MEETING OF THE
CITY CENTRES SPECIAL COMMITTEE
MONDAY, 11 MARCH 2019

MEETING COMMENCED

3.48 pm, 11 March 2019

PRESENT

Councillor J S Raven (Chairperson)
Councillor L C Bradley
Councillor L A Koranski
Councillor L W Smith
Councillor P W Pidgeon
Councillor D R Power
Councillor T D Schwarz
Councillor J R Breene
Acting Mayor, Councillor C M Dalley

IN ATTENDANCE

Director of Strategy & Sustainability D R Hansen
Economic Development & Strategy Manager D Radich
Invest. Attraction & Place Mngmt Program Leader T Ryan
Meetings Services Officer B Whitaker
Meetings Services Officer A Parry

APOLOGIES

Councillor R B Lutton
Councillor S F Swenson

MEETING TERMINATED

3.51 pm, 11 March 2019

ORDER IN WHICH AGENDA ITEMS WERE CONSIDERED BY THE CITY CENTRES SPECIAL COMMITTEE:

CE1

MATERIAL PERSONAL INTEREST OR CONFLICT OF INTEREST DECLARATIONS

| Item CE1 | Councillor Bradley (remained) declared to the meeting a personal interest. |
Criteria: Performance

BRANCH OVERVIEW

1. Branch Projects/Operations Update
   a. Branch projects update:

PUBLIC WI-FI FOR BEENLEIGH TOWN SQUARE, LOGAN VILLAGE GREEN AND SPRINGWOOD PARK

- The contractor has confirmed the detailed installation plan for the three sites. Equipment has been ordered and final installation dates for Logan Village and Springwood Park was confirmed with the contractor. An alternative installation plan for Wi-Fi at the Beenleigh Town Square in being investigated to ensure installation of equipment on Council owned facilities. The installation of infrastructure is estimated to be completed by end of March to early April 2019 as shown on the timeline below.

| ACTIVITY                          | JUN 18 | JUL 18 | AUG 18 | SEP 18 | OCT 18 | NOV 18 | DEC 18 | JAN 19 | FEB 19 | MAR 19 | APR 19 | MAY 19 | JUN 19 | JUL 19 | AUG 19 | SEP 19 | OCT 19 | NOV 19 | DEC 19 | JAN 20 | FEB 20 | MAR 20 | APR 20 | MAY 20 | JUN 20 | OCT 20 |
|----------------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| Approval of Priority Project     |        |        |        |        |        |        |        |       |       |       |        |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Prepare RFQ & supporting...      |        |        |        |        |        |        |        |       |       |       |        |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Issue RFQ                        |        |        |        |        |        |        |        |       |       |       |        |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Review quotations received       |        |        |        |        |        |        |        |       |       |       |        |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Contract Awarded                 |        |        |        |        |        |        |        |       |       |       |        |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Installation of Wi-Fi            |        |        |        |        |        |        |        |       |       |       |        |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| On Maintenance (2 years)         |        |        |        |        |        |        |        |       |       |       |        |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |

CURRENT STATUS

BEENLEIGH

Key milestone dates for the Beenleigh Implementation Projects, which will be updated with the development of more detailed project plans, once tenders have been awarded or consultants engaged, are summarised below:

1. **Big LED Screen in the Beenleigh Town Square**

- Council received a good response to the tender for the large LED screen and PA system as well as a maintenance and management contract for the infrastructure. The contract will be awarded shortly and based on the preferred contractor’s program for the installation of equipment the project is anticipated to be completed by end of May 2019.

- A content management strategy for the LED screen will be initiated as part of the project to clearly identify content and opportunities for revenue through advertisements.
## 2. Smart Parking for the Beenleigh Town Centre

- Following an investigation into suitable solutions for smart parking, the request for quotation has been finalised and will be issued in March to seek proposals from providers that use camera technology, which may also be compatible with in ground sensors and wayfinding signage.

## 3. Beenleigh Centre Advisory Group

- The membership for the Beenleigh Centre Advisory Group (BCAG) has been finalised, all the shortlisted members have accepted the positions and the inception meeting of the first meeting of the BCAG was held on 6 March 2019.

