

# Guide to grants and funding



# Acknowledgement of Country

Logan City Council respectfully acknowledges the Traditional Custodians of the lands across the City of Logan. We extend that respect to Elders, past, present and emerging. They hold the memories, traditions, cultures and hopes of Australia's First Peoples.





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## Grants and funding

We offer grants and funding to support community organisations and individuals to:

- encourage a vibrant, engaged and resilient community
- build on the strengths in the local community
- value local collaboration and partnerships
- encourage participation in community life and foster social cohesion
- promote and encourage environmental protection and sustainability
- support Council's Corporate Plan priorities and community vision.

This guide includes:

- an overview of the purpose, available funding, eligibility and links to more information for each funding program
- information about support available
- the terms and conditions that apply to all grants to community.

For detailed information about each grant program, including funding guidelines, eligibility and application forms, visit: [logan.qld.gov.au/grants](https://logan.qld.gov.au/grants).



# Community Development Funding

Community Development Funding is available to support initiatives that address community priorities and add to the social and community development of the city.

Projects and initiatives must include one or more of the following outcomes:

- build an engaged and inclusive community
- promote increased participation in community life
- support the community to shape or make change in their local area
- increase skills, knowledge and leadership capability within the community sector.

## Available funding

Community Development Funding options include:

<b>Community Project Grants</b>	up to \$10,000	for collaborative projects that support long term outcomes
<b>Community Response Grants</b>	up to \$5,000	for a quick response to an immediate community priority

## Timeframe

Applications are open year-round.

## Eligibility

Applicants must:

- be a not-for-profit community organisation, state government entity or social enterprise
- have current public liability insurance for \$20 million
- have an Australian Business Number (ABN)
- have no outstanding acquittals or debts with Council
- staff and volunteers must have a current Working with Children and Young People Blue Card where applicable
- projects must benefit the local community and be delivered in Logan
- projects must be new or expand upon an existing initiative.

## More information

For more information, including guidelines and online application forms, visit: [logan.qld.gov.au/cdf](http://logan.qld.gov.au/cdf).

Applicants must read the guidelines in full before submitting an application.

For more information after reading the guidelines, please call our Community Development Project Officer on **07 3412 3412** or email [grants@logan.qld.gov.au](mailto:grants@logan.qld.gov.au).





# Community Events Funding Program

The Community Events Funding program aims to support events that promote and celebrate all the things we love about our city.

## Available funding

Community Events Funding program options include:

<b>Small Event Grant</b>	\$200 to \$2,000	normally for events that plan to have less than 1,000 people, aimed at a particular group in the community
<b>Event Sponsorship</b>	\$2,001 to \$20,000	normally for events that plan to have more than 1,000 people, aimed to appeal to the broader community

## Timeframe

Applications are open monthly. For opening and closing dates please visit the webpage below.

## Eligibility

This grant is available for organisations that operate within the City of Logan or can show that the event will directly benefit the Logan community.

Applicants must have:

- current public liability insurance for \$20 million
- an Australian Business Number (ABN)
- no outstanding acquittals or debts with Council
- appropriate workplace health and safety policies.

We will consider sponsoring events that meet the funding priorities and at least one of our Corporate Plan priorities as outlined in the guidelines.

## More information

For more information, including funding guidelines and the online application form, visit:

[logan.qld.gov.au/events-and-festivals/events-festivals/1](https://logan.qld.gov.au/events-and-festivals/events-festivals/1)

Applicants must read the guidelines in full before submitting an application.

For more information after reading the guidelines, please call our Sponsorship Engagement Officer on **07 3412 3412** or email to [grants@logan.qld.gov.au](mailto:grants@logan.qld.gov.au).



# EnviroGrants

EnviroGrants aims to enhance and protect the natural environment and foster environmentally sustainable practices through community awareness and participation.

