

Cedar Grove Environmental Centre

Community Reference Group Minutes

Meeting details

Date: Tuesday 4 August 2020

Time: 6.00pm – 7.15pm

Location: Online via Microsoft Teams

Attendees

Interim Chairperson (Acting): Mark Vaughan (Alliance Manager)

Community Reference Group (CRG) members: Rachel Hughes, Anthony Ormsby, Debbie Brezac, Guy Di Mattina

Logan Water Infrastructure Alliance (LoganWIA) Officers: Gus Trabolssi (Project Manager), Tania Keelan (Community and Stakeholder Engagement Officer/Minute taker), Murray Swales (Principal Natural Areas – SLR Consulting)

Apologies Tony Goodhew (Water Infrastructure Manager – Council), Craig Bridges (CRG Member), Tracey Hanna (CRG member), Janet Tovell (CRG member)

Agenda

No.	Item
1	<p>Discussion of last meeting's minutes (close out any open action items).</p> <p>Outstanding action items from previous meeting:</p> <ol style="list-style-type: none"> 1. Cedar Grove Landcare group (CGLC) to advise when ready to discuss the koala habitat project 2. Budget costs for non-functional scope to be provided to the CRG 3. Budget breakdown for cultural heritage items / services to be provided to the CRG 4. Confirmation from Council regarding dogs being allowed in community areas to be provided to the CRG.
2	<p>General business:</p> <ul style="list-style-type: none"> - Main entry sign - Community open day.

Meeting Minutes

No.	Details	Action	Due
1	Previous meeting's minutes		
	Previous minutes from 1 July 2020 were accepted.		
	<i>Actions items carried over from the meeting – see agenda above</i>		

Cedar Grove Environmental Centre

Community Reference Group Minutes

No.	Details	Action	Due
1	CGLC is in discussion with Councillor Scott Bannan regarding the koala tree plantation proposal initially put forward to former Cr Trevina Schwarz. CGLC will provide more information to the group at the next meeting.	CGLC	2 September 2020
2	The budget for non-functional scope was shared on the screen. The outcome was that the budget was exceeded by approximately \$80,000. This was mainly due to the removal of the old milking shed (and associated issues with asbestos removal) and additional items such as water bubblers and additional plumbing. A copy of the budget will be provided to all CRG members for their information.	LoganWIA	1 September 2020
3	<p>The project allocated \$20,000 for cultural heritage purposes. This money was not part of the non-functional scope budget. It comprises a \$7,000 lump sum from a local Indigenous / cultural heritage organisation for story boards and a written summary of the history of the site, review of archaeological artefacts to select the best pieces to show, and a ceremonial dance group and welcome to country at the community open day. Another \$5,000 will be allocated the sign design and coordination with Council's historian. The remaining \$8,000 will be for the construction of the signs.</p> <p>A question was raised by the CRG as to whether Council was paying for the cost of the artefacts. The response was no; it was payment for services and materials provided.</p> <p>A CRG member advised that they had previously attempted to engage with the cultural heritage party, however, was not successful in getting a meeting. Council advised that they had worked closely with the group during the project and had a good working relationship.</p>	Closed	
4	Dogs will be allowed on leash in community areas on site. There will be appropriate advisory signage, pick up bags and disposal bins provided. Dogs will not be permitted to roam off leash to minimise the potential for dogs to chase wildlife.	Closed	
2	General Business		
2.1	An image of the entry sign's construction progress was shown on the screen. All CRG members agreed it looked good. The sign will be made with a 10-12mm aluminium finish.	Note	
2.2	<p>Planning is underway for the community open day. Council is aware of the COVID-19 guidelines for events with under 500 people and will be following these closely to ensure the safety of all attending.</p> <p>There will be organised tours of the wetlands and treatment plant and the walking track will be open for all community members to use.</p> <p>More details will be available to the CRG before the event.</p> <p>A copy of the COVID-19 event guideline was requested by the CGLC group.</p>	LoganWIA	1 September 2020

Cedar Grove Environmental Centre

Community Reference Group Minutes

No.	Details	Action	Due
2.3	A discussion was held about the ongoing maintenance of the community walking track. Council advised that further discussions with other Council branches (such as Parks Branch) was needed to finalise maintenance of the site. A land management plan was being developed to guide this.	Note	
2.4	<p>Pedestrian safety was raised by a CRG member with regard to use of bicycles on the track. The topic of public access and safety will be covered in the land management plan.</p> <p>Signage will be installed to show that no motorbikes or horses will be allowed on the site. This will also include things such as no camping or fishing.</p>	Note	
2.5	It was agreed by the group that there will be one more meeting before the opening event and then the CRG will be dissolved.	Note	
3. Date for next meeting			
3.0	The next meeting is planned for Wednesday 2 September 2020 at 6.00pm.	Note	

Actions

CGLC to provide information regarding the koala tree planting proposal to Cr Bannan.	2 September 2020
A hard copy of the overall budget for non-functional scope items to be emailed to CRG members.	1 September 2020
A copy of the COVID safe industry framework to be emailed to the CGLC group.	1 September 2020