

# REGIONAL ARTS DEVELOPMENT FUND (RADF) LOGAN

GUIDELINES FOR  
APPLICANTS  
2018-2019





Sandra Temple *Earth Mother*, 2017, body paint on model.  
Photography by Natator Photography, model Nadya Neklioudova.

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Radha Pedersen working at  
DAP Jewellery School, 2017.



Radha Pedersen, *Ocean*,  
2017, silver.

## WHAT IS THE REGIONAL ARTS DEVELOPMENT FUND (RADF)?

The RADF is a partnership between state and local governments which invests in quality arts and cultural experiences across Queensland based on locally determined priorities.

RADF 2018-2019 promotes the role and value of arts, culture and heritage as key drivers to: support diversity and inclusivity; grow strong regions; and provide training, education and employment opportunities for Queensland artists and local communities.

For further information on RADF please contact Logan City Council on 3412 3412 or visit [logan.qld.gov.au/RADF](http://logan.qld.gov.au/RADF). For information on other Arts Queensland programs and opportunities please visit [arts.qld.gov.au](http://arts.qld.gov.au).

## RADF objectives

The objectives for RADF 2018-2019 are to:

1. Support local artists and arts and cultural activity to deliver value for local communities
2. Provide opportunities for local communities to participate in arts and cultural activities
3. Invest in locally-determined priorities delivered through arts and cultural activity
4. Contribute towards current government priorities.

## Assessment criteria

Information provided by applicant needs to:

- meet the criteria of quality, reach, impact and viability as published on Arts Queensland website: [arts.qld.gov.au/regional-arts-development-fund](http://arts.qld.gov.au/regional-arts-development-fund)
- comply with local RADF grant program guidelines
- align to the identified arts and cultural priorities in *Creative city: Logan City Council Arts, Culture and Heritage Strategy 2018-2022* of development, engagement, places and spaces, partnerships and communication.



Rachael Lee, installation *Envisage - unseen rhythms*, 2018, Logan Art Gallery.



Allen 'Onesian' Vili', *Te Iwa O Mata Ariki*,  
2018, digitally manipulated image from *He  
kākano āhau (I am a seed)* project.

## HOW DOES RADF OPERATE?

Arts Queensland manages the RADF Program by means of an annual budget for allocations to individual councils and infrastructure support for local councils in their administration of the Program.

Each council has a nominated RADF Liaison Officer and a RADF Committee that is culturally and geographically representative of the community.

Councils bid annually to Arts Queensland for an allocation of funds. Councils prepare a funding bid to Arts Queensland based on consultation with their community. This annual bid is ratified by council.

Arts Queensland and individual local councils contribute funds to support the local RADF grant program.

Grant rounds and their closing dates are advertised on Logan City Council's website. There are generally two grant rounds per year subject to funding availability.

The RADF Committee assesses individual RADF applications against their council's corporate plan, Arts Culture and Heritage Strategy and the RADF Guidelines, and recommends applicants for funding. The RADF Liaison Officer presents the recommendations to council for ratification. Council can overturn recommendations made by the committee if the application is ineligible under the Guidelines are not in line with Council's cultural policy, or interferes with council initiatives that are already in progress.

## WHAT ARE THE ACKNOWLEDGMENT, REPORTING AND ACQUITTAL PROCESSES?

All RADF 2018-2019 funded activities are required to complete a Project Outcome Report. The Project Outcome Report includes information about the success of your project, budget and support material which are required to be submitted to Logan City Council within 8 weeks of the completion of your project.

Successful RADF applicants will be required to provide promotional images of the RADF activity for use by the State Government and Logan City Council.

RADF 2018-2019 funded activities must acknowledge the Queensland Government and the Council in all promotional material, publications and products by inclusion of the RADF 2018-2019 acknowledgment text and logos.

## Acknowledgement text for RADF 2018-2019

*The Regional Arts Development Fund is a partnership between the Queensland Government and Logan City Council to support local arts and culture in regional Queensland.*

You can download the Queensland Government logo and style guide at:  
[arts.qld.gov.au/aq-funding/acknowledgement](http://arts.qld.gov.au/aq-funding/acknowledgement)

The Logan City Council logo and RADF outcome report will be included electronically in the successful applicant's RADF pack.

