Applicant Details (please PRINT)

<table>
<thead>
<tr>
<th>Field</th>
<th>Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business Name</td>
<td>(only required for Kennel Licence Applications)</td>
</tr>
<tr>
<td>Approval/Licence Holder</td>
<td>(Name)</td>
</tr>
<tr>
<td>Address</td>
<td></td>
</tr>
<tr>
<td>Postal Address (if same as above, please write 'As Above')</td>
<td>Postcode</td>
</tr>
<tr>
<td>Contact Details</td>
<td></td>
</tr>
<tr>
<td>Home</td>
<td>Work</td>
</tr>
<tr>
<td>Mobile</td>
<td>Email</td>
</tr>
<tr>
<td>Are you currently a member of a Council recognised feline or canine association?</td>
<td></td>
</tr>
<tr>
<td>Association Name (i.e. Dogs QLĐ)</td>
<td>Prefix</td>
</tr>
<tr>
<td>Membership Number</td>
<td>Membership Expiry Date</td>
</tr>
</tbody>
</table>

Approvals and Licences: What's the difference?

New rules for keeping more than the allowable numbers of animals were introduced by Logan City Council on December 9, 2011, with an amendment of Local Law No. 4 (Animal Management) 2002 and Subordinate Local Law No. 4.1 (Animal Management) 2002.

A key theme to emerge from community consultation in the lead up to the local law amendment was that many Logan residents wanted to keep more than the allowable numbers of dogs or cats, without necessarily wanting to operate a commercial kennel or cattery.

To offer flexibility, and meet the different needs within the community, Logan City Council introduced an approval system.

Animal Keeping Approval

An Animal Keeping Approval allows the approval holder to house more than the allowable number of domestic animals for the purpose of breeding, recreation and general animal keeping. The number of animals that can be housed on a property is dependent on the land size of the property. For detailed information on the type and number of animals that can be housed on your property without an Animal Keeping Approval, please refer to the Animal Keeping Laws on Council's website: 

There are three categories of Animal Keeping Approval:

1) General Animal Keeping Approval

Is mainly used for special circumstances such as blended family situations, for people who may not necessarily have a recreational interest in cats or dogs, but nevertheless want to keep slightly more than the usual numbers of cats and/or dogs.

2) Recreational Approval

Allows for a maximum of up to 9 dogs or cats. The recreational approval applies to people with recreational animal activities. The Recreational Approval requires membership of a Logan City Council approved club or association.
Approval / Kennel/Cattery Licence Application Form

3) Breeders Approval
Allows for a maximum of up to 9 dogs or up to 25 cats. The breeder approval requires annual renewal and provides the keeper with an authorised Breeder Identification Number (BIN) which must be used in the advertising of all progeny. All approvals are conditional on compliance with animal keeping standards regulated by Local Law No. 4 (Animal Management) 2002 and Subordinate Local Law No. 4.1 (Animal Management) 2002 and additional site specific conditions may be imposed following the inspection. The Breeder Approval requires membership of a Logan City Council approved club or association.

What you need to know about an Animal Keeping Approval:
• Is administered under Local Law No. 4 (Animal Management) 2002
• Has a maximum of up to 9 dogs or cats and up to 25 cats under a Breeder Approval
• Is not fixed to the property
• Does not require development assessment
• Requires a new application if circumstances change
• Has a once off application fee*
• A Breeders Approval has a once off application fee and an annual renewal fee*
• Under the Animal Management (Cats and Dogs) Act 2008 and Local Law No. 4 (Animal Management) 2002 every dog or cat (over 3 months of age) must be registered by the owner/keeper with the relevant local government authority. Registration fees apply.*

Kennel/Cattery Licence Application
A Kennel/Cattery Licence allows the licence holder to operate a kennel/cattery facility subject to the conditions of approval. A kennel/cattery may operate for the purpose of boarding and/or breeding domestic animals. A kennel/cattery is defined as a facility that houses 10 or more dogs or 26 or more cats. Kennel/Cattery Licence applications are assessed on an individual basis and factor in the size of the land, amenities, any existing buildings and/or future buildings/structures. Any structure current or future may be subject to further development assessment.

What you need to know about a Kennel/Cattery Licence
• Is administered under Local Law No. 9 (Licensing) 1999
• Is required for more than 9 dogs or 25 cats
• Is attached to the property
• Is transferrable/can be sold with the property
• Requires development assessment and planning permission
• Application costs are subject to development and planning assessment
• Has annual renewal fee*
• Is inspected annually
• Under the Animal Management (Cats and Dogs) Act 2008 and Local Law No. 4 (Animal Management) 2002 every dog or cat (over 3 months of age) must be registered by the owner/keeper with the relevant local government authority. Registration fees apply.*

*fees and charges are set by Logan City Council at the beginning of each financial year as part of the annual budget process.

Section 1 - Animal Keeping Approval

IMPORTANT: Please only complete the following section is you are applying for an Animal Keeping Approval.