- The purpose of the Beenleigh Centre Advisory Group is to openly share information and ideas between the community and council. The Place Management Team will facilitate the discussions and the Divisional Councillor will also be represented, however there is no formal decision making hierarchy or voting rights for the group.

## 4. Beenleigh Town Square Shade Solution

- The expression of interest for the creative design, fabrication and installation of a bespoke shade solution for the Beenleigh Town Square, which may include functional public art, landscaping or other shade solutions that are sympathetic to the design language of the existing town square was issued on the 23rd February 2019. A site visit to brief respondents was held on the 5th March 2019.
5. **Beenleigh Streetscape Master Plan**

- The request for proposals from suitable design consultants for the Beenleigh Streetscape Master Plan will be issued in March 2019. It is anticipated that a consultant will be engaged by April 2019.
SPRINGWOOD

Key milestone dates for the Springwood Implementation Projects, which will be updated with the development of more detailed project plans, once tenders have been awarded or consultants engaged, are summarised below:

1. **Slacks Creek Green Link**
   - The detailed design was updated following input from internal branches and DTMR as well as the flood impact assessment which required changes to the level of the shared pathway.
   - Contract documentation can now be finalised with the aim to issue a request for proposals to construct by the end of March 2019.

   | ACTIVITY                                      | JUN 18 | JUL 18 | AUG 18 | SEP 18 | OCT 18 | NOV 18 | DEC 18 | JAN 19 | FEB 19 | MAR 19 | APR 19 | MAY 19 | JUN 19 | JUL 19 | AUG 19 | SEP 19 | OCT 19 | NOV 19 | DEC 19 | JAN 20 | FEB 20 | MAR 20 | APR 20 | MAY 20 | JUN 20 | JUL 20 | AUG 20 |
   |----------------------------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
   | Approval of Priority Project                  |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        | flagged* |        |        |        |        |        |        |        |        |        |
   | Concept design completed                      |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |
   | Commence detailed design                      |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |
   | Detailed design completed                     |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |
   | RFQ documentation prepared                    |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |
   | Issue RFQ                                     |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |
   | Receive and assess proposals                  |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |
   | Contract Awarded                              |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |
   | Construction Commence                         |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |
   | Construction Complete                         |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |
   | On Maintenance (12 months)                    |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |
   | **CURRENT STATUS**                            |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |

2. **Carol Ave Laurinda Crescent Pathway**
   - The contractor and design consultant was engaged to undertake the detailed design for the pathway. The concept design is expected to be finalised early in March 2019.
3. **Shared Pathway between Carol Ave and Dennis Road (School Pathway)**
   - The detailed design have been completed, public art designs have been progressed and request for proposals for construction are being prepared with the aim to issue a Request for Quotation by the end of March 2019.

4. **Murrajong, Briggs Road, Paxton Road & Carol Ave Streetscapes**
   - The detailed designs have been completed, public art designs have been progressed and the request for proposals for construction are being prepared with the aim to issue a Request for Quotation by the end of March 2019.

5. **Springwood Parking Management Plan**
   - The consultant was engaged to proceed with the drafting of the detailed Parking Management Plan for Springwood in line with the direction from Council.
PLACE BRANDING FOR SPRINGWOOD, BEENLEIGH AND LOGAN VILLAGE

- The Place Branding visioning document for Springwood, Beenleigh and Logan Village was finalised by the consultant post the Place Branding Workshop. A second workshop is scheduled for March where the consultant will submit a draft Place Branding strategy to internal stakeholders including the Divisional Councillors and Chairs of the City Centre Special Committee, Planning and Development Committee and City Image Committee.

- The Place Branding Strategy is likely to be finalised by April 2019.

LOGAN VILLAGE

Key milestone dates for the Logan Village Implementation Projects, which will be updated with the development of more detailed project plans, once tenders have been awarded or consultants engaged, are summarised below:

1. **Logan Village Advisory Group**
   - The membership for the Logan Village Advisory Group (LVAG) has been finalised, all the shortlisted members have accepted the positions and the inception meeting was held on 4 March 2019.

