

Regional Arts Development Fund (RADF)

Guidelines for applicants 2022-2023



logan.qld.gov.au/radf

Acknowledgement of Country

Logan City Council acknowledges the Traditional Custodians of the land and waterways, pays respect to Elders past, present and emerging, and extends that respect to all Aboriginal and Torres Strait Islander peoples in the City of Logan. They hold the memories, traditions, cultures and hopes of Australia's First Peoples.



Nunukul Yuggera Aboriginal Dancers' Welcome to Country, Logan, 2013

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Purpose of the Regional Arts Development Fund (RADF)

RADF supports the development of arts and cultural practices including visual arts, craft and design, multi-media, film, theatre, music, dance, literature and writing and heritage, including intangible heritage (e.g. stories). It is open to individuals, groups and organisations.

RADF is a partnership between state and local government to invest in quality arts and cultural experiences across Queensland based on locally determined priorities.

RADF 2022-2023 promotes the role and value of arts, culture and heritage as key drivers to:

- support diversity and inclusivity
- grow strong regions
- provide training, education and employment opportunities for Queensland artists and local communities.

RADF objectives

The objectives for RADF 2022-2023

1. Support local artists and arts and cultural activity to deliver value for local communities
2. Provide opportunities for local communities to participate in arts and cultural activities
3. Invest in locally determined priorities delivered through arts and cultural activity
4. Contribute towards current government priorities

Assessment criteria

Information provided by applicants need to:

- meet the criteria of quality, reach, impact and viability as published on Arts Queensland website: arts.qld.gov.au/regional-arts-development-fund
- comply with RADF Guidelines
- align to the identified arts and cultural priorities of development, engagement, places and spaces, partnerships and communication in our *Creative city: Logan City Council Arts, Culture and Heritage Strategy 2018-2022*.

How does RADF operate?

Arts Queensland manages the RADF Program through an annual budget allocation and infrastructure support to individual councils. Each council has a nominated RADF Liaison Officer and a RADF Committee. The RADF Committee is culturally and geographically representative of the community.

Both Arts Queensland and local councils contribute funds to RADF. In the City of Logan, the program comprises direct grants for arts development, strategic initiatives, quickresponse grants and administration of the program.

Grant rounds and their closing dates are advertised on Logan City Council's website: logan.qld.gov.au/radf

There are generally 2 grant rounds per year subject to available funding. The RADF Committee assesses individual RADF applications against the RADF Guidelines to recommend applicants for funding.

Recommendations made by the Committee can be overturned if the application is ineligible under the RADF Guidelines, is not in line with Council's cultural policy, or interferes with existing Council initiatives.

Timeframes

RADF is open for applications twice per year.

Visit logan.qld.gov.au/radf for information about opening and closing dates, the RADF Guidelines and the online application form.



Nicola Hooper, *Zoonoses*, Logan Art Gallery, 2018

Funding categories

There are 4 categories of funding available for individuals, groups or Council:

1. Skills Development

The Skills Development category is available to:

- individual professional arts, culture or heritage workers living in Logan and seeking to increase their skills by, for example, attending professional development seminars or activities, master classes, mentorships with recognised arts and cultural peers, and placements with recognised arts and cultural organisations; or
- Logan-based community groups and organisations to engage a professional arts, culture or heritage workers to develop their arts practice; or
- run arts development workshops or community projects, including documentation, preservation, interpretation and collection management training.

Applicants can apply for up to \$8,000 to support costs associated with:

- intrastate and interstate activities only (international travel cannot be supported)
- travel, accommodation and fees associated with employing professional artists or artworkers to work on community projects or workshops in the local community
- assistance for up to 65 per cent of the total costs for travel.

2. Cultural Tourism/Creative Project

The Cultural Tourism/Creative Project category is available to support:

- projects or activities that focus on Logan's locally distinct arts, culture and/or heritage both for members of that community and for visitors; or
- preservation and/or improved access to locally held collections of significance, and/or to collect and tell local stories from the past and the present of significance to Logan.

Up to \$8,000 is available through this category, which can support initiatives and activities that focus on:

- product development by professional artists, either as individuals or in partnership with individual community members or community groups
- significant art projects that engage professional

artists, are accessible to the public and demonstrate a benefit to local placemaking, community pride of place and social cohesion

- community stories which can be documented in a variety of forms and mediums including plays, videos, artwork, digital exhibitions, education programs, oral histories and publications
- marketing of professional product.