## WHAT ARE THE ROLES AND RESPONSIBILITIES OF THE PARTNERS?

Arts Queensland's role in the RADF Program is to:

- provide liaison and advisory services and to support councils in shaping arts and cultural activity that meet the needs and aspirations of their local communities.

Local councils' role in the RADF Program is to:

- nominate a staff member as a RADF Liaison Officer to support the RADF Committee and the local RADF Program
- ensure council's Arts, Culture and Heritage Strategy and Cultural Development Policy includes RADF
- advocate that arts and culture are included in council's corporate plan
- establish and manage the RADF Committee and cover its operational expenses
- ensure that RADF grants are allocated according to the funding criteria in the Guidelines
- bid for funds and report funding outcomes to Arts Queensland
- promote the RADF Program locally
- operate within the Local Government Act, 2009.

## WHAT ARE OUR SOCIAL JUSTICE CONSIDERATIONS?

The RADF Committee considers the social justice implications of its decisions. Aboriginal people, Torres Strait Islanders, Australian South Sea Islanders, people from culturally and linguistically diverse backgrounds (CALD), older people, young people and people with disabilities are among the groups that may need help to make their participation in arts activities possible.

## WHAT ARE THE FOUR CATEGORIES OF FUNDING?

There are four categories of funding available for individuals, groups or council:

### 1. Skills development

Use this category if you are:

An individual professional arts, culture or heritage worker living in Logan to attend professional development seminars or activities, master classes, mentorships with recognised arts and cultural peers, and placements with recognised arts and cultural organisations.

or

A Logan based community group who wants to engage a professional arts, culture or heritage worker to work with them to develop their arts practice; or, to run arts development workshops or community projects, including documentation, preservation, interpretation and collection management training.

RADF grants can support:

- Intrastate and interstate activities (Arts Queensland's Individuals Fund supports international activities including overseas travel).
- Travel, accommodation and fees associated with employing professional artists or artswomen to work on community projects or workshops in the local community.
- Assistance for up to 65 per cent of the total costs for travel.

### 2. Cultural tourism/creative project

Use this category if you need support for:

A project or activity that focuses on Logan's locally distinct arts, culture and/or heritage both for members of that community and for visitors.

or

Preservation and/or to improve access to locally held collections of significance, and/or to collect and tell local stories from the past and the present of significance to Logan.

RADF grants can support initiatives and activities that focus on:

- product development by professional artists, either as individuals, or in partnership with individual community members or community groups
- community stories, which can be documented in a variety of forms and mediums, including: plays, videos, artwork, digital exhibitions, education programs, oral histories and publications
- community organisations such as historical societies, museums, libraries, archives, galleries, Indigenous and migrant community groups which collect and provide public access to their cultural heritage collections are eligible to apply
- marketing of professional artistic product.

### 3. Regional partnerships

Use this category if you need support:

For innovative arts projects where artists, communities and councils work together in their community, or in partnership with another community, to achieve enhanced outcomes from RADF grants.

RADF grants will support projects that can demonstrate a partnership between:

- artists and local industry
- artists and community arts organisations
- artists and non-arts community organisations.

## 4. Strategic initiative

These are Council-led arts related projects that deliver on the current *Creative city: Logan City Council Arts, Culture and Heritage Strategy 2018-2022* actions. Only Council is eligible to apply under this category, for up to two out-of-round initiatives per financial year.

### WHAT ARE THE ELIGIBILITY REQUIREMENTS?

The following categories of individuals and organisations can apply for a RADF grant:

- Individual professional artists, artworkers, cultural workers or project coordinators who:
  - » are based in the local council area, or if based outside the local council area are able to demonstrate how the project will directly benefit arts and culture in the local council area
  - » are permanent residents or Australian citizens
  - » have an Australian Business Number (ABN).
- Partnerships, Collectives, Artist Run Initiatives or Incorporated organisations based in the local council area, or those based outside the local council area that are able to demonstrate how the project will directly benefit arts and culture in the local council area.