## Available funding

EnviroGrants funding is available for the following categories:

<b>Environmental Partnerships and Capacity Building</b>	up to \$10,000	to build capacity of local not-for-profit environmental and wildlife organisations
<b>On-ground Ecosystem Restoration</b>	up to \$10,000	for projects that make a positive and ongoing contribution to corridors, biodiversity and waterways values
<b>Environmental Surveys and Research</b>	up to \$10,000	for surveying and research projects that focus on our environmental priorities
<b>Environmental Education</b>	up to \$2,000	for projects that educate the wider community about responsible environmental and sustainability practices
<b>Individual Wildlife Carer Support</b>	up to \$1,500	to support wildlife carers to purchase supplies to for native wildlife rehabilitation

## Timeframe

Applications are open once per year.

## Eligibility

EnviroGrants are available to individuals, private landholders, registered wildlife carers, education facilities, not-for-profit organisations, and businesses. Eligibility varies for each category.

The following criteria apply to all applicants:

- funds must be used to deliver outcomes in the City of Logan
- funds must be used for a new initiative or for a new environmental project area
- funding for a previously funded project / deliverable will not be supported
- projects must be delivered within the grant funding period
- applicants must supply evidence of appropriate insurance for the proposal / project
- three quotes for proposed works, services or purchases are required
- grant recipients must be free of debt with Council and have successfully acquitted any previous Council grants
- political organisations are not eligible for funding

Each category has specific eligibility criteria as outlined in the EnviroGrants guidelines.

## More information

For more information, including EnviroGrants guidelines, visit: [logan.qld.gov.au/envirogrants](http://logan.qld.gov.au/envirogrants).

Applicants must read the guidelines in full before submitting an application.

For more information after reading the guidelines, please call us on **07 3412 3412** or email to [environment@logan.qld.gov.au](mailto:environment@logan.qld.gov.au).



# Investment Attraction Incentive Fund

The Investment Attraction Incentives Fund (IAIF) is available to businesses to attract future investments in key strategic industries. The nature and scale of the proposed investment must stimulate significant economic and community benefits, diversify the economy and value-add to the wider regional economy beyond the growth of the business itself.

The focus of the IAIF is on projects that will:

- Create new jobs
- Create direct value-add through construction and operations
- Catalyse additional investment
- Catalyse growth in a key strategic area (industry or location)
- Support the growth of other companies
- Support Council's ambitions for the attraction of high priority investments.

## Timeframe

All applications will be assessed on a bi-annual basis, or as needed, by an Assessment Panel.

## Eligibility

The IAIF is specifically targeted to businesses in the following industries:

- Manufacturing
- Transport and Logistics
- Health and Medical
- Professional and Business Services
- Emerging and Innovative Industries
- Industrial Bio-technology
- Tourism Infrastructure
- Education and Training
- Creative Arts
- Aerospace and Defence

All applications are assessed on a case-by-case basis. You will need to talk to our investment attraction team to find out if your project is eligible.

## Funding range

We will award funding on an individual basis, based on project merit and need.

## More information

For more information, visit: [loed.com.au/invest/incentives](https://loed.com.au/invest/incentives).

Talk to our investment attraction team on phone **07 3412 4888** or by email [loed@logan.qld.gov.au](mailto:loed@logan.qld.gov.au) to find out if your project is eligible and for other opportunities.





# Regional Arts Development Fund

The Regional Arts Development Fund (RADF) supports the development of arts, culture and heritage in the City of Logan. It is a partnership between the Queensland Government and Logan City Council.

## Available funding

RADF support is available under the following categories:

<b>Skills development</b>	to support professional development opportunities for individuals or groups
<b>Cultural tourism/creative projects</b>	to support local arts, culture and/or heritage projects for the community and visitors
<b>Regional partnerships</b>	for innovative arts projects that foster partnerships between artists, communities, Council and/or other communities
<b>Strategic initiatives</b> (Council only applications)	for Council-led arts related projects

The maximum level of funding that can be awarded for each category is \$8,000 per applicant.

## Timeframe

Applications are open twice a year. Opening and closing dates are updated on our website.