<table>
<thead>
<tr>
<th>Description</th>
<th>Approval type</th>
<th>Approval sought (please tick)</th>
</tr>
</thead>
<tbody>
<tr>
<td>More than the allowable number of animals</td>
<td>General Approval (non-conforming)</td>
<td></td>
</tr>
<tr>
<td>Up to 9 dogs or cats</td>
<td>Recreational eg show</td>
<td></td>
</tr>
<tr>
<td>Up to 9 dogs or 25 cats</td>
<td>Breeder</td>
<td></td>
</tr>
</tbody>
</table>

Supporting Information

Do you own this property? [ ] Yes  [ ] No
If No, written approval for the activities described under this approval to be carried out on the property has been granted from the property owner (including Queensland Housing Commission) prior to submitting this application.
(Copy of approval and tenancy agreement to be attached to application)
Do you the applicant give permission for Logan City Council Animal and Pest Services Branch to contact your landlord/rental agency to verify this approval?  

- visit Council’s internet site at www.logan.qld.gov.au and follow the links Animals>Animal Keeping Local Laws to view or download the relevant Fact Sheet; or
- telephone Council on (07) 3412 5397.

Details of animal(s) requiring approval (Please PRINT)

<table>
<thead>
<tr>
<th>Type of Animal</th>
<th>Animal Name (if applicable)</th>
<th>Registration Tag No/Microchip/ID/Brand (if applicable)</th>
<th>Sex (M/F)</th>
<th>Desexed* (Yes/No)</th>
<th>Age</th>
<th>Breed/Colour/Markings</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* It is a requirement under Local Law No. 4 (Animal Management) 2002 that all cats must be desexed unless you are a registered breeder.

Please attach a separate sheet for additional animal details (if required)

Animal enclosure site plan

Please provide a clear site plan and recent photos to describe the type and nature of animal enclosure (please feel free to attach diagrams/photos to this application):
Have you applied for a Building Works application?  [ ] Yes  [ ] No  If yes, reference number:  

Have you applied for a Plumbing and Drainage approval?  [ ] Yes  [ ] No  If yes, reference:  

Do you have building certification certificates for structures used to contain animals?  [ ] Yes  [ ] No  If yes, please attach a copy.  

Area of enclosure (M²)  

Height of fence (M²/cm)  

Type of fence (include description of fence and type of materials used):  

If not a fence, please specify method of control/enclosure:  

Minimum conditions  
The owner/keeper of an animal must comply with Local Law No 4 (Animal Management) 2002 and Subordinate Local Law No 4.1 (Animal Management) 2002 and ensure that the keeping of an animal does not result in:

- animal faeces build up
- breeding or harbouring of flies or vermin
- damage to property
- harm to human health or safety or personal injury
- nuisance
- significant disturbance, inconvenience or annoyance to a person’s enjoyment of their place of residence  

Customer summary  
Collectively the Animal Management (Cats and Dogs) Act 2008 and Local Law No. 4 (Animal Management) 2002 requires all resident cats and dogs over the age of 3 months to be registered with Logan City Council.

An onsite inspection by an authorised Animal Management Officer will be undertaken prior to the issuing of an approval.

Your checklist prior to submission:

General

[ ] You are over 18 years of age.
[ ] Photos showing the enclosure for the animal(s) are attached / enclosed with the application.
[ ] Attach a copy of the written approval for the activities described under this approval to be carried out on the property that has been granted by the property owner (including Queensland Housing Commission)
[ ] A copy of a current (recognised) animal association membership card
[ ] A copy of all necessary development permits and building approvals. A plan of the premises showing the enclosure for the keeping of the animals must be attached to this application.

Signature

Date / /  

Fees (non-refundable and non-transferable application fees)

<table>
<thead>
<tr>
<th>Select</th>
<th>Non-pensioner</th>
<th>Pensioner</th>
<th>Mature age living /retirement village (dog &lt; 10kg)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard fee (general approval, recreational)</td>
<td>$250.00</td>
<td>$125.00</td>
<td>Nil</td>
</tr>
<tr>
<td>Standard fee (Breeder)*</td>
<td>$250.00</td>
<td>$125.00</td>
<td>N/A</td>
</tr>
</tbody>
</table>

* An annual renewal fee of $35 applies.
**Section 2 - Kennel/Cattery Licence Application**

**IMPORTANT:** Please only complete the following section if you are applying for a Kennel/Cattery Licence.

### Supporting Information

<table>
<thead>
<tr>
<th>Description</th>
<th>Licence type</th>
<th>Fee</th>
<th>Approval sought (please tick)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Up to 20 animals</td>
<td>☐ Kennel Licence ☐ Cattery Licence</td>
<td>A</td>
<td>☐</td>
</tr>
<tr>
<td>Over 20 animals</td>
<td>☐ Kennel Licence ☐ Cattery Licence</td>
<td>B</td>
<td>☐</td>
</tr>
</tbody>
</table>

