

Procurement Policy

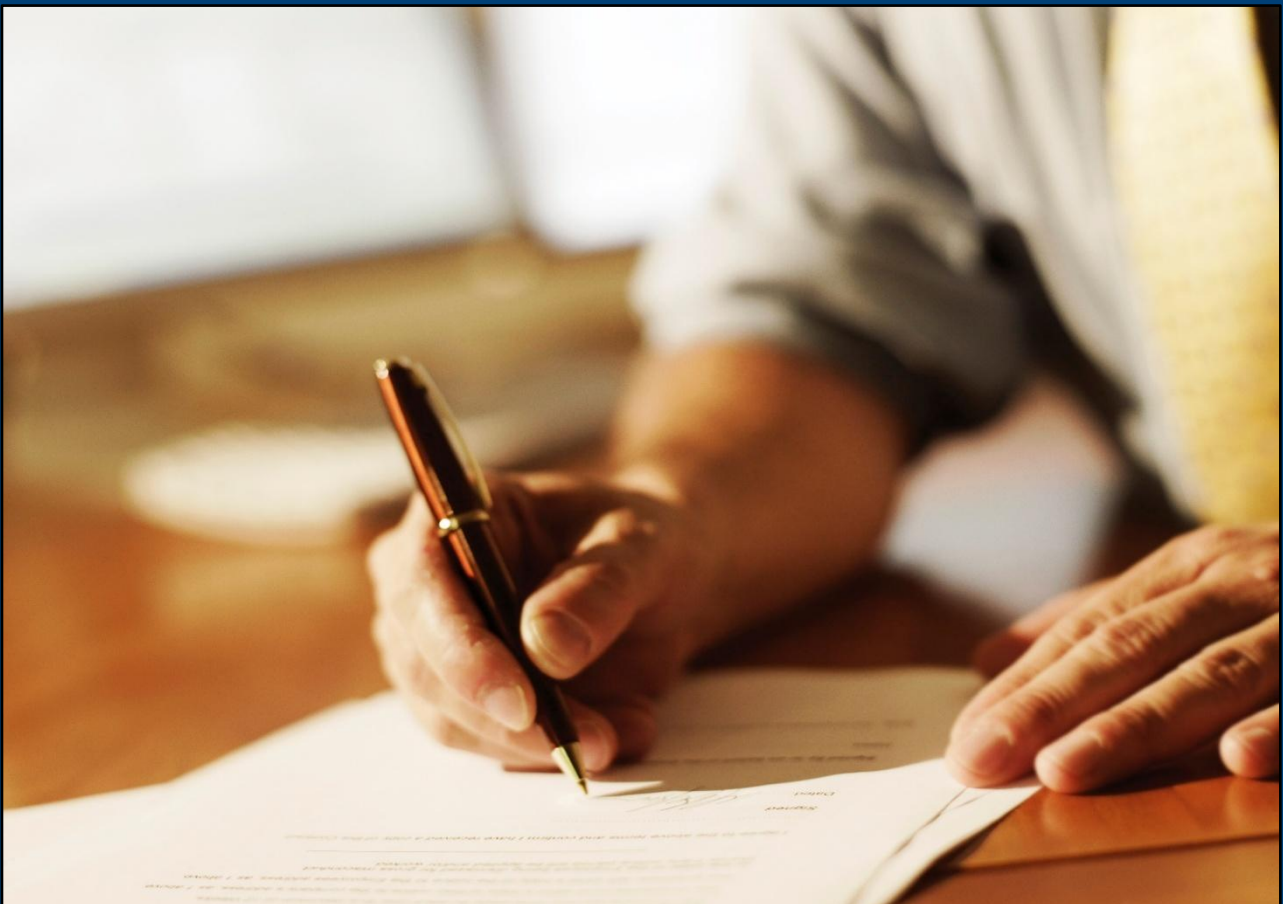


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1. Purpose

1.1 Overview

The purpose of this policy is to establish a unified framework for all procurement, contracting, and disposal activities undertaken by Logan City Council. It ensures that Council's purchasing power is used to deliver best value, support local business and employment, generate positive social outcomes, and uphold ethical and sustainable practices. Logan City Council is committed to reinvesting Council revenue with Logan businesses wherever possible, subject to value for money. This policy covers all procurement, contracting, and disposal of non-current assets (except land).

1.2 Legislative and Strategic Alignment

This policy is governed by:

- *Local Government Act 2009* (Qld) (the Act)
- Section 198(1) of the *Local Government Regulation 2012* (Qld) (the Regulation)

This policy also aligns with Council's Corporate Plan and Contract Manual.

