

Expression of Interest to Lease – Logan Central Community Centre

9-11 Jacaranda Avenue, Logan Central QLD 4114

Organisation Details

Organisation Name:

Organisation's Postal Address:

Organisation's Committee Details

	Name	Contact number	Email
President			
Vice President			
Secretary			
Treasurer			

Nominated Contact within your organisation for this application

Position		Contact number	
Name		Email	

Does your organisation currently have

- | | | | |
|-------------------------------|-----------------------------|------------------------------|--|
| 1. Public Liability Insurance | No ☐ | Yes ☐ | Attached to application ☐ |
| 2. Business/Strategic Plan | No ☐ | Yes ☐ | Attached to application ☐ |
| 3. Audited Financial Details | No ☐ | Yes ☐ | Attached to application ☐ |

Proposed Program / Project Type

What is your organisation's primary purpose?

Mandatory Eligibility Criteria

To be eligible for consideration for this Expression of Interest, applicants must fit the following mandatory criteria:

Incorporated

The applicant must be incorporated pursuant to the Associations Incorporation Act 19841 (Qld) or similar legislation, or otherwise be incorporated for a non-profit purpose (or provide evidence supporting the current undertaking to obtain same).

Full incorporated name

Incorporation number

ABN (if applicable)

Public Liability

The applicant must hold current Public Liability cover to the minimum value of \$20 million (or provide evidence supporting the current undertaking to obtain same).

Expiry date:

Certificate is attached to application:

(please tick)

Financial

The applicant must have no outstanding financial accountability, service delivery or performance issues for funding previously provided by Logan City Council or other providers.

The applicant must have no outstanding financial accountability, service delivery or performance issues for funding previously provided by Logan City Council or other providers.

Does your organisation have any outstanding financial accountability with Logan City Council?

Yes

No

Does your organisation have any outstanding financial accountability with anyone else?

Yes

No



Selection Criteria

Selection Criteria 1 – Active Organisations: Facility Management
(Please refer to section 8 'Selection Criteria' for supportive evidence required)

Selection Criteria 2 – Active Organisations: Working Collaboratively
(Please refer to section 8 'Selection Criteria' for supportive evidence required)

Selection Criteria 3 – Active People: Supporting an Active Community
(Please refer to section 8 'Selection Criteria' for supporting evidence required)

Selection Criteria 4 – Active Spaces: Appropriate Utilisation of the Facility
(Please refer to section 8 'Selection Criteria' for supporting evidence required)

This application should be signed by the officer for the Organisation accountable for accepting legal and financial responsibility for the Expression of Interest. In most cases this will be the president or chairperson. The application should be witnessed by another officer in the Organisation (for example the secretary or treasurer).

I certify that:

- I have read and understood the Expression of Interest Guidelines and will ensure to the best of my ability that the organisation meets its obligations associated with this Expression of Interest.
- The information given in this application is true and correct and that all conditions attached to this Expression of Interest will be complied with should our organisation be successful in gaining tenure at the facility.
- I understand that the information the organisation has provided in this Expression of Interest may be made public.
- Claims made to Council by the organisation that information it has provided is Confidential Information has been labelled confidential and described as such in Annexure A attached to this Expression of Interest.
- This application is consistent with the aims and objectives of the organisation.

Name of Organisation:

Certifier's full name:

Position in Organisation:

Please tick the box if you agree to the above terms and conditions

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CONFLICT OF INTEREST DECLARATION

This declaration should be signed by the officer for the Organisation accountable for accepting legal and financial responsibility for the Expression of Interest. In most cases this will be the president or chairperson.

I / We hereby declare we have no known actual, perceived or potential conflicts of interest that may impact on our application.

Name of Organisation:

Declarants full name:

Position in Organisation:

Please provide details of any known actual, perceived or potential conflicts of interest:

Thank you for completing the Expression of Interest Application Form for a Council Facility.

Please return your completed application form by either:

Email: council@logan.qld.gov.au

or

Mail: Attention: Senior Leasing Officer, Sports & Community Infrastructure Branch Logan City Council
PO Box 3226, Logan City DC QLD 4114

If you require any further information regarding this application, please contact
Council's Sports & Community Infrastructure, Senior Leasing Officer, Julie Hinde on 3412 4886.

Applications CLOSE 3pm on the nominated Closing Date*

(Please refer to section 1.1.2 'Lodging your application' for the nominated closing day)

*Late applications may be considered at the sole discretion of Council

Note to applicants:

You may include additional information by way of annexures, diagrams, tables, charts, and graphs to illustrate any information provided.

However any additional text should be capable of being photocopied in black and white whilst still conveying all of the information. Provided that you have included all information sought by the Expression of Interest you may include any additional information that is relevant to your Expression of Interest application form.

Additional information

Additional information

Confidential information
Please refer to 15.13.4 in 'Section 15 - EOI Conditions for Response'

To assist you in ensuring you have fully completed the Expression of Interest Application Form, please use the following EOI checklist.

EOI Checklist:

- ☐ Organisational Contact Details
- ☐ Nominated Contact
- ☐ Current Public Liability certificate attached
- ☐ Business/Strategic Plan attached
- ☐ Audited Financial details attached
- ☐ Primary purpose of organisation
- ☐ Incorporated Association details
- ☐ Selection Criteria 1
- ☐ Selection Criteria 2
- ☐ Selection Criteria 3
- ☐ Selection Criteria 4
- ☐ Additional Page 1
- ☐ Additional Page 2
- ☐ Confidential Information