**Have you obtained Development Assessment (DA) approval?**

| No | ☐ | You must obtain DA approval before lodging this application |
| Yes | ☐ | Reference Number: Date approved: / / |

Do you own this property? ☐ Yes ☐ No

If No, do you have permission from your landlord (including Qld Housing Commission) to keep pets on the premises? (Copy of written permission to be supplied with application)

Do you wish for your property to be assessed for the maximum number of animals allowed? ☐ Yes ☐ No

To determine the maximum number of animals you may be allowed:

- visit Council’s internet site at [www.logan.qld.gov.au](http://www.logan.qld.gov.au) and follow the links Animals>Animal Keeping Local Laws to view or download the relevant Fact Sheet; or
- telephone Council on (07) 3412 5397.

### Additional Documentation

When submitting this application, you will be required to attach the following supporting documentation:

- Have you applied for a Building Works application? ☐ Yes ☐ No If yes, reference: 
- Have you applied for a Plumbing and Drainage approval? ☐ Yes ☐ No If yes, reference: 
- Do you have building certification certificates for structures used to contain animals? Yes ☐ No If yes, please attach a copy. 

- Please attach a copy of the waste management plan for the proposed animal keeping facility. 
- Please attach a copy of the noise mitigation plan for the proposed animal keeping facility. 
- Please attach a copy of the proposed care and enrichment program for animals housed at the facility. 
- Please attach a copy of the proposed emergency/disaster management plan for this facility.

This application cannot be processed without the requested supporting documentation. To assist you in completing your application, a pre-lodgement meeting is available. To arrange a pre-lodgement meeting, contact the Animal Management Centre on (07) 3412 5397 prior to submitting this application.
Collectively the Animal Management (Cats and Dogs) Act 2008 and Local Law No. 4 (Animal Management) 2002 requires all resident cats and dogs over the age of 3 months to be registered with Logan City Council. An onsite inspection by an authorised Animal Management Officer will be undertaken prior to the issuing of a Licence.

Your checklist prior to submission:

- You are over 18 years of age.
- Photos showing existing enclosures/buildings for the animal(s) are attached / enclosed with the application.
- Attach a copy of written approval from the property owner, including Qld Housing Commission (if applicable). If renting the nominated property please attach a copy of your current lease.
- Attach a copy of building certification certificates.
- Attach a copy of the waste management plan for the proposed animal keeping facility.
- Attach a copy of the noise mitigation plan for proposed animal keeping facility.
- Attach a copy of proposed care and enrichment program for animals housed at the proposed facility
- Attach a copy of proposed emergency/disaster management plan for the proposed facility.

Signature

Date / /

Fees (non-refundable and non-transferable application fees)

<table>
<thead>
<tr>
<th>Kennel/Cattery (up to 20 animals)</th>
<th>Fee A</th>
</tr>
</thead>
<tbody>
<tr>
<td>Licence Application (includes design approval and licence)</td>
<td>$575.00 + $240 (applicable renewal fee)</td>
</tr>
<tr>
<td></td>
<td>$815.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Kennel/Cattery (over 20 animals)</th>
<th>Fee B</th>
</tr>
</thead>
<tbody>
<tr>
<td>Licence Application (includes design approval and licence)</td>
<td>$575.00 + $300.00 (applicable renewal fee)</td>
</tr>
<tr>
<td></td>
<td>$875.00</td>
</tr>
</tbody>
</table>
Payment options

Paying by mail:
Make your cheque or money order payable to Logan City Council and post to:
Chief Executive Officer, Logan City Council, PO Box 3226, Logan City DC, Qld 4114.

Paying in person:
Cash, Cheque, Credit Card and/or EFTPOS.

Animal Management Centre: 213 Queens Rd, Kingston Mon to Fri 8:30am to 4:30pm
Sat 9:00am to 2:00pm
Beenleigh Customer Service Centre: 58-60 Manila St, Beenleigh Mon to Fri 8:00am to 4:45pm
Jimboomba Customer Service Centre: 18-22 Honora St, Jimboomba Mon to Fri 8:00am to 4:45pm
Logan City Council: 150 Wembley Rd, Logan Central Mon to Fri 8:00am to 5:00pm

Paying by Credit Card:

Card Number ___________ ___________ ___________ ___________ ___________ ___________ $________
Customer Card Name: __________________________
Expiry Date: …………… Business hours phone: ……………………… Signature: ……………………………

Acknowledgement (for credit card purchases only)

I acknowledge that a merchant service fee of 0.5% will be charged for all credit card transactions.

Signature __________________________  Date / /

Office Use Only

Date: __________________________  Approval No: __________________________  Receipt No: __________________________
Method of Payment: □ Cash  □ EFTPOS  □ Cheque  □ Credit Card  Total Amount Paid: $________