

POLICY



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Policy title: ENVIRONMENTAL GRANTS

Directorate: STRATEGY & SUSTAINABILITY

Branch: HEALTH, ENVIRONMENT & WASTE

Policy objective: To outline the structure and policy intent of the Environmental Grants Program within the City of Logan.

Policy scope:

The Environmental Grants Program (EnviroGrants) provides grants to support community organisations and individuals to deliver projects which, through community awareness and participation, enhance and protect the natural environment and foster environmentally sustainable practices across the City of Logan.

This policy provides a framework to guide the delivery of EnviroGrants and outlines the funding criteria, funding categories and the application assessment and approval process.

Policy statement:

1. Grants under this policy must:
 - (a) meet the community purpose requirements and accountability requirements in the policy titled 'Grants to Community Organisations'; and
 - (b) be consistent with the allocation of environmental levy funds outlined in the policy titled 'Environmental Levy'.
2. The following criteria will apply to all applications received from individuals or organisations:
 - (a) grant funds must be used to deliver environmental outcomes or care for wildlife within the City of Logan;
 - (b) grant funds must be for a substantially new initiative or for a new environmental project area;
 - (c) funding for a previously funded project/deliverable will not be supported;
 - (d) grant funded projects are to be delivered within the grant funding period timeframe;
 - (e) applicants must supply evidence of appropriate insurance for the proposal/project;
 - (f) grant recipients must be free of debt with the Council and must have successfully acquitted any previous grant funding; and
 - (g) political organisations are ineligible for funding.
3. Environmental grant funding will be available under the following categories:
 - (a) Environmental Partnerships & Capacity Building

- (i) Funding towards operational, capital, on-ground and capacity building project expenses for not-for-profit environmental and wildlife organisations whose operations or services contribute to the enhancement and protection of the environment and wildlife within Logan City.
 - (ii) Maximum funding allocation per grant of \$10,000.
 - (b) On-ground Ecosystem Restoration
 - (i) Funding for on-ground ecosystem restoration projects that make a positive and ongoing contribution to the region's corridors, biodiversity and waterways values.
 - (ii) Applicants must demonstrate a minimum of 30% co-funding or in-kind support to the project.
 - (iii) Maximum funding allocation per grant of \$10,000.
 - (c) Environmental Surveys and Research
 - (i) Assistance for projects that focus on Council's environmental priorities, e.g. threatened species, pest species, water quality, connectivity, sustainability, carbon neutrality.
 - (ii) Applicants must demonstrate a minimum of 30% co-funding or in-kind support to the project.
 - (iii) Maximum funding allocation per grant of \$10,000.
 - (d) Environmental Education
 - (i) Assistance to educate the wider community about responsible environmental and sustainability practices. Examples may include workshops, sustainable gardening projects and educational booklets.
 - (ii) Maximum funding allocation per grant of \$2,000.
 - (e) Individual Wildlife Carer Support
 - (i) Assistance for individual wildlife carers for the purchase of native animal food, supplements, fuel and medication associated with the rehabilitation of native wildlife (capital items such as incubators, cages will not be funded).
 - (ii) Individual Wildlife Carer Support funding supports an individual wildlife carer who is endorsed by a legislated wildlife rehabilitation organisation and/or holds an individual wildlife rehabilitation permit issued under the Queensland Nature Conservation Act (1992).
 - (iii) Maximum funding allocation per grant of \$1,500.
4. The following assessment and approval process will apply to all applications:
- (a) Assessment
 - (i) all submitted eligible applications will be assessed by an independent panel not associated or involved with any applicants of the grants; and
 - (ii) applications will be assessed against the selection criteria set out in the EnviroGrants guidelines.
 - (b) Decision
 - (i) all councillors will be consulted on all applications and proposed funding recipients;
 - (ii) the Natural Environment and Sustainability Program Leader or Health, Environment & Waste Manager will approve funding allocations to successful applications with due consideration of the assessment panel's recommendations;

- (iii) councillors will be notified of successful and unsuccessful applications;
 - (iv) all successful and unsuccessful applicants will be provided with written notification of the application decision following the assessment and approval process;
 - (v) all successful applicants will be required to sign an EnviroGrants Agreement prior to the dispersal of funds; and
 - (vi) Council's decision in this process is final and no negotiations will be entered into.
5. All successful environmental grant recipients will be subject to the following acquittal process:
- (a) Applicants must provide evaluation and monitoring information to the satisfaction of Council, including provision of receipts and acquittal for expenditure information.
 - (b) Unspent funds must be returned to Council via cheque or EFT payment within one (1) month of the end of the funding period as defined in the EnviroGrants Agreement.

This policy must be used in conjunction with the delegation of authority titled 'Signing of EnviroGrant Agreements'

Related policies/legislation/other documents:

DOC ID	DOCUMENT TYPE	DOCUMENT NAME
8431286	Delegation of Authority	Signing of EnviroGrants Agreements
5984249	Policy	Grants to Community Organisations
4019885	Policy	Grant Writer Program
-	Legislation	Local Government Act 2009
-	Legislation	Local Government Regulation 2012
6676128	Guideline	Administrative Guidelines for Establishing and Administering Grants to Community Organisations
6057976	Policy	Environmental Levy
12191220	Guideline	Guidelines for EnviroGrants