This sheet allows you to record daily water use in your school for a period of one week and to calculate the average daily water use for each person in the school.

Date	Time (am)	Meter reading (kilolitres)	Time (pm)	Meter reading (kilolitres)	Total daily use (kilolitres)

No. of students	No. of staff	Total	Average daily use per person

## Important safety note: Reading water meters

Please exercise caution when removing water meter covers. They are homes for spiders and sometimes snakes. Ensure gloves are used by anyone involved in meter reading. ADULT SUPERVISION IS ADVISED

