build your knowledge of the community

You may wish to volunteer once, twice, or even more. The amount of time you can volunteer is entirely up to you and what you are able to contribute to your community.

Volunteering has been proven to make you feel happier!

If you are interested in volunteering for your community visit these websites:

Logan City Council

 $\label{logan.qld.gov.au/careers/volunteer} \\ \geqslant logan.qld.gov.au/careers/volunteer$

GoVolunteer.com.au povolunteer.com.au

Australian Defence Force Gap Year Program

The Australian Defence Force Gap Year Program provides an opportunity for young Australians, who have finished Year 12 or the equivalent to experience 12 months in the military without the obligation to make a longer commitment.

For more information visit:

A defencejobs.gov.au/GapYear

What is a Disability Employment Service (DES)?

DES is a nationwide program that supports eligible people with disability, injury, or health conditions to prepare for, find and keep a job. Depending on your circumstances, you may be able to access DES while you are still at school. Contact details for all DES providers can be found on the Job Access website (jobaccess.gov.au)

You can also find a range of useful resources relating to employment for people with a disability. If you are looking for disability employment and/ or support services, check out some of the DES providers below:

APM Employment Services

9 91 Wembley Road, Logan Central, QLD 41143208 4861♠ apm.net.au

Busy Ability

© Level 2, 6 Ewing Road, Logan, QLD 4114№ 1800 761 561Ŋ busyability.org.au

EPIC Assist

9 Station Road, Logan Central, QLD 41143290 5364

Help Enterprises Limited

Shop B, 7 Station Road, Woodridge, QLD 4114

% 3069 2666

 \triangleright helpemployment.com.au

Accessibility in Logan

Did you know Council has a whole webpage with information for people with disabilities and carers in the City of Logan?

Visit logan.qld.gov.au/accessibility on Logan City Council's webpage to find out more information.

Job portals

Search and apply for jobs online using one of the following platforms:

- > LoganJobs

 - Check out the Resources Hub at loganjobs.com.au/p/JobSeekerInfo for a bunch of handy tips for job seekers.
- > Seek seek.com.au
- > JobSearch jobsearch.gov.au
- > SmartJobs -smartjobs.qld.gov.au
- > Indeed au.indeed.com
- > Jora au.jora.com
- > LinkedIn linkedin.com

Find the best Jobs in Logan loganjobs.

- Register for free and receive regular job updates by email.
- Follow us on Facebook to see job vacancies.
- Upload your CV and apply online.
- Access resources on applying for jobs, writing your CV and cover letter, and preparing for interviews.

Live local. Work local. Employ local.



What is self-employment and entrepreneurship?

Self-employment and entrepreneurship are 2 related but distinct concepts that refer to individuals who work for themselves, rather than for an employer.

Self-employment refers to a situation in which an individual works for themselves and earns income directly from their own work or business. This can include freelancers, consultants, independent contractors, and sole proprietors who operate their own small business.

Entrepreneurship, on the other hand, refers to the process of creating, developing, and managing a new business venture with the aim of making a profit.

Entrepreneurs are individuals who take on financial risk and invest their own time, money, and resources into starting and growing a business.

Both self-employment and entrepreneurship require a certain level of risk-taking, self-motivation, and business acumen. However, they can offer individuals the opportunity to work independently, pursue their passions, and potentially earn a higher income than they would as an employee.

Setting up your own business is exciting but can also be challenging if you're not prepared. For example, applying for an ABN, registering your business name, having the right licences and insurances, accurate record keeping, understanding finances and much more.



Support for young entrepreneurs

The Queensland Youth Skills
Academy (QYSA) provides school
students, young adults and anyone
aged 16 to 24 years of age with free
access to on-demand online training
and short courses. QYSA has been
developed by the Australian School
of Entrepreneurship with funding from
the Queensland Government.

Learn more by visiting:

A ase.edu.au/membership

Starting a business

You might consider starting your own business if you have a business idea that can generate an income.



Support for small businesses

Small business owners have access to a diverse array of resources and support services aimed at helping them establish and expand their business. These resources can provide valuable assistance in areas such as information gathering, grant applications, registration processes, and other forms of support to foster the success of their businesses.

Logan City Council's – Logan Office of Economic Development team provides free and low cost business support services for Logan-based business owners needing assistance to establish, sustain and grow their businesses.

▶ loed.com.au

Queensland Government's

 Business Queensland also provides an array of useful information and tools to help you start and run your business.

% 1300 654 687

business.qld.gov.au

Co-working spaces

Refer to the Logan City Council Libraries section on page 28 or visit: innov8logan.com.au/workspaces for information on free spaces where you can work and collaborate.

Logan Office of Economic **Development (LOED)**

LOED provides free and low-cost business support services for City of Logan business owners needing assistance to establish, sustain and grow their businesses.

% 3412 4888

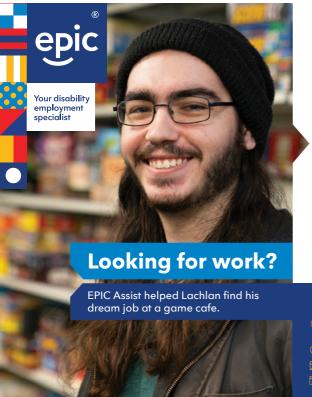
▶ loed.com.au

NEIS Program

The New Enterprise Incentive Scheme (NEIS) assists eligible jobseekers to start their own business through accredited small business training, personalised mentoring, and income support.

% 13 62 68

business-assistance-neis



We help youth with a disability, injury, mental health condition, or health condition find and keep a job they love.

Our Logan team are passionate about supporting local youth to prepare for, find, and keep work.

For support on your employment journey, get in touch with EPIC Assist Logan today.

CONTACT EPIC ASSIST

9 Station Road. Logan Central

2290 5364

hello@epicassist.org

CONNECT WITH US









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...and you can too right now

Start your career with Australia's largest and most awarded luxury motor yacht builder Riviera. We have developed the careers of hundreds of master craftsmen, many of whom have been recognised and awarded for their skills and excellence.

