

# POLICY



**Date adopted:** 30/05/2017  
**File no:** 860151-1  
**Minute number:** 148/2017

**Policy title:** **WAIVER OR REDUCTION OF INFRASTRUCTURE CHARGES FOR COMMUNITY OR SPORTING USES ON COUNCIL OWNED OR CONTROLLED LAND**

**Directorate:** COMMUNITY SERVICES

**Branch:** COMMUNITY SERVICES

**Policy objective:** To provide Council with a consistent and streamlined approach to assess applications by sporting or community organisations, or Council on their behalf, to waive or reduce infrastructure charges for community or sporting uses on Council owned or controlled land.

**Policy scope:**

This policy sets out the framework for when and how Council will consider waiving or reducing infrastructure charges incurred for development applications submitted by community or sporting organisations, or Council on their behalf, for community or sporting uses on Council owned or controlled land.

**Definitions:**

TERM	DEFINITION
Community or sporting use	The term 'community or sporting use' used in this policy refers to any community or sporting uses, or any development ancillary to these uses that occur on Council owned or controlled land.

**Policy statement:**

Council's policy position relating to the waiving or reduction of infrastructure charges for community and sporting uses on Council owned or controlled land is:

1. Applications to waive or reduce infrastructure charges will be considered for development applications for community or sporting uses on Council owned or controlled land submitted by a community or sporting organisation, or Council on their behalf.
2. Applicants must meet the eligibility criteria outlined in the eligibility criteria section of this policy.
3. The opportunity to apply for waiver or reduction in infrastructure charges can be advised to an applicant when seeking authorisation from Council as land owner to apply for a development application.
4. A completed 'Waiver or Reduction of Infrastructure Charges Form' and any other information further requested by Council must be submitted to Council as part of the pre-lodgement stage of the development assessment process for pre approval to waive or reduce the infrastructure charge.

5. Council will make a decision on the application to waive or reduce the infrastructure charges based on the information provided in a report to Council. The decision to waive the full amount of the infrastructure charge or reduce the amount of the infrastructure charge will be at the discretion of Council.
6. The decision to waive or reduce infrastructure charges will be based on an estimation of the infrastructure charge. The final amount of the infrastructure charges may vary during the development assessment process and Council's decision will account for a 15% variation from the estimated infrastructure charge to the final infrastructure charges calculated.
7. Where the annual budget for the waiver or reduction of infrastructure charges has been expended, Council will be advised through a report.

**Eligibility criteria:**

Council's assessment of applications to waive or reduce infrastructure for community or sporting uses on Council owned or controlled land is outlined in detail in the guideline entitled 'Eligibility Criteria and Procedure Guideline for Applications to Reduce or Waive Infrastructure Charges for Community or Sporting Uses'.

Key considerations as part of the assessment procedure include:

1. Holding of tenure over a Council facility or land.
2. Alignment of the development proposal with Council infrastructure planning, master plans and/or club development plans.
3. Demonstration that the development proposal is for a community or sporting use that provides a community benefit.
4. Demonstration of inability to pay the infrastructure charges, or demonstrated plan to expend current available funds towards club development.
5. Not being on any Council debtors list.
6. Provision of any further information requested that may be required to satisfy Council.

**Policy administrative procedure:**

Further details outlining the procedure for application to reduce or waive infrastructure charges for community or sporting uses on Council owned or controlled land is outlined in the guideline entitled 'Eligibility Criteria and Procedure Guideline for Applications to Reduce or Waive Infrastructure Charges for Community or Sporting Uses'.

**Related policies/legislation/other documents:**

<b>DOC ID</b>	<b>DOCUMENT TYPE</b>	<b>DOCUMENT NAME</b>
<a href="#">7864053</a>	Guideline	Eligibility Criteria and Procedure Guideline for Applications to Reduce or Waive Infrastructure Charges for Community or Sporting Uses
-	Form	Waiver or Reduction of Infrastructure Charges