   - The purpose of the Logan Village Advisory Group is to openly share information and ideas between the community and council. The Place Management Team will facilitate the discussions and the Divisional Councillor will also be represented, however there is no formal decision making hierarchy or voting rights for the group.

2. **Logan Village Green Master Plan**
   - The Place Management Team hosted a workshop with internal stakeholders to discuss the review of the Logan Village Green Master plan. A key issues report are being compiled to reflect key opportunities and constraints and needs of internal stakeholders to inform options for the updated Village Green Master Plan.

   - Once the master plan has been finalised, the location of a future upgraded playground, heritage church and temporary coffee shop can be finalised. At this stage final cost of infrastructure will determine the final scope of works for these projects and also what infrastructure will be implemented as part of the expansion of the Village Green.
### 3. My Home and the River Link

- Following the detailed ground survey, the place management team is undertaking a detailed concept design for the shared pathway to determine the most suitable route for the shared pathway.
- The concept design will form the basis of a two staged Request for Quotation to engage a contractor to design and construct the shared pathway, inclusive of a viewing platform and lighting solutions.
4. **Event Strategy for the Logan Village Green**

- The Request for proposals for the Events Strategy will be issued to suitable consultants.

5. **Logan Village to Yarrabilba Rail Trail**

- The Place Management team have submitted an Expression of Interest for the funding of the detailed design and feasibility of the Yarrabilba to Logan Village Rail trail under the Rail Trail Local Government Grants program.

**JIMBOOMBA**

1. **Jimboomba Summit**

- Planning is well underway for the Jimboomba Summit that will be held on 21 March 2019. The formal Summit program will run from approximately 3:30pm to 8:30pm with an afternoon program from 3:30pm to 6:00pm repeated in the evening from 6:00pm to 8:30pm.

- The program will consist of thought-provoking micro-learning sessions and interactive place making prototypes to provide the community with examples to help imagine and have their say what the future Jimboomba could be.

- Specialist place making and community engagement consultants Spaced Out have been appointed to assist planning for the Summit and on the day facilitation support.

- The facilitator hosted two Focus Group meetings on the 21st February 2019 to inform the summit program and key themes.

- Letters have been mailed out to residents and business owners around Jimboomba and formal invitations were sent out at the end of February 2019.

- The “Have your say” campaign has also commenced to provide community input into key place making initiatives.

**MEADOWBROOK**

- The brochure that summarises the outcomes from the Meadowbrook Summit was finalised and will be issued to key stakeholders that attended the Summit and made available on the website.

For information.
Councillor Bradley declared a personal interest in accordance with section 175D (Meaning of conflict of interest) of the Local Government Act 2009 for the following reason:

Nature of interest: "Beenleigh Town Square is mentioned in the report. My partner takes bookings for Beenleigh Town Square. He does not benefit from the report."

Councillor Bradley had considered her position and was of the opinion that this personal interest does not constitute a conflict of interest, and therefore will not be declaring it under s175E of the Local Government Act 2009.

The City Centres Special Committee recommended:

That the report be received.

The City Planning & Economic Development Committee recommended:

That the recommendations of the City Centres Special Committee meeting held on 11 March 2019, as attached to the recommendations of the City Planning & Economic Development Committee dated 12 March 2019 (Id: 12669202), be adopted.

Councillor Bradley declared a personal interest in accordance with section 175D (Meaning of conflict of interest) of the Local Government Act 2009 for the following reason:

Nature of interest: "Beenleigh Town Square is mentioned in the report. My partner takes bookings for Beenleigh Town Square. He does not benefit from the report."

Name of the other person: "Michael Matthews."

Councillor Bradley had considered her position and was of the opinion that this personal interest does not constitute a conflict of interest, and therefore will not be declaring it under s175E of the Local Government Act 2009.

Adopted by Council at its meeting of 19/03/2019 Minute No 66/2019