- Learn your trade while earning an income.
- Gain invaluable technical, life and business skills
- Be supported by a dedicated Apprentice Coordinator









GET PRACTICAL SKILLS IN NURSING

tafeqld.edu.au





Alternative/flexible schools

Alternative/flexible schools are designed to support youth from disadvantaged backgrounds who may have departed the mainstream school system. They recognise that many young people have complex lives which makes it difficult to attend school regularly. Alternative and flexible schools have implemented strategies to ensure that factors that work against young people attending school are minimised.

These strategies include support with transport, housing assistance, food, crèches, showers, access to legal aid, court support, Centrelink negotiations, links to local Indigenous community organisations, and domestic violence assistance.

Busy Schools (Shailer Park)

- 37–43 Commercial Drive, Shailer Park, QLD 4128
- **&** 1300 176 472
- busyschools.qld.edu.au

Eagleby Learning College

- 161 Herses Road, Eagleby, QLD 4207
- eaglebylc.eq.edu.au

IndieSchool

- 59–63 Eastern Road,
 Browns Plains, QLD 4118
- ∅ enquiries@indieschool.edu.au

Kingston Centre for Continuing Secondary Education

- 62–84 Bega Road, Kingston, QLD 4114
- **&** 3826 1388

Logan: Kingston Clem Jones Junior Campus

- 53 Mary Street, Kingston, QLD 4114
- **%** 3440 4300
- ymcabrisbane.org/services/ vocational-school

Logan: Kingston Clem Jones Senior Campus

- 41–45 Mary Street, Kingston, QLD 4114
- **&** 3440 4322
- Reception.ClemJones@ ymcabrisbane.org

The Centre Education Programme

- 108 Mudgee Street, Kingston, QLD 4114
- **%** 3808 6800

Yourtown – YEP

- (Youth Engagement Program) © 47 Mary Street,
- Kingston, QLD 4114
- **&** 3073 6440

What's next for School Leavers?

Having a choice is a good thing but having too many options can be overwhelming.

There is a range of training opportunities available to Queensland school-leavers, including fee-free apprenticeships, traineeships and training for high priority qualifications for Year 12 graduates.

If you need help working out which direction you want to go, you can visit the following websites:

desbt.qld.gov.au/ training/ training-careers/career

Link and Launch

wethedifferents.qld.edu.au/

Skilling Queenslanders for Work

Skilling Queenslanders for Work helps eligible Queenslanders, including young people, gain the skills, qualifications and experience they need to enter and stay in the workforce.

The initiative is made up of seven programs:

- > Community Work Skills
- > Work Skills Traineeships
- > Get Set for Work
- > Ready for Work
- > Youth Skills
- > Skill Up
- > Community Foundation Skills

The programs are delivered by community-based organisations. For more information on Skilling Queenslanders for Work and its suite of programs visit:

desbt.qld.gov.au/training/ training-careers/incentives/sqw

Apprenticeship and traineeship funding (User Choice)

Apprenticeships and traineeships combine training with practical experience in a paying job.
Apprentices and trainees complete a nationally recognised qualification while learning skills at work and under the guidance of a registered training organisation (RTO).

School based apprenticeships and traineeships allow young people to develop workplace skills, knowledge, and confidence, as well as a competitive edge when applying for a job while still enrolled in school.

More importantly they provide young people with workplace networks that are critical for employment. Subsidised training opportunities are available as part of doing an apprenticeship or traineeship.

For more information about what's involved in becoming an apprentice or trainee, visit:

desbt.qld.gov.au/training/apprentices

Free Apprenticeships for under 25s

If you are under 25, the Queensland Government will cover the cost of your training with a training provider when you choose a high priority apprenticeship or traineeship. Just choose from the list of 139 eligible qualifications, land an apprenticeship or traineeship with an employer between 1 January 2021 and 31 December 2023, and the cost of your training will be covered.

desbt.qld.gov.au/training/ training-careers/incentives/ free-apprenticeships

TAFE

TAFE Queensland is the largest provider of vocational education and training in the state, with a history of serving Queensland's communities for over 130 years.

Each year TAFE Queensland enrols over 120,000 students across a network of more than 50 campuses in Queensland, in employers' workplaces, online and in markets offshore.

To find out more information on TAFE and the courses they provide visit:

k tafeqld.edu.au

Fee free TAFE

From 1 January – 31 December 2023, eligible Queenslanders will be able to undertake fee free TAFE at TAFE Queensland and CQUniversity only.

Fee Free TAFE enables Queenslanders to gain new skills or enhance existing skills, therefore you can enrol regardless of your current employment status or the number of qualifications you have previously completed.

desbt.qld.gov.au/training/ training-careers/incentives/ fee-free-tafe

Certificate 3 Guarantee

The Certificate 3 Guarantee supports eligible individuals to complete their first post-school certificate III level qualification and increase their skills to move into employment, re-enter the workforce or advance their career.

The program also supports school students to access training and Queensland's Year 12 graduates to transition to employment by providing free training in high priority qualifications.

Concessional subsidies are available under this program.

desbt.qld.gov.au/training/ training-careers/incentives/ certificate3

Back to Work

Back to Work provides an opportunity for jobseekers and those at risk of unemployment to upskill and retrain for jobs to keep pace with a changing Queensland economy.

You may be eligible for the Queensland Government's Certificate 3 Guarantee Plus (C3GPlus), assisting unemployed jobseekers or those at risk of unemployment to link with training opportunities to help with finding a job to stay in employment.

backtowork.initiatives.qld.gov.au/ for- jobseekers

Higher Level Skills

The Higher Level Skills program provides eligible individuals with access to a subsidised training place in selected certificate IV level or above qualifications, and priority skill sets.

