

Notification of Food Safety Supervisor

***Privacy Collection Notice:** Logan City Council is collecting your name, the name and location of your business in accordance with the *Food Act 2006* in order to assess your application for a food licence. The information will only be accessed by employees and/or Councillors of Logan City Council for Council business related activities only. Your information will not be given to any other person or agency unless you have given us permission or we are required or authorised by law to do so.

Food Act 2006

I hereby advise

- Contact details of food safety supervisor (*complete sections 1, 2, & 4*)
- Food safety supervisor contact details have changed (*complete sections 1, 3 & 4*)

NOTE: A licensee must ensure a food safety supervisor (FSS) is reasonably available to be contacted by both the Logan City Council and food handlers while the food business is being carried on. The food safety supervisor must be able to supervise and give directions to staff about matters relating to food safety.

Section 1 – Food Business Details* (at least 1 person is required, this can be the licensee)

Licensee name:

Licence no: PH/FSDM/

Trading name:

Business Address:

Section 2 - Food Safety Supervisor Details

List all the names of food safety supervisors at the food business.

Food safety supervisor's full name:

Food safety supervisor's email address:

Phone number:

Mobile number:

Food safety supervisor's full name:

Food safety supervisor's email address:

Phone number:

Mobile number:

Food safety supervisor's full name:

Food safety supervisor's email address:

Phone number:

Mobile number:

Food safety supervisor's full name:

Food safety supervisor's email address:

Phone number:

Mobile number:

Council use only

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Doc# 6702582 / File # 483479-1
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City of the Future



Section 3 – Amended Food Safety Supervisor Details

Reason for Amendment:

Person is no longer a food safety supervisor

Previous food safety supervisor's full name:

Change of food safety supervisor contact details

Food safety supervisor's full name:

Food safety supervisor's email address:

Phone number:

Mobile number:

Section 4 – Certification

As the **licensee**, I:

- advise Logan City Council of our food safety supervisor and their contact details in accordance with Section 88 of the *Food Act 2006*; and
- authorise the person nominated as the food safety supervisor to supervise and give directions about matters relating to food safety to persons who handle food in the food business.

I am aware that it is an offence to knowingly provide false and misleading information and declare:

1. That I am authorised to sign on behalf of the person (meaning a corporation or individual/s) and commit this person (meaning a corporation or individual/s) in all respects; and
2. That the information supplied is correct to the best of my knowledge or that I could reasonably obtain.

Licensee's signature:

Name in full:

Date:

NOTE: No fee is required for submitting this form.

NOTE: It is a requirement under the *Food Act 2006* that the licensee must at all times continue to have a food safety supervisor for the food business under the licence.

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