



Liquor Licence - Fact Sheet

Liquor Licencing

To sell liquor in facilities *leased* from Council, lessees are responsible for obtaining a Liquor Licence or Permit issued by the State Government, Office of Liquor and Gaming Regulation (OLGR) in accordance with *The Liquor Act 1992*.

Types of Liquor Licences/Permits

Community Club Licence – This licence may only be granted to a non-proprietary club such as a sporting club, RSL club or ethnic club. The Act defines a non-proprietary club as an association where any income, profits and assets are used to promote its objects, and are not distributed to its members.

Community Other Licence – This licence is suited to smaller clubs with reduced trading hours which are largely operated by volunteers. This licence may only be granted to a non-proprietary club which trades less than 25 hours per week.

Restricted Liquor Permit (Form 8 / Form 15) – This permit is issued for non-proprietary clubs that wish to trade for up to a maximum of 10 hours per week or 25 hours per week. This permit is most appropriate for clubs which operate on a seasonal basis and / or share the premises with other organisations. Trading hours are nominated by the club and endorsed on the permit. These hours are not transferable.

Community Liquor Permit (Form 7) – This permit is often required by unlicensed organisations who wish to sell or supply liquor on a temporary or one-off occasion. Organisations that apply to these permits include: parent and citizen associations; non-proprietary clubs; theatre groups; not-for-profit organisations. **NB:** BYO (bring your own) alcohol is not permitted in conjunction with the Community Liquor Permit.

For further information regarding trading hours, trading conditions and fees, please refer to the OLGR website – www.olgr.qld.gov.au

Council Approval

As the owner or trustee of the land where a leased facility is located, Council is required to consent to any liquor licence application / renewal. The process for seeking Council approval is outlined below.

Application Process

Determine which licence/permit is required and download the relevant form from OLGR website:

- Complete all relevant sections of the application and provide all necessary attachments as requested on the form.
- Applications must be signed by club and on occasions request police endorsement.

Note: Forms 7, 8 and 15 Applications must be signed by President or Secretary and, if required, by the local police, prior to submitting to Council.

- Submit the original application to Council.
- Council will review all eligible applications and if supported, endorse and give consent as the land owner. The lessee is notified and the application returned.
- Following Council endorsement and consent, the Lessee is responsible for submitting the application to OLGR. Do not submit payment to Council – application fees must be made directly to OLGR.

Applications should be made well in advance as trading without a licence or a permit could result in fines.

Please allow sufficient time - five (5) business days - for Council to review your application.

For more information

Council: **Sport, Leisure and Facilities Branch - Sport & Recreation Program**

Phone **3412 3412**

Visit **www.logan.qld.gov.au**

Email **council@logan.qld.gov.au**