The aim is to assist individuals to gain the higher-level skills required to secure employment or career advancement in priority industries or to transition to university to continue their studies. Employers may also be able to access training to address workforce development needs.

desbt.qld.gov.au/training/ providers/funded/higherlevel-skills

Queensland Skills Gateway

The Queensland Skills Gateway allows individuals to search and browse vocational education and training information, including courses, training providers, government funding and career pathways.

k skillsgateway.training.qld.gov.au/

For detailed information you can visit the Department of Employment, Small Business and Training website

desbt.qld.gov.au

If you would prefer to speak to someone, phone:

DESBT: General training enquiries & 1300 369 935

QLD Government: Apprenticeships & 1800 210 210

University

Bachelor degrees are the most common qualification undertaken at university and typically take 3 years of full-time study to complete.

They introduce students to general fields of study rather than teaching specific skills needed for specific jobs.

Undergraduate degrees are most commonly studied at university, although some private higher education providers and TAFE also deliver them.

You can find information about tertiary entry requirements and higher education courses on the Queensland Tertiary Admissions Centre (QTAC) website at:

Aboriginal and/or Torres Strait Islander students enrolled in university may have the opportunity to join an Aboriginal and/ or Torres Strait Islander Student Support Unit. Check out your university's website to see whether they have an Aboriginal and or Torres Strait Islander Support Unit and how to join.

QTAC

The Queensland Tertiary Admissions Centre (QTAC) operates a centralised tertiary application service for:

- > Publicly funded Queensland universities
- > Bond University Medicine
- > TAFE Queensland
- Some courses at publicly funded universities in northern New South Wales
- > Some private tertiary education providers.

The institutions have complete control in determining their own entry requirements.

QTAC assesses applications using these entry requirements and then make offers to successful applicants during their offer rounds.

As well as managing applications for the above institutions, QTAC publishes course information for some institutions that accept their own applications directly.

Did you know that there is a Griffith University campus in Logan? It's located at 68 University Dr, Meadowbrook and is only an 11 minute drive from Logan Central Plaza on Wembley Road, or a 25 minute train/bus ride from Kingston Station.

To find out more information on all the different universities there are in Australia visit:

tegsa.gov.au

Enabling programs and bridging studies

Preparatory programs and bridging studies can help you get into tertiary courses and prepare you for study.

In a preparatory program, you study several subjects for various purposes, such as getting a selection rank and meeting a subject prerequisite. Several institutions offer preparatory programs.

For a full list of programs visit:

Single-subject bridging units will not get a rank but can be used to meet subject prerequisites and gain tertiary study skills.

Financial assistance for study

Scholarships and bursaries

Are you interested in attending a university, but struggling with your financial situation?

Did you know you could apply for a scholarship or bursary?

Scholarships and bursaries offer some type of financial assistance to students to enable you to attend university.

To find out about what scholarships or bursaries your university has to offer visit their website or call them. Alternatively, check out the Logan City Council website to find out more information about the City of Logan Tertiary Educational Bursaries.

logan.gld.gov.au/tertiary educationalbursaries

Universities may also offer scholarships or bursaries to people who identify as Aboriginal and/or Torres Strait Islander. Visit their websites or call them for more information.

HECS-HELP

HECS-HELP is a loan scheme for eligible students enrolled in Commonwealth supported places (at a university or higher education provider) to pay part of their student contribution amounts (fees). It cannot be used for additional study costs such as accommodation or textbooks

For information on applying for a HECS- HELP visit:

studyassist.gov.au

VET Student Loans

The VET Student Loans program is a temporary income loan offered by the Australian Government that helps eligible students pay for some VET diploma level or above courses.

Students interested in accessing a VET Student Loan to pay for their course will need to check the VET Student Loans (Courses and Loan Caps) Determination 2016 at: legislation.gov.au/Details/ F2021C00132.



This list identifies courses that are approved for loan amounts and the relevant loan cap available. For more information on eligibility visit:

Financial help is available for high school students to complete their senior studies and for students who are studying at TAFE or university. There are four different financial assistance programs to help Aboriginal and Torres Strait Islander students:

- > ABSTUDY
- Assistance for Isolated Children Scheme
- > Indigenous Youth Mobility Program
- > Study Assist

To find more information on these financial assistance programs visit:

qld.gov.au/atsi/education-training/ financial-help-scholarships/ financial-help There are also additional funding options under the Indigenous Advancement Strategy (IAS). Through the IAS, the Australian Government is working to improve the way the Government does business with Aboriginal and Torres Strait Islander peoples to ensure the funding achieves outcomes.

To find out more information on IAS funding visit:

pmc.gov.au/indigenous-affairs/ grants-and-funding



We have a long history of working with Queensland schools so we understand the complexities and unique needs of both students and teachers. We provide everything you need to make delivery and assessment simple – ask us how.





TAE40122 Certificate IV in Training and Assessment (Accelerated Teacher Program)



Duration

5 days via workshop or weekly virtual classes plus self-paced activites



Teachers - Why Choose Us?

 This program has been designed to provide teachers with an opportunity to obtain the qualification through RPL, training and assessment.



SIT20322 Certificate II in Hospitality



Duration

Skills

Completed in 12-24 months depending on school timetabling arrangements.



Teachers - Why Choose Us?

