

POLICY



Date adopted: 30/05/2017
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Policy title: **REWARDS FOR INFORMATION ON VANDALISM**

Directorate: COMMUNITY SERVICES

Branch: PARKS

Policy objective: To establish guidelines for offering and paying rewards for information following vandalism to the Council's infrastructure.

Policy scope:

This policy applies to rewards offered by the Council for information leading to a conviction as a result of damage caused to park facilities or other Council infrastructure.

Definitions:

Not applicable.

Policy statement:

The following procedure is to be undertaken for this policy:

1. A reward of \$500 or some greater amount as may be determined by resolution of the Council may be offered in respect of information or evidence of specific acts of vandalism.
2. The reward must be offered to the first person who provides to the Council or Crimestoppers, information or evidence leading to the conviction of a person of an offence under a Local Law or other legislation.
3. The reward must be paid within thirty (30) days after that person is convicted of the offence.
4. Only one reward can be claimed.
5. If more than one person's information or evidence is required for conviction, the reward shall be shared by these persons.
6. A reward may be advertised by:
 - (a) a media release in a local newspaper;
 - (b) the erection of appropriate signage at the respective locations; or
 - (c) an urgent press release.
7. A register shall be established and maintained:
 - (a) within the Parks branch for reported acts of vandalism in the Council's parks, for which a reward has been offered
 - (b) within the Administration branch's Corporate Risk Management and Insurance program for reported acts of vandalism to other property of the Council, for which a reward has been offered.

8. The following details are to be recorded in the register:
- (a) the name, address and phone number of any person who provides information or evidence of an offence committed under a local law or other legislation
 - (b) details of the offence
 - (c) the time and date on which the information or evidence was provided
 - (d) the time and date on which the reward was claimed
 - (e) the date on which the conviction was recorded.
9. An authorised officer as defined in the local laws, an employee of the Council, or an honorary park ranger, is not entitled to claim a reward unless approved by resolution of the Council.

Related policies/legislation/other documents:

DOC ID	DOCUMENT TYPE	DOCUMENT NAME