Applications must be completed on the application form and submitted by the due date. Late applications will not be considered.

For all categories, an amount of \$8,000 per applicant is the maximum level of funding that can be awarded.

All applicants must:

- Discuss their project with the Logan RADF Liaison Officer prior to submitting their application.
- Link their application to *Creative city: Logan City Council's Arts, Culture and Heritage Strategy 2018-2022*.
- Not have requested or received any sponsorship or funding from Logan City Council for a project or activity for which they are seeking RADF support.
- Successful applicants are eligible to reapply for funding two years after their Outcome Report has been received and the grant is successfully acquitted. This will provide opportunities for new applicants to access funds.

### WHAT DOES RADF NOT SUPPORT?

The following categories of individuals and organisations are not eligible for funding through the RADF Program:

- Amateur arts activities except for professional services to amateur arts activity. One of the main RADF aims is to develop professional artists in the regions. **Note:** Emerging professional artists are eligible for funding.
- Artists or artworkers who do not have an Australian Business Number (ABN).
- Applicants who submit unsigned applications.
- Applicants who have failed to acquit previous RADF grants.
- Projects for which artworkers are paid less than the recommended rates.
- Activities that commence before Council approval is given. RADF should not be used as a 'top-up' fund.
- Craft workshops — unless a professional artist or artworker is employed to work with a craft group to apply their skills in an innovative way to an arts development outcome.
- Murals — funding is available for murals from other government sources as part of anti-graffiti programs. RADF grants can only be allocated to murals that adhere to the RADF Principles, eligibility and program criteria.
- School arts activities except where those activities form part of broader community cultural development processes or are part of professional arts development.
- Framing or freight — up to 50 per cent of these costs can be covered as part of presentation costs for significant exhibitions.
- Competitions — they are prolific and could monopolise funds. The competitive environment does not necessarily nurture emerging artists, as there is generally only one winner.
- Eisteddfods — they are essentially amateur competitions.
- Summer/Winter schools — councils should not support more than two places per annum.
- Publishing costs — requests for grants to publish books should be directed to organisations that provide print-on-demand services. A small proportion of printing costs are eligible as part of the presentation costs for significant projects. As a guide only, 10% of the total publishing costs would be considered a small proportion.

- Purchase of capital items, e.g. equipment, buildings or vehicles. RADF gives artists and organisations opportunities for employment, professional development and a chance to practise their art. Buying capital items does not necessarily lead to these outcomes. **Exception:** Capital items can be funded only when they are included as part of a project application; and when the RADF Committee considers the purchase integral to that project; and where the item will remain available for community use.
- Recurrent funding for arts organisations — operational expenses are ineligible under RADF including wages for permanent staff and office expenses.
- Accredited study, training or university courses — RADF does not fund the primary training of artists, only their professional development once they are practicing.
- RADF does not support 100% of any project. Applicants are required to make a significant contribution which may be in-kind.

Please contact your local RADF Liaison Officer if you require:

- examples of the types of projects that are eligible for funding through the RADF Program
- definitions used for the RADF Program
- assistance with your application.

## WHAT LEGAL CONSIDERATIONS SHOULD YOU BE AWARE OF?

### Right to Information (RTI)

Previously known as Freedom of Information (FOI). On 1 July 2009 the *Freedom of Information Act 1992* was replaced by two pieces of legislation. These are the *Right to Information Act 2009* (RTI) and the *Information Privacy Act 2009* (IP). The RTI deals with applications for non-personal information and IP deals with requests for personal information; amendments of personal information.

The RTI is the Queensland Government's approach to giving the community greater access to information held by the government, unless on balance it is contrary to the public interest to provide that information. Also, the RTI aims to make more information available, provide equal access to information across all sectors of the community and provide appropriate protection for individual privacy. For more background information about the Government's approach and details about the legislation, please visit [rti.qld.gov.au](http://rti.qld.gov.au)



Footlights Theatrical Inc., *Billy Bucket*  
- a rock 'n' roll love story, 2018, Logan  
Entertainment Centre. Photography by  
Vincent Swift Photography.



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**[logan.qld.gov.au/radf](http://logan.qld.gov.au/radf)**