2. Principles

To achieve these outcomes, we apply a consistent approach guided by the following principles:

2.1 Value for Money

Council is committed to achieving the best overall result for money spent, considering both financial and non-financial costs and benefits over the lifecycle of goods, services, and works. This approach ensures that procurement decisions deliver optimal outcomes for the community, balancing quality, efficiency, and long-term sustainability.

2.2 Open and Effective Competition

Council ensures fair, transparent, and competitive processes for all suppliers, providing opportunity for businesses to participate in procurement activities. By fostering open competition, Council

encourages innovation, drives value, and maintains public confidence in its procurement practices.

2.3 Development of Competitive Local Business, Industry, and Community

Council maximises opportunities for local businesses and supports economic growth within Logan by prioritising local suppliers and fostering employment. Council officers must consider suitably qualified Logan suppliers first for all procurement activities, as stated and operationalised through the Procurement Contract Manual. Procurement activities are designed to strengthen the local economy, build community capacity, and ensure that Council's purchasing power benefits the region. Where local supply is unavailable or does not represent best value, sourcing may extend beyond the local boundary, with a continued focus on delivering local benefits wherever possible.

2.4 Social Procurement

Council uses its purchasing power to generate positive social outcomes, including supplier diversity and inclusion. By embedding social benefit criteria in procurement processes, Council supports disadvantaged groups, encourages social enterprises, and promotes initiatives that address local challenges.

3. Our Approach to Procurement

3.1 Sound Contracting Principles

Council ensures compliance with the requirements of the Regulation consistent with its adoption of the strategic contracting procedures and mandates that the procurement of goods and services as defined in the Act are undertaken in accordance with the Sound Contracting Principles and the requirements of the Act.

All procurement and contracting activities must have regard to the Sound Contracting Principles as set out in section 104(3) of the Act as follows:

- Value for money
- Open and effective competition
- Development of competitive local business, industry, and community
- Environmental protection
- Ethical behaviour and fair dealing

All procurement activities, including decisions and actions made under this policy, must be made in accordance with the Contract Manual.

3.2 Supporting Local Business and Economic Development

Council is committed to fostering competitive local businesses and industry by maximising opportunities for local suppliers to participate in Council contracts. All procurement activities must consider both financial and non-financial value, prioritising local economic growth, job creation, and workforce development within the City of Logan.

Council staff are required to consider suitably qualified local businesses first. Where local supply is unavailable, sourcing may extend beyond the local boundary, with a continued focus on delivering local benefits wherever possible.

3.3 Social Procurement Strategies

Council is dedicated to achieving positive social outcomes for the community through sustainable and responsible procurement practices. Social procurement leverages Council's purchasing power to generate blended value.

Council seeks to do business with suppliers which can demonstrate a commitment to social benefits, including job creation, social inclusion, and addressing local challenges such as unemployment and disadvantage.

Council proactively seeks opportunities to engage Indigenous businesses, social enterprises, and social benefit suppliers, giving preference to those who provide direct social benefits to the City.

4. Reporting and Review

As soon as practical after entering into a contractual arrangement exceeding the thresholds set in section 237 of the Regulation (exclusive of GST), Council must publish the relevant details of the contractual arrangement.

In accordance with the strategic contracting procedures, Council must also adopt:

- an annual contracting plan in accordance with section 220 of the Regulation
- where identified, any associated significant contracting plans in accordance with 221 of the Regulation, and
- a Contract Manual in accordance with 222 of the Regulation.

Section 198 of the Regulation requires the Procurement Policy to be reviewed annually in line with budget forecasts and the annual contracting plan.

5. Definitions

Best Value: Considers financial and non-financial costs and benefits, including social, economic, and environmental outcomes.

Local Business: Supplier with a workforce and business premises physically located within the City of Logan.

Social Procurement: Using purchasing power to generate social benefits and support supplier diversity.

Social Enterprise: Organisation led by a social purpose, reinvesting profits to achieve community benefit.

Social Benefit Supplier: Supplier that delivers social outcomes and contributes to the Logan community.

Procurement/Contracting Activity: Activities for making contracts for goods, services, works, or disposal of non-current assets (except land).

6. Document Control

Version Control	File Number	Document Number	Council Min No.	Description of Change	Effective Date
1.0	142745-2	5962134		Creation.	30/05/2017
2.0	142745-2	5962134	69/2022	Updated review by Council.	24/08/2022
3.0	142745-2	5962134	178/2024	Review by Council.	04/12/2024
4.0	142745-2	5962134	9/2026	Updated policy adopted by Council.	10/04/2026