- · Blueprint trainers mark all assessments
- Teacher PD and TAE40122 fees included in the program
- . Upgrade to a Certificate III in Hospitality



10939NAT Certificate II in Self Awareness and Development



Duration

10 day workshop plus self-paced activities



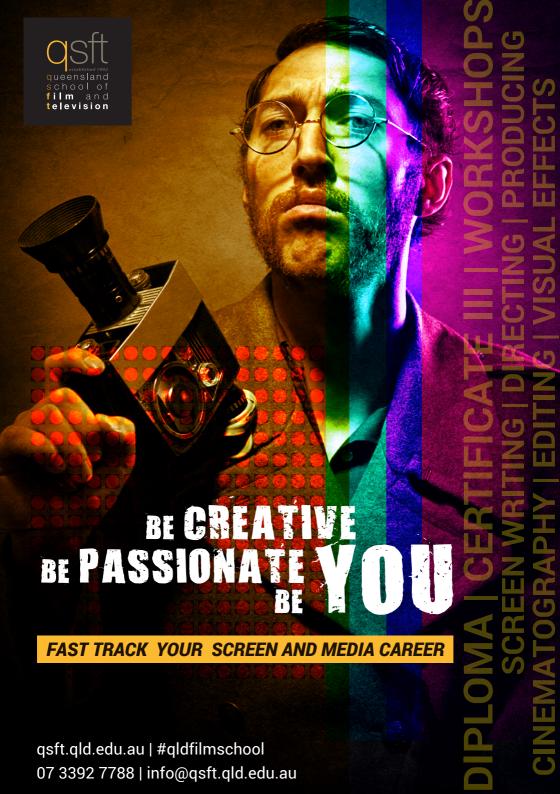
Teachers - Why Choose Us?

- Low cost fees
- Help your students to develop their mind set before their skill set
- · Students receive up to 4 QCE points

What do our teachers think of our program?

"The support we have received in the first 10 weeks of Term 1 has been nothing like we have received before. The efficient email and physical support has allowed teachers to concentrate on enhancing lesson planning and providing additional support to students.. The marking of assessments by Blueprint trainers is a real game-changer. Blueprint trainers come to school to assist with in-class learning and assessment, as well as attending additional hospitality functions that our school regularly runs. The teacher's professional development is invaluable!"

Check out our 4.8 star google reviews!





Money and finances

Budgeting

The first step in taking control of your finances or money is to do a budget. It will take a little effort, but it's a great way to get a snapshot of the money that you have going in and out. Setting up a budget could include downloading budget apps, setting up a spreadsheet or opening your own bank account.

There are many online resources that can assist you including:

ASIC's MoneySmart: Budgeting
 moneysmart.gov.au/budgeting

ASIC's MoneySmart: Managing debt moneysmart.gov.au/ managing-debt

There are also many organisations who can help you with budgeting:

The Salvation Army

- Moneycare Logan
- 15A Station Road, Logan, QLD 4114
- **%** 13 72 58

UnitingCare

- 25 Ewing Road, Woodridge, QLD 4114
- **&** 3442 1500
- \triangleright unitingcareqld.com.au

YFS

- 376 Kingston Road, Slacks Creek, QLD 4127
- **%** 3826 1500
- ∀ yfs.org.au

Find some helpful apps to start your budgeting:

- > Smart Money Track My Spend
- > You Need a Budget (YNAB).

Opening a bank account

If you want to open your own bank account here are a few things, you will need:

- > Tax File Number (TFN)
- > Proof of permanent address
- Identification (ID) check with your bank what I.D you need (e.g. photo ID, birth certificate).

Once your account is active, you can then manage your money by registering for telephone or internet banking.

When you open a bank account, you should make sure you read and understand the fine print. Never open a bank account without first reading the product information and understanding the terms and conditions and the various fees that might apply.

Terms and conditions outline the rules and regulations that apply on how you use the account. If you don't understand them, ask your bank to explain them to you.

Tax File Number

What is a Tax File Number?

A Tax File Number (TFN) is your personal reference number in the tax and superannuation systems. Your TFN is an important part of your tax and super records as well as your identity, so keep it secure.

Your TFN is yours for life. You keep the same TFN even if you change your name, change jobs, move interstate, or go overseas.

You don't have to have a TFN, but without one, you pay more tax. You also won't be able to apply for government benefits, lodge your tax return electronically or get an Australian Business Number (ABN).

To find out more about how to obtain a TFN, how much tax should be taken from your pay or lodge a tax return:
\$\mathcal{C}\$ 132 861

ato.gov.au

Superannuation

Superannuation, or 'super', is money put aside by your employer over your working life for you to live on when you retire from work.

Super is important for you, because the more you save, the more money you will have for your retirement.

You can only withdraw your super money in certain circumstances – for example, when you retire or turn 65 years old.

To find out more information visit:

ato.gov.au/general/otherlanguages/in-detail/ information-in-other-languages/ your-superannuation-basics/

Centrelink

You may be eligible for financial government assistance. Check out Centrelink's Financial Information Service (FIS). This service is available for everyone in the community, and you do not need to be a recipient of Centrelink assistance. FIS can help you to make informed decisions about financial planning, investing and other financial issues or concerns you may have.

To find out if you are eligible for government assistance visit:

 ★ servicesaustralia.gov.au/ individuals/Centrelink

myGov

What is myGov?

MyGov gives you access to a range of government services online.

Some services you can access include:

- > Australian Jobsearch
- > Australian Taxation Office (ATO)
- > Centrelink
- > My Health Record
- > Medicare

To find out more about myGov and how to sign up, visit:

my.gov.au

Unique Student Identifier number

A Unique Student Identifier (USI) number creates a secure online record of your recognised training and qualifications gained in Australia, from all training providers you undertake recognised training with.

You can apply for a USI at:

wsi.gov.au/students/create-your-usi

To set up a USI number you will need to provide a form of identification.

Blue Cards

Are you planning on working with children?

The purpose of the Blue Card is to ensure a safe and supportive environment for children and young people.

To find out more information on blue cards go to:

bluecard.qld.gov.au

White Cards

Planning on working in the construction industry?

A White Card is evidence that you have completed a general construction induction course. This course is mandatory for anyone who works or wants to work in the construction industry.

What age do you have to be to get a White Card?

High school students 14 years or over can get a White Card.

