

Policy Details

Directorate:	Growth, Economy and Sustainability
Branch:	Waste and Resource Recovery
Responsible Manager:	Waste and Resource Recovery Manager
Date adopted:	29/01/2021 (minute number 172/2021)
Date for review:	2 years from the date of adoption or date of last review
Legislative basis:	N/A
Related Documents - forms and procedures	Waste Reduction and Recycling Plan 2017-2021 (DM: 11325646)

1. Policy Purpose

This policy sets the framework for Council's provision of waste vouchers.

2. Scope

This policy applies to all councillors, employees and contractors working for Council regardless of whether they are permanent, temporary, full-time, part-time or casual. For the purposes of this policy, the term contractor includes on-hired temporary labour services (agency staff) and sub-contractors. This policy also applies to customers of Council's waste and recycling facilities including ratepayers, residents and commercial operators.

Council's Waste and Recycling Program is responsible for ensuring that waste vouchers are produced, distributed to and redeemed by eligible customers in accordance with this policy.

3. Policy Statement

Logan City Council will provide waste vouchers in accordance with the following principles. Waste vouchers will:

- a) be issued to ratepayers of residential properties for which a waste utility charge is payable;
- b) not be issued to:
 - i. non-owner occupiers (ie. residents who rent);
 - ii. ratepayers of commercial and industrial properties and other non-residential land types;
 - iii. renting occupants of domestic/residential non-strata properties; or
 - iv. community organisations or charities.
- c) allow for the disposal of domestic waste of a quantity specified on the voucher;
- d) not allow for the disposal of commercial waste;

- e) may be distributed in the form of a printed paper voucher and/or digital medium; and
- f) will include unique identifying and security features for the purposes of data collection and monitoring.

Waste Voucher Procedure

All decisions and/or actions made under this policy must be made in accordance with the Waste Voucher Procedure (DM: 14221592).

4. Reporting

The Waste and Resource Recovery Manager will provide reports to Council from time to time identifying information and issues regarding production, distribution, redemption, resource recovery, financial implications and any other relevant matter related to waste vouchers. These reports will inform Council decisions regarding this policy and associated procedure.

5. Definitions

The following definitions apply to this policy and the associated procedure.

TERM	DEFINITION
Waste voucher	Voucher issued by Council to eligible persons which can be redeemed for disposal of waste at a reduced or no charge.
Domestic waste	means any type of waste that has been generated by a Logan resident and/or ratepayer as a result of the ordinary day-to-day use and maintenance of a residential premises. It is not domestic waste if it is generated by or taken from the residential premises under a commercial arrangement (see Commercial waste definition).
Commercial waste	means any type of waste that has been generated by or taken from any premises as part of a service that has been undertaken for fee or reward, regardless of whether the person delivering that waste is a Logan resident or not.

Document Control

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Amendment History

Version Number	Description of Change	Author / Branch	Date
1.0	Original version	Health, Environment & Waste Branch	29 January 2021