

Waste Concession Policy

Policy Owner:	Director – Community and Lifestyle
Effective Date:	1 July 2025
Strategic Alignment:	Chapter 4, Part 10 <i>Local Government Regulation 2012</i>
Review Date:	4 years from the date of adoption or date of last review

1 Purpose

To provide financial assistance to eligible applicants for waste collection and disposal fees.

2 Scope

This policy applies to all Councillors and Council staff. Council staff includes employees, labour hire workers, independent contractors, council advisors and volunteers.

3 Policy Statement

Council is committed to providing an equitable, consistent and transparent process for customers requesting an exemption from its waste collection and disposal charges.

4 Principles

Council values the work our local services do to support and improve the lives of others in the City of Logan. Council also values the delivery of events and the experiences and opportunities they give our community. One of the ways Council can support these groups and events is by reducing the financial impact of its waste disposal and collection charges.

The concessions provided in Logan City Council's local government area will be set as part of Council's annual budget process.

5 Application of this Policy

5.1 Eligibility criteria

The applicant must be an organisation operating in the boundaries of the City of Logan and which is:

- (a) a community organisation
- (b) a community based sporting group
- (c) an eligible charity
- (d) a state school.

5.2 Waste disposal exemption

- (a) A waste disposal exemption provides eligible organisations concessions for waste disposal charges (tipping fees).
- (b) Applicants must apply for the exemption at least 5 business days before the waste needs to be disposed. The online form is available on Council's website - [Request a waste disposal exemption – Logan City Council](#).
- (c) The applicant must provide information as part of their application including:
 - (i) what activities the organisation undertakes
 - (ii) how the exemption will benefit the community
 - (iii) how the applicant will ensure that all waste disposed against the exemption is generated by the organisation
 - (iv) the estimated number of visits to the waste and recycling facilities
 - (v) the vehicle registration details of the vehicle/s that will be used to dispose of waste with the exemption.
- (d) If the application is approved, the following conditions will apply:
 - (i) Organisations will be issued with a waste disposal exemption letter which must be presented at the time of disposal.
 - (ii) The waste disposal exemption letter has an expiry of 30 June in the financial year that it is issued.
 - (iii) Disposal of dead animals, asbestos, tyres, hazardous waste and any other materials as determined by the Waste and Resource Recovery Branch Manager are excluded.
 - (iv) Recyclable items are to be excluded from the general waste loads as far as practicable.
 - (v) Each waste disposal exemption is limited to a maximum of \$2,000 per year.
 - (vi) If the value of the exemption is exceeded at the time of disposal, disposal charges will be required to be paid at that time.
 - (vii) If the maximum concession for waste disposal charges in any one financial year is exceeded, a further application can be made.
 - (viii) A new application must be made once the waste disposal exemption has expired.
 - (ix) Waste disposal exemptions are provided within budgetary constraints. When funding has been expended, no further applications can be accepted or approved.
 - (x) Council reserves the right to include any further conditions, as required.

5.3 Community event bins

- (a) The community event bins service provides eligible organisations with concessions for waste collection charges for an event.

- (b) Applicants must apply for the service at least 14 business days before the bins are required. The online form is available on Council's website - [Request community event bins – Logan City Council](#).
- (c) The applicant must be able to provide information as part of their application including:
 - (i) the name, date and location of the event
 - (ii) details of the event, its direct benefit to Logan residents and plans for recycling during the event
 - (iii) anticipated attendance numbers for the event
 - (iv) number and type of bins requested
 - (v) details of whether the event has been funded through any other Council funding programs
 - (vi) other relevant information in respect of the event.
- (d) If the application is approved, the following conditions will apply:
 - (i) Concessions equivalent to charges of up to \$1,500 per financial year will be granted.
 - (ii) These concessions apply only towards:
 - a. 240L standard general waste and recycling wheelie bins
 - b. 1,100L standard general waste and recycling bulk bins
 - c. for bins to be emptied during the event.
 - (iii) Requests are subject to availability by Council's contractor service.
 - (iv) Council reserves the right to provide alternate bin sizes at its discretion.
 - (v) Community event bins are provided within budgetary constraints. When funding has been expended, no further applications can be accepted or approved.
 - (vi) If more bins are required for an event than the concession allows, organisations must submit a separate application at least 14 business days before the bins are required and pay commercially. The online form is available on Council's website - [Application for casual special event bins – Logan City Council](#).
 - (vii) Council reserves the right to include any further conditions, as required.

6 Reporting

This policy acknowledges that the concessions offered by way of waste charges are a community service obligation and will be reported as revenue by the Waste and Resource Recovery Branch and in Council's annual report.

7 Roles and Responsibilities

7.1 Applicants

The applicant must provide all required information at the time of application, to ensure the application can be processed promptly.

7.2 Council officers

An authorised officer of Council will consider each applicant based on the criteria set out in this policy to determine concession eligibility.

8 Human Rights

Under the *Human Rights Act 2019*, Council must not make a decision without considering and assessing the potential impact to human rights and giving consideration to any impacts before making a decision. Council does not consider that any human rights are impacted by this policy.

9 Definitions

The following definitions apply to this Policy.

Term	Definition
Community organisation	A community-based not-for-profit organisation that provides benefits to the public in the City of Logan.
Community-based sporting group	A group that occupies land owned or controlled by Council under its <i>'Licence or Lease of Council Owned or Controlled land to Sporting, Recreational and Community Organisations Policy</i> .
Community service obligation	An obligation the local government imposes on a Council-owned business entity to do something not in the commercial interests of that business entity (as defined in section 24 of the <i>Local Government Regulation 2012</i>).
Eligible charity	1. A charity or association: (a) registered in Queensland under the <i>Collections Act 1966</i> (b) whose objects are a community purpose sanctioned under the <i>Collections Act 1966</i>. 2. A charity or association able to make public appeals to obtain money or articles, but which is not required to be registered (is exempt) under the <i>Collections Act 1996</i>. These associations include: (a) recognised religious denominations (b) parents and citizens associations (c) hospital foundations.

Event	Community events or activities, hosted by an eligible applicant, within the City of Logan.
State school	An educational institution established under section 13 of the <i>Education Act 2006</i> that is funded and run by the Education Department of the State Government.
Waste collection charges	Charges associated with supplying and collecting bins for an event. It does not include the regular waste collection service.
Waste disposal charges	Charges payable at Council's waste and recycling facilities.

10 Related Documents

Nil.

11 Document Control

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For further assistance contact: Community Development Program Leader