

## POLICY



**Date adopted:** 20/03/2018  
**File no:** 142057-2  
**Minute number:** 81/2018

**Policy title:** COMMUNITY SERVICE OBLIGATIONS  
**Directorate:** COMMUNITY AND LIFESTYLE  
**Branch:** OFFICE OF THE DIRECTOR  
**Policy objective:** To establish a framework for the administration of community service obligations provided by Council's business units.

**Policy scope:**

The following category classifications will apply in determining eligibility for Council's business units to be reimbursed for the imposition by the Council of community service obligations and the reduction of other charges, as approved by Council.

1. Criterion 1: - waste disposal charges
  - (a) All community organisations approved by the Office of the Director shall be entitled to free tipping at the Council's landfills in conjunction with the Council's policy 'Exemptions from Waste Collection Disposal Charges'.
  - (b) Health, Environment & Waste branch shall accept all waste collected as part of the Clean Up Australia Day campaign.
  - (c) Health, Environment & Waste branch shall accept waste generated by natural disasters or emergency situations.
  - (d) Community organisations approved by the Office of the Director and in conjunction with Council's policy 'Exemptions from Waste Collection Disposal Charges', hosting community events within Logan City, shall be entitled to waste services for the duration of the event.
3. Criterion 2: - pensioner remission - two bins  
Pensioners shall be entitled to a remission on waste management charges of up to 10% for maximum rate pensioners and up to 5% for non-maximum rate pensioners.

**Definitions:**

Not applicable.

**Policy statement:**

The following procedure is to be undertaken for the policy:

1. Criterion 1 (waste disposal charges)
  - (a) In relation to landfill fee remissions, the Health, Environment & Waste Manager shall provide a monthly account detailing the fees applicable to tipping by

community organisations to the Office of the Director, who shall arrange for their reimbursement from the Community and Lifestyle Community Service Obligations budget.

- (b) In relation to the disposal of waste from the annual Clean Up Australia Day campaign, the Office of the Director will arrange for the payment to Health, Environment & Waste branch for their acceptance of all waste from this event.
  - (c) In relation to the acceptance of waste from natural disasters or emergency situations, Health, Environment & Waste branch shall provide evidence of the waste delivered and the appropriate disposal rate to the Office of the Director, who will arrange for their reimbursement from the Community and Lifestyle Community Service Obligations budget.
  - (d) In relation to the provision of waste services for community organisations hosting community events within Logan City, the Health, Environment & Waste Manager shall provide a monthly account detailing the fees applicable to the Office of the Director, who shall arrange for their reimbursement from the Community and Lifestyle Community Service Obligations budget.
2. Criterion 2 (pensioner remissions - two bins)
- In relation to the waste management remissions to pensioners, the Finance branch will reimburse Health, Environment & Waste branch for remissions.
3. All criteria
- The responsible branches are to maintain a register of all Community Service Obligation payments. These registers will be used in fulfilling the disclosure requirements in the Council's annual report and provided in a yearly summary to the Council.
4. Commercial arrangements
- To clarify the differentiation between Community Service Obligations and regular commercial arrangements between the Council and Council's business units, any service performed by a business unit on behalf of another branch shall be paid for by way of an internal invoice.

**Related policies/legislation/other documents:**

DOC ID	DOCUMENT TYPE	DOCUMENT NAME
<a href="#">8460911</a>	Policy	Licence or Lease of Council Owned or Controlled Land to Sporting, Recreational and Community Organisations
<a href="#">8474200</a>	Policy	Remissions to Sporting, Recreational and Community Organisations
<a href="#">6057058</a>	Policy	Exemptions from Waste Collection Disposal Charges
-	Legislation	<i>Land Act 1994</i>
	Legislation	<i>Land Titles Act 1994</i>