

Logan City Council

Hooning Taskforce Terms of Reference

2020

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1. Background

Hooning is an issue throughout Queensland, as well as within the City of Logan, which has a direct impact on resident's quality of life. Logan City Council (Council) receives numerous complaints and requests for action to reduce hooning behaviours occurring throughout the City of Logan. Due to the impact this issue has on the community, Council recognises that hooning is an ongoing community safety concern.

Council recognises that the Queensland Police Service (QPS) are the lead agency in addressing the issue of hooning. However, to effectively tackle the problem of hooning, a holistic approach involving key stakeholders from state and local levels of government working in partnership with QPS will be required. Therefore, a cross agency Hooning Taskforce will be established to address the issue of hooning within the City of Logan.

2. Strategic Alignment

Council's Corporate Plan 2017-2022 outlines quality lifestyles as a priority for the City of Logan and more particularly that our neighbourhoods are welcoming, inclusive and safe. Council's Community Safety Program is committed to delivering upon this priority through the implementation of the City of Logan Safe City Strategy and Action Plan 2016-2020 and subsequent plans.

The Hooning Taskforce has direct links to the City of Logan Safe City Strategy and Action Plan 2016-2020, particularly the following strategy areas:

- Ongoing identification of priority issues, locations and emerging trends for the City of Logan;
- Increased community confidence and awareness in the City of Logan being a safe place; and
- Continue to support, develop and resource Council's partnership with the QPS.

Likewise, there are direct links with the QPS Strategic Plan 2018-2022, particularly in the following areas:

- Make the community safer; and
- Strengthen relationships with the community.

3. Purpose

The Hooning Taskforce will provide direction and leadership to holistically focus on the issue of hooning within the City of Logan.

The Taskforce will work collaboratively to identify hot spots, deploy resources, develop a multi-agency action plan, report on results and evaluate outcomes.

4. Establishment of Taskforce

The Hooning Taskforce is established as a collaborative cross agency work group and will operate until 30 June 2021.

At 30 June 2021, the Taskforce will consider whether it will continue to operate based on the achievement of its role.

5. Role of Taskforce and Working Group

The role of the Taskforce will be to:

- Develop a Hooning Action Plan for Council consideration and endorsement;
- Provide strategic advice;

- Identify existing and emerging trends;
- Provide appropriate resources and support to actions agreed upon;
- Provide ideas regarding how best to tackle hooning;
- Share intelligence and information amongst the group;
- Provide expert advice within their sphere of knowledge; and
- Evaluate the success of this approach to tackling hooning.

The Hooning Taskforce will also be responsible for developing an action plan to holistically address the issue of hooning within the City of Logan.

To deliver the actions outlined in the action plan, the Taskforce may establish a Working Group which will operate under the auspices of the Taskforce. The membership of the Working Group will be determined by the members of the Taskforce. It is anticipated that membership of the Working Group will include representation from:

- Logan City Council Community Services, Marketing and Events, Media, Road Infrastructure and Customer Experience and Community Engagement Branches
- Queensland Police Service Road Policing Unit
- Queensland Police Service Logan District Crime Prevention Office
- Department of Transport and Main Roads

The role of the Working Group will be to:

- Implement the actions outlined in the action plan determined by the Taskforce;
- Determine how to best deploy resources to achieve results;
- Research strategies to holistically tackle the issue of hooning; and
- Report back to the Taskforce on outcomes on a quarterly basis.

The Working Group will be responsible for delivering actions from the action plan, which will be overseen by the Taskforce.

6. Authority

6.1 The Taskforce has authority to make recommendations to the local government, via the relevant standing committee, on matters within its scope of responsibility as outlined in these Terms of Reference.

6.2 The Taskforce:

- (a) Is an advisory committee only;
- (b) Has no executive powers, delegated responsibility or management responsibilities in respect of the Logan City Council.

7. Resourcing

7.1 As part of the 2020/21 budget process Council endorsed a budget allocation of \$250,000 to implement outcomes endorsed in the Hooning Action Plan.

7.2 The Taskforce is administratively supported by Council.

8. Composition and Meetings

8.1 Taskforce Composition

- (a) The Taskforce will consist of the following voting members, being:

- (i) five councillors (**Councillor Members**) being
 - A. Cr Jacob Heremaia (Chairperson)
 - B. Cr Tim Frazer (Deputy Chairperson)
 - C. Cr Tony Hall (Deputy Chairperson)
 - D. Cr Laurie Koranski
 - E. Cr Karen Murphy; and
 - (ii) Representatives from each of the following organisations (**External Members**):
 - A. Queensland Police Service Logan District Office
 - B. Queensland Police Service Road Policing Unit
 - C. Queensland Police Service Logan District Crime Prevention Office
 - D. Department of Transport and Main Roads.
- (b) The Taskforce will consist of the following observers, being:
- (i) Director Community Services
 - (ii) Community Service Branch Manager
 - (iii) Community Safety Program Leader
 - (iv) Community Services, Community Safety Officer
 - (v) Representatives from Marketing and Events, Media and Road Infrastructure Planning Branches.
 - (vi) Subject matter experts from other agencies, such as the Queensland Ambulance Service, Queensland Fire and Emergency Services, Griffith University, may be invited to attend the Hooning Taskforce meetings, as observers, on an as requested or needs basis.

