

Sample Budget for Community Events Funding

A budget is required to support your application for Community Events Funding. You can review the example budget below to assist you with developing your budget.

Event income:

Please add all your event income sources in the table below. Some examples of income sources include organisation funds, ticket sales, exhibitor or stall holder costs and grant funding.

Income sources	Cost (\$)
Grant funding (pending)	\$2,000
Organisation funds	\$5,000
Raffle ticket sales	\$1,000

Event expenses:

Please add all your event expenses in the table below, including your requested funding items. Some examples of event expenses include venue hire, catering, marketing, and promotion, hire of furniture and in-kind contributions (free advertising, free food hampers for community).

Expenses items and services	Cost (\$)
Venue hire (discounted)	\$1,000
Catering	\$2,000
Prizes	\$1,000
Advertising (in-kind contribution)	\$0
Photographer	\$2,500
Hire of table and chairs	\$1,450
Stationary items (raffle tickets, pens)	\$50

Total event income	Total event expenses	Total profit/loss for event
\$8,000	\$8,000	\$0

Please note these numbers/amounts (in grey) are calculated automatically on SmartyGrants

How much funding are you applying for?

Please list the items from your event expenses that you're requesting Council funding for in the table below.

Requested funding items	Amount
Venue hire	\$1,000
Photographer (partial cover)	\$500
Hire of table and chairs (partial cover)	\$500