## Eligibility

RADF is available for individuals, partnerships, collectives, incorporated organisations or artist-run initiatives. Eligibility varies for each category. Applicants must show they meet all eligibility criteria to be considered for funding.

The following criteria applies to all applications:

- applications must be submitted by the due date
- applicants must discuss their project with the Logan RADF Liaison Officer before submitting an application
- applicants must link their application to our Creative City: Logan City Council's Arts, Culture and Heritage Strategy 2018 to 2022
- applicants must not have requested or received any sponsorship of funding from Council for the same project they are seeking RADF funding for.

## More information

For more information, including RADF guidelines and opening and closing dates, visit: [logan.qld.gov.au/radf](http://logan.qld.gov.au/radf)

Applicants must read the guidelines in full before submitting an application.

For more information after reading the guidelines, please call our RADF Liaison Officer on **07 3412 3412** or email [radf@logan.qld.gov.au](mailto:radf@logan.qld.gov.au).

# Sport and Recreation Funding

Our Sport and Recreation Funding programs support the health and wellbeing of the community through participation in sports and recreation.

## Available funding

Sport and Recreation Funding programs include:

<b>Active People</b> – travel assistance	between \$300 to \$500	to assist residents with expenses to participate in sport and recreation
<b>Active People</b> – club equipment	between \$500 to \$2,500	to assist organisations to purchase equipment for training and game days
<b>Active Spaces</b> – facility maintenance	varies for each round	to assist Council lease holders with priority maintenance project/s
<b>Active Spaces</b> – upgrade/new facility	pending application assessment	to contribute to upgrading or developing new facilities

## Timeframe

Application periods vary for each program:

- Active People - travel assistance: applications open on the first working day of the month
- Active People – club equipment: applications open twice per year
- Active Spaces – facility maintenance: applications open twice per year
- Active Spaces – upgrade / new facility: applications open once per year.

## Eligibility

Sport and Recreation Funding is available to eligible individuals or sport, recreation and community organisations.

Eligibility requirements are outlined in the funding guidelines for each Sport and Recreation Funding program. Applicants must review and adhere to the funding guidelines in their application to be eligible for assessment.

## More information

For more information, including funding guidelines, opening and closing dates and online application forms, visit: [logan.qld.gov.au/grants/sport-recreation-and-community-funding](https://logan.qld.gov.au/grants/sport-recreation-and-community-funding)

Applicants must read the funding guidelines before submitting an application. For more information after reading the guidelines, please call our Sport and Recreation team on **07 3412 3412** or email [grants@logan.qld.gov.au](mailto:grants@logan.qld.gov.au).



# Community Benefit Fund

The Community Benefit Fund (CBF) is a discretionary fund that allows councillors to meet requests for financial assistance. This may be for activities, events or projects that have a community purpose.

## Available funding

There is a limited pool of funding allocated to each councillor each financial year. The amount is prescribed under 201B and 202 of the Local Government Regulation 2012. The funding allocation for the current financial year is available on our website.

## Timeframe

The application period closes on 30 April each financial year, or when there are no funds left (whichever comes first).

## Eligibility

This funding is only available for requests that are not eligible for funding under another Council grant program.

CBF is available for applications from:

- not-for-profit community organisations
- primary and secondary schools
- Neighbourhood Watch groups
- religious institutions
- Parents and Citizen's Associations
- welfare groups
- community sporting clubs
- other organisations that show they meet all the funding eligibility criteria.

Applicants must read the CBF Policy and CBF Procedures before applying. Funding may support activities, events or projects that have a 'community purpose' as defined in the CBF policy. An eligible activity must show a direct benefit to the wider Logan community.

## More information

For more information, including the CBF Policy and Procedures and application form, visit: [logan.qld.gov.au/grants/community-benefit-fund-2](https://logan.qld.gov.au/grants/community-benefit-fund-2)

For more information after reading the CBF Policy and Procedures, please call our Corporate Registers Support Officer on **07 3412 3412** or email [grants@logan.qld.gov.au](mailto:grants@logan.qld.gov.au).