If you are interested in gaining a White Card and/or working in the construction industry, contact one of the following training organisations:

Civil Train

11 Hi-Tech Court, Eight Mile Plains, QLD 4113

& 3360 7933

Major Training Group

38 Prairie Road, Ormeau, QLD 4208

& 1300 790 822

🏻 major.com.au

Medicare card

Ever wonder what your Medicare card is actually for? When you show healthcare providers your Medicare card, you can receive free or cheaper health services from people such as doctors, specialists and optometrists. Places you can use your Medicare card include bulk billing doctors, public hospitals and even the pharmacy or chemist where you buy your medicine. You can get cheaper medicine using your Medicare card if your prescriptions are covered by the Pharmaceutical Benefits Scheme (which includes most common medicines that your doctor recommends).

If you are applying for a Medicare card through a Medicare Office, you should take two forms of identification with you (e.g. a birth certificate, student card, healthcare card, driver's licence or passport). You can also choose to stay on your parent's card and have a copy made to keep with you.

You don't need identification to do this. This is called the 'duplicate' Medicare card. You only need to ask your parents or carers to call or visit Medicare to get you your 'duplicate' Medicare card.

Confirmation of Aboriginality

You may be asked for your confirmation of Aboriginal and/or Torres Strait Islander heritage when you apply for a service or program. These services or programs may include a job you are applying for, scholarships, university, school programs or grants.

To obtain your confirmation of Aboriginal and/or Torres Strait Islander heritage you will need to:

- > Complete an application
- You must be able to show your connection to your Aboriginal and/ or Torres Strait Islander heritage through documentation such as family history documents, oral stories, photos and/or connection to a particular community.
- Contact an Aboriginal and/or Torres Strait Islander organisation. The board of the organisation will only consider your application if a member of the board knows your family heritage. You can also contact the Aboriginal Land Council from which your family connection is linked to.

Further information regarding Confirmation of Aboriginal and/or Torres Strait Islander heritage can be found at:

Driving

The first step to learning how to drive is getting a Learner's Permit or licence. To get this, you need to be at least 16 years old and complete the PrepL online learning and assessment. More information on how to get your learner's and provisional licence can be found through:

 □ Qld.gov.au/transport/licensing/ getting

Braking the Cycle Program

PCYC Braking the Cycle (BTC) is a volunteer driver mentor program designed to support learner drivers without access to a supervisor or registered vehicle to complete their logbook hours. The aim of the program is to provide young people with increased employment opportunities, community connection and driver education. These programs can be found at:

Crestmead PCYC

O Logan PCYC **%** 3442 1700

Learner Driving Exemption

This service allows you to apply for an exemption from the requirement to complete and record 100 hours of supervised driving to be eligible to apply for a provisional licence. A fee will apply, check the below website for details.

To be eligible for a learner logbook exemption you must hold a learner licence, be under 25 and be able to prove that:

- > No car is reasonably available for you to learn to drive
- > No supervisor is reasonably available to supervise your driving
- > The road network where you live is significantly limited.

To find out more information on learner driver exemptions visit:

service.transport.qld.gov.au/ requestlogbookexemption

Defensive driving courses

Would you like to develop your skills in driving?

Defensive driving programs are a great way to develop your skills and knowledge relevant to crash situations, that is, what to do to avoid crashes or how to minimise the severity of a crash situation.

Driving Management Australia offer a range of courses including practical defensive driving and 4WD programs, and they are situated at Cornubia (near Loganholme).

Check them out:

drivingmanagement.com.au/ programs

RACQ Free2Go program

RACQ's Free2Go program is designed to help Queenslanders aged 16 to 24 take on life's adventures including gaining a licence, buying your first car and traveling in Australia and abroad. Free2Go provides exclusive offers and access to RACQ membership benefits and services.

The Free2Go program runs for up to 4 years giving members access to a stack of benefits, including:

- > An approved online logbook
- > Free and discounted roadside assistance
- > Free learner and provisional plates
- Access to discounts and competitions
- > Discounted travel insurance.

You can download the free2go app on your electronic device for more convenience or check out the website at:

Aussie Driver

Check out the Aussie Driver free driver's licence practice test mentioned in the Logan City Council Libraries section.

Logan Libraries

Did you know that there are 9 libraries in the City of Logan? Membership at Logan City Council Libraries is free, borrowing items is free, accessing our e-Resources is free, and all of our programs are free!

To find your closest library visit: loganlibraries.org/about-us

Library programs and services for high school students, school leavers and job seekers include:

Studiosity

Studiosity is an online, free tutoring service for students from Years 3 to TAFE level who are Logan City Council library members.

loglib.org/studiosity

Studiosity



Homework help

Want a quiet place to study? How about some advice on your assignments? Come along for some free help during the school term. This particular program can be found at Logan Central Library.



Job help

Needing a personalised session to help with your job-related questions? We can help you with resume, cover letter and basic technology questions to help you gain the skills to find employment. loglib.org/jobhelp



Adult literacy tutoring

Do you need help with reading or writing English? Or know someone who does? Call 3412 4459 to see if we can help.

Upskill with our online training courses

Check out those listed below and many more databases at:



Aussie Driver

Aussie Driver provides free driver's licence practice tests to help you pass the Queensland driver's tests.



LinkedIn Learning

LinkedIn Learning for Library helps anyone learn business, software, technology and creative skills to achieve personal and professional goals. Learn anytime, from anywhere.

Linked in Learning

The Computer School

Find computer training tutorials, including basics and internet safety. Product tutorials include Photoshop and Dreamweaver



Mango Languages

Mango Languages helps you to learn new languages and connect with new cultures. Interactive, simple, and fun to use. Languages included: English, Spanish, French, Japanese, Portuguese, German, Mandarin Chinese, Greek, Italian, Russian and many more.

Universal Class

Continue your education online and fulfill all your learning goals through hundreds of online education courses. Find lessons, exams, discussion boards and an instructor. From exercise and fitness to web design and business courses and much more.

Other services and support available

Legal support and services

If you are ever in need of legal support, below is a list of legal services that will be able to assist you.