8.2 Appointment, tenure and remuneration of Councillor Members

- (a) The local government may, by resolution, appoint the Councillor Members in accordance with section 8.1 of these Terms of Reference.
- (b) The local government will appoint the Councillor Members:
 - (i) Generally, at the commencement of the local government term for the life of the Taskforce; or
 - (ii) If there is a vacancy during the local government term, as soon as practicable after the vacancy occurs, for the remainder of the life of the Taskforce.
- (c) Councillor Members are not entitled to remuneration on the basis that they are being remunerated in their capacity as a councillor.

8.3 Remuneration of Logan City Council staff

- (a) Logan City Council staff members are not entitled to remuneration on the basis that they are being remunerated in their capacity as officers of Logan City Council.

8.4 Appointment, tenure and remuneration of External Members

- (a) Organisations may appoint representatives in accordance with section 8.1 of these Terms of Reference.
- (b) External Members are not entitled to be remunerated by Logan City Council on the basis that they will be remunerated by the organisation that they represent.

8.5 Removal of members

The Taskforce may remove any Member and appoint a replacement Member in accordance with sections 8.2 and 8.3 of these Terms of Reference (as applicable).

8.6 Appointment of Chairperson

- (a) Cr Jacob Heremaia will be the Chairperson of the Taskforce.
- (b) The Chairperson must preside at each meeting of the Taskforce.
- (c) If the appointed Chairperson is absent or unable to preside, the Deputy Chairperson must preside.
- (d) If both the appointed Chairperson and Deputy Chairperson are absent or unavailable to preside, a Member chosen by the Members present at the meeting must preside.

8.7 Deputy Chairperson

- (a) Cr Tim Frazer and Cr Tony Hall are the Deputy Chairpersons of the Taskforce.

8.8 Taskforce Meetings

- (a) The Taskforce will meet at least quarterly each financial year.
- (b) The Working Group will meet on a monthly basis.
- (c) Members of the Taskforce must make their best effort to attend the scheduled meetings to ensure consistency in attendance and the efficiency of meetings.
- (d) In the event that a member is unable to attend a meeting, they should send the next most senior representative with the relevant authority to respond on behalf of that agency. The representative should be briefed prior to the meeting and provide a briefing back to the member after the meeting.

8.9 Quorum

A quorum is at least half the number of members of the Taskforce and either:

- (a) The Chairperson has the casting vote; or
- (b) The Deputy chairperson has the casting vote in the absence of the chairperson.

9. Agendas and Reporting

9.1 Agendas

The secretariat, in conjunction with the Taskforce, is responsible for the preparation of the Taskforce agenda.

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Agendas items must be received two weeks prior to each meeting and the agenda will be distributed at least one week prior to each meeting.

Updates on agenda items may be provided verbally or in writing.

9.2 Reporting

As soon as practicable after each Taskforce meeting, the secretariat will submit a written report to the Taskforce members about:

- (a) The matters reviewed at the Taskforce meeting; and
- (b) The Taskforce's recommendations about the matters.

All outcomes from the Working Group will be reported to the Taskforce during the quarterly meetings by the represented Community Safety Officer and Queensland Police Service representative.

10. Evaluation, review and amendment

10.1 Evaluation of Taskforce Activities

- (a) The Taskforce will undertake a self-assessment of its performance no later than August 2021.
- (b) The Taskforce will provide a report of the annual review outcomes to the local government.

10.2 Review of these Terms of Reference

- (a) The Taskforce must review these Terms of Reference annually to ensure they remain consistent with the Taskforce's authority, objectives and responsibilities.
- (b) If the Taskforce determines that amendments to these Terms of Reference are required, the Taskforce must submit a report to the local government seeking amendment.

11. Definitions

In this Charter, unless the context otherwise requires:

Chairperson	means the person appointed as chairperson of the Hooning Taskforce in accordance with these Terms of Reference.
Councillor	has the meaning given in the <i>Local Government Act 2009</i> .
Councillor Member	has the meaning given in this Charter.

Deputy Chairperson	means the person(s) appointed as deputy chairperson of the Hooning Taskforce in accordance with these Terms of Reference.
External Member	has the meaning given in these Terms of Reference.
Member	means an External Member, a Councillor Member or a Logan City Council staff member.