

Refuse Cleaning Record

Bins should be cleaned regularly as part of a cleaning schedule.

Job number and bin type	Cleaning products	Cleaning procedures	How often
<i>e.g. 1. 20 litre kitchen bins</i>	<i>Designated bin cleaning brush, warm water, detergent and disinfectant.</i>	<i>Remove bin liner and waste, clean with warm soapy water and brush. Spray with disinfectant and air dry.</i>	<i>Weekly</i>

This template should be adapted to suit your business. Records are to be kept up-to-date, filled in correctly and kept on site.

