

Application for Road Closure 2019/20



Important information

- Application forms must be completed in full and submitted with all mandatory attachments to Council@logan.qld.gov.au. **Incomplete applications will not be processed.**
- A minimum seven (7) working days is required to process the application. Any amendments required to the application may result in the full seven (7) days processing period recommencing which may delay the proposed start date.
- Applications received after 14 December may not be processed until 9 January.

(Completion of all relevant fields within sections is mandatory)

Details of Application

New Amendment of TP/RC No: Extension of TP/RC No:

Section 1. Applicant Details

Applicant:	Contact Name:
Address:	Telephone / mobile:
	Email:
Signature:	Date:
Applicants Client:	
Client Contact Person:	Telephone / mobile:

Section 2. Traffic Management Company

Name:	TMR Registered Number:
Postal Address:	Telephone:
	Supervisor:
Email:	Mobile:

Section 3. Closure Details

Request Dates	From:	To:	Number of days physically on site (approximate):
Requested Hours	<input type="checkbox"/> 9am to 4pm	<input type="checkbox"/> 8pm to 5am	<input type="checkbox"/> Weekdays
	<input type="checkbox"/> Extended hours from: _____ to _____		<input type="checkbox"/> Weekends
Street to be closed:	Suburb:		
From (street):	To (street):		
Are works impacting on a bus route or bus stop? <input type="checkbox"/> Yes <input type="checkbox"/> No (If Yes: TransLink must be notified)			

Extent and reason of closure:

Please tick appropriate box	Please tick appropriate box	Please tick appropriate box
<input type="checkbox"/> New Construction	<input type="checkbox"/> Full Road	<input type="checkbox"/> Car Park
<input type="checkbox"/> Maintenance	<input type="checkbox"/> Half Road	<input type="checkbox"/> Formed Footpath
<input type="checkbox"/> Fete / Markets	<input type="checkbox"/> Parking Lane	<input type="checkbox"/> Nature strip
<input type="checkbox"/> Special Event	<input type="checkbox"/> Other: (please specify)	
Brief description of work/event (mandatory):		

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Nature of works:

Please tick appropriate box	
<input type="checkbox"/> Council Project:	Contact Name and phone number: _____ Contract Details: _____
<input type="checkbox"/> Main Roads	<input type="checkbox"/> Telstra <input type="checkbox"/> Energex <input type="checkbox"/> Development (Complete Section 4)
<input type="checkbox"/> Other (<i>Please specify</i>):	

Section 4. Approval Details *please attach copy (mandatory for development/private works)*

Please tick appropriate box	
<input type="checkbox"/> Operational Works Permit Permit No. OW / _____ / _____	<input type="checkbox"/> Road Opening / Excavation Permit Permit Document ID No. _____
<input type="checkbox"/> Not applicable/ Other approvals (<i>please provide details below</i>)	

Section 5. Conditions for closure

General Road Closures	Street Parties
Closure only permitted during specified hours	Closure only permitted during specified hours
Signage and traffic management plan to be in accordance with MUTCD (Part 3) temporary road closure specifications	Residents in the street affected must express an intention to participate or indicate they have no objection
Obtain Police Road Closure Permit	Alternative traffic routes must be available for through or connecting streets (closures will not be approved on collector or distributor roads)
Notify local Police, Ambulance and Fire Brigade prior to closure	Supply, install and maintain appropriate signage and barricades (refer MUTCD)
LCC does not accept any responsibility for repair work for damage resulting from activities	Notify local Police, Ambulance and Fire Brigade prior to closure
Road to be left in condition similar to that prior to closure	Road to be left in condition similar to that prior to closure. LCC does not accept responsibility for repair work for damage resulting from activities
TransLink to be notified of works impacting bus routes or stops: temporary.closures@translink.com.au (refer section 3)	Obtain permit from Department of Liquor Licensing (if alcohol being sold)

Section 6. Attachments (*please tick to confirm*)

No.	Attachments	Please tick
1.	Traffic Guidance Scheme (TGS). A site specific TGS Plan prepared in accordance with MUTCD temporary road closure guidelines and approved by a TMR Registered Traffic Management Designer (TMD details to be shown)	<input type="checkbox"/> Mandatory
2.	Traffic Management Plan (TMP) for major works	<input type="checkbox"/>
3.	Street Map. Provision of a photocopy of street directory or equivalent highlighting location of works.	<input type="checkbox"/> Mandatory
4.	Copy of Council stamped Development Approved plan (refer section 4.)	<input type="checkbox"/>

Fees

- There is an application fee of \$181.00 for all new applications.
- Each permit will receive the first amendment or extension free of charge
- Any further extensions or amendments will incur a fee of \$181.00

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Please email completed form to: Council@logan.qld.gov.au

Privacy Statement and Disclaimer

Logan City Council is collecting your personal information in accordance with Local Government Act 2009 and Local Law 11 (Roads) in order to process your application. This information will be used by authorised officers for the purpose of verification and ensuring our records are accurate. Some of this information may be given to Queensland Police Service and Department of Transport and Main Roads for the purpose of enforcement. Your information will only be given to any other person or agency if you have given us permission or we are required or allowed to by law. The information will only be used by authorised officers for the purpose of verification and ensuring our records are accurate.

Form updated 21 May 2019

Council use only

LOGAN CITY COUNCIL
PO Box 3226
LOGAN CENTRAL DC QLD 4114
TEL: (07) 3412 3412
www.logan.qld.gov.au
Email: council@logan.qld.gov.au
Road Infrastructure Planning Branch
ABN 21-627-796 435

Amount: _____

Receipt: _____

Receipt date: _____

Account No: _____

Building our COMMUNITIES,
OUR BUSINESSES AND OUR
PRIDE