Community organisations such as historical societies, museums, libraries, archives, galleries, Aboriginal and Torres Strait Islander communities and migrant community groups which collect and provide public access to their cultural heritage collections are encouraged to apply in this category.

3. Regional Partnerships

The Regional Partnerships category supports innovative arts projects where artists, communities and councils work together in their community, or in partnership with another community, to achieve enhanced outcomes from RADF grants.

Applicants can apply for up to \$8,000 to support projects that can demonstrate a partnership between:

- artists and local industry
- artists and community arts organisations
- artists and non-arts community

4. Strategic Initiatives

These are Council-led arts related projects that deliver on the current *Creative city: Logan City Council Arts, Culture and Heritage Strategy 2018-2022* actions. Only Council is eligible to apply under this category for up to 2 initiatives per financial year.



Kyra Mancktelow, *Unsilenced*, Logan Art Gallery 2021. Photo: Rhett Hammerton, Image courtesy of N. Smith Gallery, Sydney

Eligibility requirements

Applicants must be based in the Logan local government area (LGA) or demonstrate how the project will directly benefit arts, culture and heritage in the Logan LGA.

For a map of Logan LGA visit: logan.qld.gov.au/maps

Who can apply

- Individual professional artists, artswriters, cultural workers or project coordinators who:
 - are permanent residents or Australian citizens
 - have an Australian Business Number (ABN).
- Partnerships, collectives or artist run initiatives
- Not-for-profit organisations that are legally registered in Australia. This can include incorporated organisations, companies limited by guarantee, non-trading co-operatives, Indigenous corporations, etc.

Funding limits

- A maximum of \$8,000 per applicant can be awarded to an individual under the Skills Development, Cultural Tourism/Creative Project and Regional Partnerships categories.
- Partnerships, collectives, artist run initiatives or incorporated organisations based in the local council area, or those based outside the local council area that are able to demonstrate how the project will directly benefit arts and culture in the local council area. For projects that demonstrate significant partnerships a maximum amount of \$8,000 per applicant can be awarded.
- A maximum of \$1,000 for equipment that can be shown to have clear benefit for long-term use within artworker's practice.

Application process

Applications must be completed using the online application form through Smartygrants and submitted by the due date. Late applications will not be considered.

Visit: logan.qld.gov.au/radf to submit your application.

All applicants must:

- discuss their project with the Logan City Council RADF Liaison Officer prior to submitting their application
- link their application to *Creative city: Logan City Council's Arts, Culture and Heritage Strategy 2018-2022*
- not have requested or received any sponsorship or funding from Logan City Council for a project or activity for which they are seeking RADF support.



Images above: Thomas Siru, *Side tracks*, 2021

Please note that successful applicants are eligible to re-apply for funding 1 year after their outcome report has been received and the grant is successfully acquitted. This will provide opportunities for new applicants to access.

What we can't fund

- amateur arts activities except for professional services to amateur arts activity. (One of the main RADF aims is to develop professional artists in the regions. Note: Emerging professional artists are eligible for funding.)
- applicants who do not have an Australian Business Number (ABN)
- applicants who have outstanding debts with Council or overdue acquittals for any Council grants program
- projects for which artswriters are paid less than the recommended rates
- activities that commence before Council approval is given. RADF should not be used as a 'top-up' fund
- craft workshops – unless a professional artist or artswriter is employed to work with a craft group to apply their skills in an innovative way to an arts development outcome
- school arts activities except where those activities form part of broader community cultural development processes or are part of professional arts development
- more than 50 per cent of costs associated with framing or freight, which will only be considered for significant exhibitions
- arts competitions or eisteddfods, which are prolific and could monopolise funds
- Cost associated with publishing and printing costs. Up to 10 per cent of the total publishing cost may be considered for significant projects
- purchase of capital items, such as equipment, buildings or vehicles. The only exception is for items that are included as part of a significant project that the RADF Committee considers integral to that project; and where the item will remain available for community use
- recurrent funding for arts organisations (operational expenses are ineligible under RADF including wages for permanent staff and office expenses.)
- accredited study, training or university courses (RADF does not fund the primary training of artists, only their professional development once they are practicing.)
- RADF does not support 100 per cent of any project. Applicants are required to make a significant contribution to the project, of at least 35 per cent, which may be in-kind.