# Information and assistance

For links to detailed information, including guidelines, eligibility and application forms for each grant, visit: [logan.qld.gov.au/grants](https://logan.qld.gov.au/grants).

## Grant information sessions

We host grant information sessions for organisations and individuals interested in applying for funding. Information sessions includes:

- information on specific grant guidelines and selection criteria
- tips and tricks when applying for Council grants
- a chance to talk face-to-face with a Council grant officer

For information about upcoming sessions visit: [logan.qld.gov.au/grant-information-sessions](https://logan.qld.gov.au/grant-information-sessions)

## Other funding opportunities

If you can't find a Council grant that meets your needs, you can search for other funding opportunities by visiting:

- Community Grants Hub: [communitygrants.gov.au/grants](https://communitygrants.gov.au/grants)
- Grants Guru: [grantguru.com.au](https://grantguru.com.au)
- Queensland Government Grants Finder: [grants.services.qld.gov.au](https://grants.services.qld.gov.au)
- The Grants Hub: [thegrantshub.com.au](https://thegrantshub.com.au)

## Grant writing assistance

We can offer grant writing support when applying for non-Council grants. Our Grant Writer program can help organisations to source funding with support from a professional grant writer. They can work with you to provide skills, knowledge and experience to help you with your non-Council grant application and future grant submissions.

Our Grant Writer program is open monthly for applications from not-for-profit, incorporated sport, recreation and community organisations.

The Grant Writer guidelines and online application form can be found at: [logan.qld.gov.au/grants/grant-assistance](https://logan.qld.gov.au/grants/grant-assistance)

# Terms and conditions

To be eligible for any Council grant you must meet, or be able to meet, the following criteria outlined in our Grants to Community Organisations Policy:

- applicants must not have overdue debts with Council
- political parties are ineligible for funding
- requests must be for non-profit community based purposes (unless permitted under a particular grants program)
- the request must meet the community purpose requirements specified in Council's Grants to Community Organisations Policy, as well as any additional requirements under a specific grants program
- the applicant must have, or will ensure that, all permits and other approvals relating to the funding application are addressed and that there is adequate insurance to cover the project
- funding recipients are required to provide proof of use of the funding for the prescribed purpose. This proof will involve producing receipts or bank statements verifying expenditure of the funds, along with the completion of an evaluation form (unless an evaluation form is not required under a particular grants program)
- the applicant must spend and acquit any approved funds within eight (8) weeks of the event/funding purpose
- if the funding is not fully acquitted within eight (8) weeks of the event/funding purpose the recipient must return the allocated funding
- where funding is not acquitted as described above, applicants will be ineligible to receive further funding from Council
- where acquittal requirements are not met Council reserves the right to commence a debt recovery process

- the applicant is to disclose other grant applications for the same purpose that were successfully funded by Council or are currently under consideration by Council
- applications will only be accepted in the format specified by each individual grant program, and only complete applications will be considered
- applicants are required to give permission for Council to use the grant information for promotional and public information
- if one of the foregoing criteria cannot be met, a community organisation may seek special consideration by contacting the relevant Council branch administering the grant to apply for exceptional circumstances or special consideration under the relevant grant guidelines (not applicable to Community Benefit Fund)
- successful applicant's details, including name of community organisation, amount and purpose of grant, will be published on Council's website and displayed on Council's public noticeboard when required under the *Local Government Act 2009*.

The total funding available for individual grant programs each year relies on annual budget allocations and is subject to change.

For a copy of the full Grants to Community Organisations Policy visit: [logan.qld.gov.au/grants](http://logan.qld.gov.au/grants)

## Contact us

We are here to help with any questions you may have.

If you would like to discuss grants available from Council, please contact our Community Grants Coordinator on **3412 3412** or [grants@logan.qld.gov.au](mailto:grants@logan.qld.gov.au).

If you want help with your application, or have questions relating to a specific grant, please phone or email the contact listed in this guide.



[logan.qld.gov.au/grants](http://logan.qld.gov.au/grants)