Aboriginal & Torres Strait Islander Legal Service Queensland

- Post Office Plaza, Shop 10C & 10D, 20 Main Street, Beenleigh QLD 4207
- **%** 3804 5033
- ♠ atsils.org.au

Aboriginal and Torres Strait Islander Women's Legal and Advocacy Service

% 1800 442 450

Legal Aid

- 1st Floor, Woodridge Place, Corner Ewing Road and Carmody Street, Woodridge, QLD 4114
- **&** 3287 8200

Logan Central Police Station

- 11 Civic Parade, Logan Central, QLD 4114
- **&** 3826 1888
- police.qld.gov.au

Queensland Indigenous Family Violence Legal Service

% 1800 88 77 00

YFS Legal

- 2-4 Rowan Street, Slacks Creek, QLD 4127
- **%** 3826 1500
- yfs.org.au/yfs-legal

Moving out

Moving out of home is a big part of anyone's life, and it is important that you consider every aspect.

Consider all your options and take time to find the right place.



- Don't forget the set-up costs. ASIC's MoneySmart website is a helpful website for budgeting your money when looking to move out of home:
 - moneysmart.gov.au/ student-life-and-money/ moving-out-of-home
- > Get familiar with home cooking
- Communicate with your roommates.

Some funding may be available to individuals who are looking to move out of home. To find out if you are eligible for any financial support visit:

Are you looking for a housemate?

If you are looking to move out and would like to share a house with someone, there is always the option of having a housemate.

A website that can assist you in finding a housemate is:

realestate.com.au/share

Applying for a rental property

If you have found a property you would like to rent, the next step is to complete an application form. The application form is a way of showing the landlord or agent that you are the best candidate for the property. The application is reviewed against other candidates, so it is important to make sure your's stands out.

To submit an application to rent a house, you will normally need to provide the following:

- > Reference and contact details
- > Bank statements
- A current employment contract, recent payslips, and employer contact details
- > Photocopies of several items of personal identification
- > Cover letter

Your rights as a tenant

Once you have found a property you would like to rent, prior to moving, your agent or rental provider must provide you with a written tenancy agreement. You must also be provided with a copy of the Residential Tenancies Authority information booklet ('pocket guide') that applies to your tenancy (this is not required for rooming only accommodation).

As a tenant, you should also be provided with a prepared Entry Condition Report so you can record the conditions of the premises prior to moving in. The agent or provider must ensure the rental property is clean and in good repair when you move in; and the premises is reasonably secured and fit to live in.

Make sure you keep a copy of all forms, receipts, and agreements regarding the residence. Take photos with time and date stamp of any damage and notify the agent or provider before taking up residence, so that you are not held liable for this later.

If there is a dispute or you feel your rights have been violated as a tenant, you can visit the following websites for further information and help.

Residential Tenancies Authority

rta.gld.gov.au

Queensland Statewide Tenant Advice and Referral Services (QTARS)

R qstars.org.au

Legal Aid

 □ legalaid.qld.gov.au/Find-legal- information/Neighbourhood- and-property/Housing-and-real-estate/Tenancy-and-housing



Travelling overseas

Are you planning to travel to another country?

If you go overseas, you will need a passport. For information on how you can get a passport, visit:

passports.gov.au

What should you do before travelling?



- > Research your destination
- > Register your travel and contact details at:

- Research if you may need travel vaccinations
- > Purchase travel insurance cover
- Organise your passport and visas
- > Plan your accommodation
- Consult your airline about your flights
- > Think wisely about what you are packing
- Organise your travelling and emergency money
- > Copy your documents
- Check the Smart Traveller website for any updates

International Youth Travel Card (IYTC)

You can take advantage of thousands of benefits, services, discounts, and savings that the IYTC offers.

You can apply for an IYTC at:

\triangleright myisic.com.au/the-cards

You will need to identification forms (ID) Some forms of ID include:

- > Passport
- > Driver's Licence
- > Travel Visa
- > Student Card
- > Birth Certificate
- > Medicare Card
- Photo identification card (for Queenslanders aged 15+)
- Adult Proof of Age Card (for Queenslanders 18+)



100 points of ID

In some cases, you may be asked to provide 100 Points of ID. This requires providing 100 points of Australia or state-issued documentation to prove your identity. You can achieve this by providing different combinations of documents to make up the 100 points. It is important to include at least one primary document as part of your 100 points.

To find out more information on 100 points of identification visit:

Tip – documents in

 identity.qld.gov.au/help/faq. html#howDolProvide100Points Ofldentification

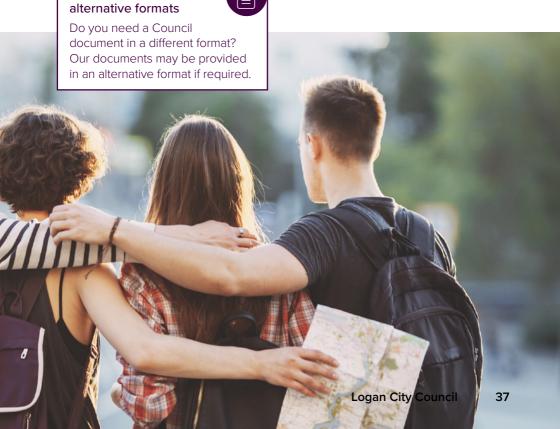
Enrol to vote

It is a legal requirement for all eligible Australian citizens to enrol and vote in local, state, and federal elections, by-elections, and referendums.

Did You Know?

From the age of 16 if you are an Australian citizen you can enrol to vote, so that as soon as you turn 18, you'll be able to vote.

