

Film production on a public place

Fact Sheet

www.logan.qld.gov.au

Film production on a public place

Logan City Council supports film production initiatives in the city both for commercial and community purposes. Council has a role in regulating film production to ensure these activities are carried out in a safe manner with minimal disruption to local residents and businesses. Council is required to monitor film production activities, which includes feature films, short films, television shows, series or commercials, corporate video's or documentaries.

Under Council's *Local Law No. 12 (Council Property and Other Public Places) 2003*, a person must not carry on a business on a **public place** unless they have a permit from Council.

A *business* includes engaging in any trade or business – such as film production.

A *public place* includes a road, footpath, nature strip and premises owned or occupied by the Council.

Compliance with council requirements will ensure the protection of council property and that public health, safety and amenity are maintained.

Film production on **private property** does not require a permit under the local law. However, depending on the scope and duration of the film production, Planning Scheme requirements may be triggered. Contact Council's Development Assessment Branch on (07) 3412 5269 on requirements for your specific production.

Students filming for education purposes, for example college or university assignments, do not require a permit.

Film Production in Council Parks

Applications to carry out film production in Council Parks should be made to by completing a Park Event Notification Form available on Council's website at www.logan.qld.gov.au/facilities-and-recreation/parks/holding-an-event

Activities in Council Parks are regulated under *Local Law No. 5 (Parks, Jetties and Boat Ramps) 2011*.

Contact Parks Branch on (07) 3412 5338 for more information.

The following information will assist you in ensuring your local law permit application is complete.

Step 1 - Permit Application

1. Application forms and details of applicable fees can be downloaded from Council's website under "Laws and Permits" or obtained from a Council Customer Service Centre.
2. The application form should be completed in full and submitted with the applicable fee at least 10 business days before the activity is proposed to allow Council to make a proper assessment. A security deposit may also be required.
3. The application should include:
 - a production schedule of filming dates and times and a site plan of filming areas, equipment, props, structures, etc;
 - information about the numbers of cast, crew and vehicles involved;
 - evidence of current public liability insurance to a minimum value of \$20 million noting Logan City Council as an interested party;
 - any site management plans, noise management plans and waste control plans – refer to 'additional information' below.
4. Other permits may be required from Council – see 'related applications'.

Step 2 - Related Applications

If you intend to seek the closure of a road or part thereof, you must make Application for a Road Closure to Council's Traffic Program. Fees apply. Contact Council's Road Infrastructure Planning Branch on (07) 3412 5282 for further information.

If you intend to use special effects such as pyrotechnic explosions or fireworks, you must obtain approval from the Queensland Department of Mines and Energy.

Building work approval or engineering certification may be required for any temporary fixtures or structures e.g. stage, shade awnings or grandstand seating or tents and any Temporary tents that have a plan area more than 100m² but less than 500m² can be self-assessed using the Queensland Development Code Part 28 - Tents.

Electrical certifications are required for any enhanced power supply - such as a generator.

Step 3 - Additional Information

Depending on the scale and timing of the filming, the following issues may need to be considered.

Noise and lighting

If the filming will be causing increased noise levels or lighting outside the premises on which it occurs, please consider the following:

- location of all stationary and mobile noise-generating equipment and lights;
- nearby noise and light sensitive areas, such as domestic residences, schools, offices, kindergartens, retirement homes, etc;
- general noise and lighting climate such as background level in the absence of the noise sources or if it is dark and late at night;
- effect of the noise including:
 - assessment of noise impact when compared to the background noise levels of the area;
 - hours and days of operation;
 - are there any measures or equipment used to control noise; and
 - ways to minimize the effect of noise and lighting from the filming on nearby residences and sensitive areas.

Waste management

Consider the types of waste generated and how these will be disposed, consider whether the waste is stored, treated, or recycled; how it is stored and transported. You should consider all sources of waste including waste water, rubbish, used props, waste liquids and ensure it is not discharged to the environment and it is disposed of properly.

Discharges to the environment and air

If contaminants are or will be discharged to the environment and air, please consider the following:

- the location of each discharge point (may include diesel generators, smoke effects, etc);
- prevailing atmospheric characteristics;

- nearby sensitive areas, such as residences, schools, hospitals, offices, etc.
- consider the effects of the discharge including:
 - types of contaminants and expected concentrations (include range);
 - maximum and background concentrations of each contaminant (if available);
 - any variation in quantity and quality of each contaminant released such as peak flows and abnormal events;
 - description of pollution control equipment; and
 - the likely effect of the discharges to air on the environment.

For more information

Phone **3412 3412**

Visit www.logan.qld.gov.au

Email council@logan.qld.gov.au

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