

POLICY



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Policy title: SAFETY CAMERAS
Directorate: COMMUNITY SERVICES
Branch: COMMUNITY SERVICES
Policy objective: To outline the guiding principles which inform the operation of the Council's safety cameras.

Policy scope:

1. Preamble
 - (a) The Council is committed to improving the safety and welfare of members of the public using its public spaces, as well as the protection and preservation of City of Logan's quality of life.
 - (b) The Council recognises that effective crime prevention requires a concerted, coordinated multi-strategy response, which supports a range of community interests including residents, business, law enforcement agencies, local government and other service providers.
 - (c) The Council advocates a partnership role for local government, together with other stakeholders, in promoting community safety and crime prevention.
2. Safety cameras
 - (a) For the purpose of this policy, a safety camera system is defined as a network of closed circuit television cameras which are used to monitor public spaces, the images from which may be recorded and viewed by qualified monitoring personnel, Queensland Rail and the Queensland Police Service for investigative purposes. The safety camera system can include pan/tilt/zoom, fixed, portable and mobile cameras, or any other recording medium that may become available as technology progresses.
 - (b) The Council recognises that safety cameras are part of a strategy aimed at preserving and enhancing public safety and well-being in the City of Logan. The purpose of the Council's safety camera strategy is to contribute towards public safety for the community's benefit.
 - (c) The Council recognises safety cameras as a situational approach to crime prevention. The safety camera system will be implemented as part of a comprehensive strategy to enhance public safety and strengthen crime prevention initiatives in the City of Logan.
3. Operational responsibility
 - (a) The Council shall retain overall responsibility for both the day-to-day operational management and strategic oversight of Council-operated safety cameras. Responsibility for these functions shall be assumed by the Director of Community Services, or the director's representative.

- (b) In all cases, these operational responsibilities will be governed by the Council's policies, standing orders and operational procedures adopted and amended from time to time. In some cases these policies, standing orders and operational procedures may be modified or amended by any legal agreement, such as a memorandum of understanding, entered into by the Council with external stakeholders.
 - (c) All employees and contractors associated with the safety camera strategy will maintain the focus of the system on enhancing public safety, and shall be suitably trained and qualified.
- 4. Role of police
 - (a) The Council recognises the vital partnership that exists with the Queensland Police Service with respect to crime prevention, maintaining high standards of public safety and the successful operation of safety cameras.
 - (b) The strategic partnership agreement between the Logan City Council and the Queensland Police Service shall form the basis of this partnership, and shall provide strategic direction to both the Council and the police with respect to the use of the safety cameras.
 - (c) The safety camera standing orders and operating procedures shall provide more detailed guidance to both the Council and the police with respect to day-to-day operational matters of the safety camera system for public safety and policing purposes.
- 5. Privacy
 - (a) The Council's safety camera system shall be used in a manner which protects the privacy of members of the public, and shall only be used to assist the Council, the police and Queensland Rail to enhance public safety. The Council will follow and regularly review documented privacy guidelines, and will exercise discretion in accordance with these guidelines at all times, in the operation of safety cameras.
 - (b) All recorded imagery shall be handled and stored in such a manner that the privacy of persons recorded is maintained. Entry to the monitoring facility and access to imagery will require authorisation from the Safety Camera Officer.
- 6. Cultural awareness

All employees and contractors associated with the operation of safety cameras will be required to conduct themselves at all times in accordance with the requirements of the *Anti-Discrimination Act 1991* (as amended). Monitoring officers will be required to undertake relevant training, submit to a police check prior to commencing work, and adhere to the Logan City Council's code of conduct.
- 7. Complaints

All complaints relating to the operation of the system shall be responded to promptly and be dealt with in a responsible and appropriate manner, in accordance with the Council's complaints procedure. All technical and program complaints will be directed to and actioned by the Community Safety Program Leader. The Council will also establish an independent Audit Committee to oversee the safety camera system, and to hear any complaints that may arise from the community. Complaints which are of a sexual harassment or anti-discrimination nature will be heard in accordance with the Council's Grievance Procedure guidelines relating to sexual harassment.

8. Partnerships with stakeholders

- (a) The implementation of the safety camera strategy aims to build and maintain relationships between stakeholders in the City of Logan community including residents, businesses, community groups, police, relevant State agencies and the Council.
- (b) From time to time the Council may enter into formal and informal partnerships with such stakeholders. Formal partnerships may extend to entering into memorandum of understanding with such stakeholders, although only where such applies to safety cameras.
- (c) The Council will seek ongoing community validation of major decisions and proposed changes associated with the operation of the safety cameras, prior to their implementation.
- (d) The benefits of the safety camera strategy shall be communicated to stakeholders, to enhance the feeling of safety within the coverage areas and to encourage participation in community safety initiatives across the City.

9. Partnership with Queensland Rail

The Council recognises the importance of providing enhanced public safety on major public spaces, such as railway stations. The memorandum of understanding between the Logan City Council and Queensland Rail provides the basis for monitoring vision from those closed circuit television cameras located on railway property within the City of Logan.

Definitions:

Not applicable.

Policy statement:

The policy shall be implemented in accordance with the following documents:

- (a) Safety Camera Standing Orders and Operational Procedures (Id: 4013143 and Id: 3313966)
- (b) Strategic Partnership Agreement with Queensland Police Service (Id: 1556893)
- (c) Confidentiality Agreement with Queensland Rail (Id: 10542920).

Related policies/legislation/other documents:

DOC ID	DOCUMENT TYPE	DOCUMENT NAME
4013143 and 3313966	Procedure	Safety Camera Standing Orders and Operational Procedures
1556893	Internal	Strategic Partnership Agreement with Queensland Police Service
10542920	Internal	Confidentiality Agreement with Queensland Rail