

# POLICY



**Date adopted:** 30/05/2017  
**File no:** 128719-1  
**Minute number:** 148/2017

**Policy title:** **APPOINTMENT OF LOCAL GOVERNMENT COMMITTEES AT POST-ELECTION MEETINGS**

**Directorate:** ORGANISATIONAL SERVICES

**Branch:** CORPORATE GOVERNANCE

**Policy objective:** To assist in the implementation of Local Law No. 1 (Meetings) 1997 by providing the process for the appointment of local government committees at post-election meetings.

**Policy scope:**

This policy should be read in conjunction with section 256 (agenda of post-election meetings) of the Local Government Regulation 2012 and section 9 (order of business) of Local Law No. 1 (Meetings) 1997.

**Definitions:**

Not applicable.

**Policy statement:**

The following procedure is to be undertaken for this policy:

1. Decision to create local government committees  
The Council must consider at a post-election meeting whether it wishes to create local government committees.
2. Procedure for appointment of local government committees  
In resolving the appointment of a local government committee, the Council is required to determine the following attributes of the local government committee:
  - (a) the name of the local government committee
  - (b) the responsibilities of the local government committee
  - (c) the membership of the local government committee
  - (d) appointment of a chairperson where the chairperson is to be appointed by resolution of the Council or delegation of authority to the local government committee to appoint its own chairperson
  - (e) setting the local government committee quorum
  - (f) delegations to the local government committee and any necessary delegations to Council employees
  - (g) determine if a subordinate local law for the conduct of the local government committee is required.

**Related policies/legislation/other documents:**

DOC ID	DOCUMENT TYPE	DOCUMENT NAME
-	Legislation	Local Government Regulation 2012
Refer to DM "Local Laws" quick search	Local Law	Local Law No. 1 (Meetings) 1997