Please contact the Logan City Council RADF Liaison Officer if you require:

- examples of the types of projects that are eligible for funding through the RADF Program
- definitions used for the RADF Program



Deena Lynch, Spectator Jonze project, *Martin*, 2019



Elements Collective, *Get on up*, 2019

Requirements of funded applicants

RADF funded activities must acknowledge the Queensland Government and Logan City Council in all promotional material, publications and products by including the following RADF acknowledgment text and logos.

RADF acknowledgement

The Regional Arts Development Fund is a partnership between the Queensland Government and Logan City Council to support local arts and culture in regional Queensland.

You can download the Queensland Government logo and style guide at: arts.qld.gov.au/aq-funding/acknowledgement. The Logan City Council logo and RADF Project Outcome Report will be provided electronically to the successful applicants.

Outcome report

At the end of the RADF funded activity you will need to complete a Project Outcome Report. This will include information about the success of the project, the final actual budget for the project, support material such as images, and any learnings from the project. Outcome reports are submitted to Logan City Council within 8 weeks of the completion of your project.

As part of the outcome report, successful RADF applicants will be required to provide high quality images of the RADF activity for promotional use by the state government and Logan City Council.

Roles and responsibilities of the partners

Arts Queensland's role in the RADF Program is to:

- provide liaison and advisory services and to support councils in shaping arts and cultural activities that meet the needs and aspirations of their local communities.

Council's role in the RADF Program is to:

- nominate a staff member as a RADF Liaison Officer to support the RADF Committee and the local RADF Program
- ensure Council's Arts, Culture and Heritage Strategy and Cultural Development Policy includes RADF
- advocate that arts and culture are included in Council's corporate plan
- establish and manage the RADF Committee and cover its operational expenses
- ensure that RADF grants are allocated according to the funding criteria in the Guidelines
- bid for funds and report funding outcomes to Arts Queensland
- promote the RADF Program locally
- operate within the *Local Government Act 2009*.

Social justice considerations

The RADF Committee considers the social justice implications of its decisions. Aboriginal people, Torres Strait Islanders, Australian South Sea Islanders, people from culturally and linguistically diverse backgrounds (CALD), older people, young people and people with disabilities are among the groups that may need help to make their participation in arts activities possible.

It is important that all applicants contact Logan City Council's RADF Liaison Officer to discuss their application prior to commencing. The RADF Liaison Officer can clarify eligibility, provide advice about other available grants and assist applicants with the application process. Contact details for the RADF Liaison Officer can be found at the end of these guidelines.



Briana Dinsdale, *Beginnings* CD recording, Wheatley Street Productions, 2020

Legal considerations

Right to information (RTI)

On 1 July 2009 the *Freedom of Information Act 1992* was replaced by 2 pieces of legislation: the *Right to Information Act 2009* (RTI) and the *Information Privacy Act 2009* (IP).

The RTI deals with applications for non-personal information. IP deals with requests for personal information.

The RTI is the Queensland Government's approach to giving the community greater access to information held by the government, unless on balance it is contrary to the public interest to provide that information. Also, the RTI aims to make more information available, provide equal access to information across all sectors of the community and provide appropriate protection for individual privacy.

For more background information about the government's approach and details about the legislation, please visit: rti.qld.gov.au.

Financial considerations

Council encourages each applicant to seek independent financial advice regarding the effect the grant may have on their personal financial arrangements (e.g. income tax, GST etc.). As the grant may be assessable income it would be to the applicant's benefit to consider any consequences prior to being awarded a grant.

Some applicants will be registered for goods and services tax (GST), others will not. For applicants registered for GST, please do not add GST to items in your budget as it will be added to the grant as GST.

For applicants not registered for GST, ensure that you do add GST to items in your budget (where applicable) otherwise you will need to pay the difference.

Contacts

For further information on RADF please contact:

RADF Liaison Officer

Email: radf@logan.qld.gov.au

Phone: 3412 5426

Logan City Council

Email: council@logan.qld.gov.au

Phone: 3412 3412

For information on other Arts Queensland programs and opportunities please visit: arts.qld.gov.au.

The Regional Arts Development Fund is a partnership between the Queensland Government and Logan City Council to support local arts and culture in regional Queensland.



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logan.qld.gov.au