For more information go to: aec.gov.au/enrol



Logan City Council Programs and services

The KRANK School Holiday Program offers free and low-cost activities for Logan residents aged five to seventeen years old. Check out some of the amazing activities and workshops on offer below:



Barista coffee workshop

Want to learn the art of coffee making with real baristas? Come along and learn all about how to make coffee in a fun and hands-on workshop. You'll learn about the history of coffee and the fun of working in the hospitality industry & you'll even receive a certificate of completion that you can add to your resume, all for only \$5! Join us for a 2-hour workshop on:

- 12 pm to 2 pm
- Simply Beans Espresso Bar, Underwood
- ✓ For Bookings, please email: sales@simplybeans.com.au

2 Day basketball clinic

Join this 2-day basketball skills workshop run by Logan Basketball. You'll upskill your basketball skills and learn more about the game of Basketball and then enjoy some 3 on 3 competition! Join the fun on:

- Thursday 21 September and Friday 23 September
- O 9 am
- O Cornubia Park Sports Centre, Shailer Park
- \$5 each day
- For bookings, please email: venuemanager@ loganbasketball.com

First Aid and CRP course

Need your First aid and CPR certificates for a job? Join this fully accredited course where you will become a qualified first aider for \$5. There is an online pre-course assessment that must be completed prior to the start of the 2-hour practical session. Join this course on:

- Friday 29 September
- (am to 12 pm)
- O Loganlea Community Centre
- ✓ For bookings, please email: info@ckfirstaid.com

Youth volleyball hangout

Want to try out volleyball in a fun and inclusive environment? Here's your chance, bring your friends along for a night of Volleyball, music, and games. No experience needed just a positive attitude and willingness to get involved!

- © 6pm
- Woodridge State High School Hall
- 图 \$5
- ✓ For bookings, please email: pacificImschurchqld@gmail.com

Visit logan.qld.gov.au/krank to view the full range of KRANK activities available for you to attend in the next school holidays!



The Active & Healthy program offers free and low-cost health and wellbeing activities each week, to all residents of Logan regardless of their age, gender, mobility, or work schedule. This program includes a broad range of activities and includes fitness, health and wellbeing activities, sport, recreation and outdoor activities and classes to stretch and move! Visit logan.qld.gov.au/active-healthy-program for more information and a list of exciting activities happening across Logan.

Logan Youth Action Group

The Logan Youth Action Group (LYAG) is made up of young people aged 14 to 24 years old who live, work or study in the City of Logan and are passionate about making a positive difference in the local community.

This group takes an active role in ensuring the needs of our city's young people are heard, while also turning ideas into exciting community projects that they are passionate about. LYAG provides a place where young people are heard and are able to take action about the things that are important to them, with the support of Logan City Council. For more information visit:

logan.qld.gov.au/ loganyouthactiongroup

To find out more:

& 3412 3412

council@logan.qld.gov.au Ask to speak to someone from the Community Development Program

We want to hear from you!

Do you have a great idea about how Council can make the City of Logan more inclusive and accessible for young people? We want to hear your thoughts and suggestions to make the city the best it can be.

To get in touch with us:

& 3412 3412

TTY (Hearing Impaired): 133 677

Speak and Listen: 1300 555 727

Internet Relay: relayservice.gov.au



Resources and services

Aboriginal and Torres Strait Islander Peoples Services

Service	Location	& Phone	Website
Aboriginal & Torres Strait Islander Community Health Service – Brisbane	41 Station Road, Logan Central, QLD 4114	3240 8900	atsichsbrisbane.org.au
Aboriginal & Torres Strait Islander Legal Service Queensland – Beenleigh	Post Office Plaza, 10C and 10D 20 Main Street, Beenleigh, QLD 4207	3804 5033	atsils.org.au
Beenleigh Housing & Development Company	9 Main St, Beenleigh QLD 4207	3807 0901	bhdc.org.au/cms
Burringilly Community Care	3 Damalis St, Woodridge QLD, 4114	3208 4785	burringilly.org.au
Department of Seniors, Disability Services, and Aboriginal and Torres Strait Islander Partnerships	Level 2, 6 Ewing Road, Logan Central, QLD 4114	3080 4700	dsdsatsip.qld.gov.au
Gunya Meta	81 Wembley Rd, Logan Central QLD, 4114	3558 1600	Gunyameta.org facebook.com/ gunya.meta
Kirrawe Indigenous Corporation	7/3972 Pacific Highway Loganholme QLD, 4129	3387 0164	info@kirrawe.com.au kirrawe.com
Indigenous Youth Service	Shop 75B, Corner Kingston and Wembley Road, Logan Central, QLD 4114	3240 8900	atsichsbrisbane. org.au/clinics/ logan-atischs-youth. service/
Logan District Elders			logandistrictelders@ outlook.com
Murrigunyah Aboriginal & Torres Strait Islanders Women's Corporation	2 Burrigan Street, Woodridge, QLD 4114	3290 4254	murrigunyah.org.au

Service	Location	& Phone	Website
Murri Sister – Domestic Services Support		3841 0133	murrisisters.org.au
Nalingu Gunya		0428 624 997	FGMDreamtime@ gmail.com
Nutcha Aboriginal and Torres Strait Islander Corporation		0427 347 686	info@nutcha.com.au nutcha.com.au
Ted Noff's The Street University		1800 151 045	streetuniversity@ noffs.org.au
R.O.I.L Enterprise		0412 345 678	connect@ roilenterprise.org
REKON Youth Outreach		0405 625 773	info@rekonyouth.org

Apps

Included below are a list of useful apps for mobile devices that you can use to find jobs, improve your skills and knowledge, and save yourself time. And they're all FREE!

- > Careers me
- > City of Logan City Council
- > myGov
- > QLD learner logbook
- > Google Translate
- > Google Maps
- > Aust Tax Office
- > My translink
- > LinkedIn
- > Sortil

Community centres

The City of Logan has a vibrant network of neighbourhood and community centres, with each centre offering residents and visitors an array of activities and services. All centres are accessible and friendly, offering activities for individuals, families, parents, children, youth, older persons, and cultural groups.

