# **POLICY**



 Date adopted:
 30/05/2017

 File no:
 128740-1

 Minute number:
 148/2017

Policy title: CAPITAL ASSISTANCE TO COMMUNITY GROUPS

**Directorate:** ORGANISATIONAL SERVICES

Branch: FINANCE

**Policy objective:**To control the progress payment for building assistance to

community groups.

### Policy scope:

This policy will apply to requests for progress payments by community organisations with regard to approved financial assistance for building work.

#### **Definitions:**

Not applicable.

#### **Policy statement:**

The following procedure is to be undertaken for this policy:

Where the Council has approved financial assistance to community organisations involved in building work, payment in respect of that assistance is only to be made following the submission of plans and estimates to the Council for approval and on the production of progress payment certificates covering the work.

## Related policies/legislation/other documents:

D	OC ID	DOCUMENT TYPE	DOCUMENT NAME