To find your local community centre:

logan.qld.gov.au/ community-centres-1

Counselling services

If you are ever in need of assistance and guidance in resolving personal issues. Please find below a variety of organisations that will be able to assist:

Headspace

- 260 Loganlea Road, Meadowbrook, QLD 4131
- **%** 3804 4200
- headspace.com

Relationships Australia

- 5/84 Wembley Road, Logan Central, QLD 4114
- **%** 1300 364 277
- raq.org.au

YFS – Promoting Healthy Relationships

- 376 Kingston Road, Slacks Creek, QLD 4127
- **%** 3826 1500

Cyberbullying

Have you been a victim of cyberbullying and need some help?

Visit kidshelpline.com.au/cyberbullying to find out what you can do to protect yourself, or contact the Kids Helpline on 1800 55 1800

Domestic violence

1800 Respect

& 1800 737 732

№ 1800respect.org.au

Domestic Violence Connect

% 1800 811 811

The Centre for Women & Co.

% 3050 3060

Emergency accommodation – Housing

Homeless Hotline is a phone information and referral service for people who are experiencing homelessness or are at risk of homelessness.

% 1800 474 753

You can also contact the Wesley Mission Logan Homeless Outreach team:

homelessoutreach@wmq.org.au
Emergency relief and Logan
Street Services

The Logan Street Services guide is a book to help you find practical information and useful services in the Logan area if you have nowhere to live or are at risk of losing your home. It also tells you where you can access food and other household essential items.

You can download the Logan Street Services Guide from the Logan Community Directory:

mycommunitydirectory.com.au/
Queensland/Logan
(the link to the Directory is
located on the left-hand side

of the website).

Mental health, drug and alcohol services

Mental health services provide young people with access to mental health support that is youth friendly and supported by strong local community organisations.

The Metro South community can access local mental health services for information and assistance in times of mental health crisis 24 hours a day via a centralised phone number:

1300 MH CALL (1300 64 22 55).

For more information visit:

metrosouth.health.qld.gov.au/ mhcall

Australian Government

campaigns.health.gov.au/ drughelp

Headspace

- 260 Loganlea Road, Meadowbrook, QLD 4131
- **%** 3804 4200
- ♠ headspace.com

Lifeline

% 13 11 14

▶ lifeline.org.au

Lives Lived Well

- Q Level 1/94 George Street, Beenleigh, QLD 4207
- **%** 1300 727 957
- liveslivedwell.org.au

Logan Central Community Health Centre

 Corner Wembley and Ewing Road, Logan Central, QLD 4114
 3290 8900

Reachout

au.reachout.com

 au.reachout.

Suicide Call Back Service

& 1300 659 467

Suicide Prevention Pathways

% 1800 008 255

suicidepreventionpathways. org.au



Multicultural services

Multicultural services work with multicultural community groups to improve service delivery to cultural and linguistically diverse people by understanding their needs.

Some common programs that are run by multicultural services include:

- > Settlement
- > Youth services
- > Neighbourhood and community engagement.

To find out more information on these programs you can contact the following organisations in Logan that provide these services:

Access Community Services

- 92 Wembley Road, Logan Central, QLD 4114
- **%** 3412 8222

Multilink Community Services

- 38 Blackwood Road, Logan Central, QLD 4114
- **%** 3808 4463

The Queensland Program of Assistance to Survivors of Torture and Trauma (QPASTT)

- O Unit 19/390 Kingston Road, Slacks Creek, QLD 4127
- **&** 3089 4310

To find more information on cultural diversity visit:

logan.qld.gov.au/cultural-projects/ cultural-projects-2

Online resources and support services

Logan City Council

logan.qld.gov.au

Logan Community
Directory Resources

mycommunitydirectory.com.au/ queensland/logan

Kids Helpline (For ages 5-25)

% 1800 551 800

kidshelpline.com.au

Ask Izzy

askizzy.org.au

Service and community housing

Queensland Department of Housing (Logan Housing Centre)

- 11–13 Station Road, Woodridge, QLD 4114
- **%** 3086 3700
- hpw.qld.gov.au

Support for disadvantaged people

Hope Within Reach

hopewithinreach.com.au

Sheltered by Grace

- 9 157 Old Logan Village Road, Waterford, QLD 4133
- **%** 3200 7145
- sbg.org.au

YFS Logan Office

- 376 Kingston Road, Slacks Creek, 4127
- **%** 3826 1500
- yfs.org.au/services/findingkeeping-a- place-to-live

Sexual assault

Bravehearts Inc.

% 1800 272 831

bravehearts.org.au

Centre Against Sexual Violence Inc.

- Unit 5/13-21 Mayes Avenue, Logan Central, QLD 4114
- **&** 3808 3299
- casv.org.au

Child Protection and Investigation Unit – Queensland Police

police.qld.gov.au

Sexual health services

Logan Central Community Health Centre

- Corner of Wembley Road and Ewing Road, Logan Central, QLD 4114
- **&** 3290 8900
- metrosouth.health.qld.gov.au/ logan-central-community-health

Transport

Demand Responsive Transport (DRT) is a shared public transport option that brings together people who live near one another and want to travel at the same time. You register and book your trip in advance by downloading the MyDRTLogan app, booking online or calling: 13 11 90.

DRT:

- Finds other people in your area who want to travel at around the same time
- > Picks you up near your home
- > Ensures you pay a standard low fare no matter how far you travel
- Drops you off at your chosen destination, in time to catch your bus or train or make your appointment

Logan City Yellow Cabs

& 3391 5955

Uber

You can download this app on a mobile device to get started.

Shebah

Taxi Service exclusively for female passengers, with female drivers. You can download this app on your device to get started.

Translink Services

To use Translink you will need to purchase a Go Card. There are hundreds of locations where you can buy and top up your Go Card. Check out their website:

translink.com.au/tickets-andfares/go-card/locations



Logan Water offers exciting careers



Find out more

- logan.qld.gov.au/jobs
- in linkedin.com/company/logan-water





5 AUGUST // 11AM-3PM

tafeqld.edu.au/openday

