

Water/Wastewater Planning Study Scoping Document



This form is used to request a Water/Wastewater Planning Study Scoping Document. Please complete this form along with any relevant attachments and email waterDA@logan.qld.gov.au with the subject heading: Water/Wastewater Planning Study Scoping Document request. Receipt of your request will be acknowledged. For enquiries please contact 07 3412 3412.

Fees apply in accordance with Logan City Council fees and charges and must be received to process your request.

Application information

Company details: If you are applying as an employee or representative of a company or government entity, please fill in these details. Please select your organisation's primary role in relation to the development industry.

Architect/Building Designer	Plumbing and Drainage Contractor	Government Owned Corporation (GOC)
Building Certifier	Project Manager	Local Government
Building Contractor	Property Owner / Developer	Other – please specify
Consulting Engineer	Quantity Surveyor	
Planning Consultant	State Government Agency	

ABN/ACN

Company/entity name

Your position

Your contact details

Title

First name

Last name

Postal address

Postcode

Daytime phone number

Mobile number

Email address

Property information (refer to guidance note 3)

Please provide the real property description and/or property address to locate the primary property relevant to this request for services advice.

Lot number

Property key

Plan number

Property address

Property number Street name

Suburb

Postcode

Note: Details of all properties and associated developments should also be attached to the application.

Water/Wastewater Planning Study Scoping Document



Supporting information

Site map PDF to be attached to email clearly showing the development location

Lot layout plan PDF to be attached to email clearly showing the development layout

Timing details (specify development sealing dates as well as staging plans and timing)

Equivalent population (specify development population details including conversion rates used for equivalent populations)

Development intent

Commercial Residential Industrial Mixed use

Proposed strategy or connection point to the wastewater network

Fees and lodgement

To lodge your request, email the completed form to **waterDA@logan.qld.gov.au**

Upon receiving your completed Water/Wastewater Planning Study Scoping Document request form, we will send you a Charges Notice of Fees that outlines the cost of your request and the payment methods available. The fee must be paid to complete the lodgement process.

Acknowledgment

I have read the guidance notes and application conditions at the back of the form and agree to those conditions.

Signature

Date

Water/Wastewater Planning Study Scoping Document



Water/Wastewater Planning Study Scoping Document request guidance notes and application conditions

1. Servicing Notice

This form is to request a Water/Wastewater Planning Study Scoping Document.

Please note that while Logan Water will make every effort to provide you with considered and accurate advice, a Servicing Notice is non-binding and you will need to submit a full connection application in order to obtain a formal decision on your connection.

The Services Advice Notice will generally be issued within 15 business days of receiving the necessary information and payment of the relevant fees.

2. Additional contacts

The applicant may authorise a number of additional contacts to request, receive and provide information in relation to the request for services advice (in addition to the applicant). If more than two additional contacts are to be authorised, use additional sheets.

Logan Water will verify the identity of the applicant and any additional contacts via their email address before providing access to, or accepting, information in relation to the application. Logan Water may also contact the applicant and/or an additional contact directly in relation to an application.

By nominating an additional contact, the applicant accepts that contact with Logan Water will occur in this way.

3. Property information

For requests for Servicing Notices relating to multiple properties, provide details of the primary property relevant to the request when completing the form. For properties that are yet to be registered, provide details of the original (un-divided) property and include a note to this effect in the 'additional information' box on page 2 of the form.

4. Privacy statement

The personal information provided will be used by Logan Water or its agents for the purposes of completing this request.

Disclaimer

Logan City Council (Council) provides the services on a fee-for-service basis using reasonable care and skill. However, the services are provided for general or limited purposes only and do not constitute professional advice tailored to the specific circumstances of the recipient. While Council uses reasonable efforts to ensure the accuracy and completeness of information provided, Council does not warrant that the information is free from error, omission or subsequent change. The recipient is responsible for obtaining independent professional advice before acting on or relying upon the services. To the maximum extent permitted by law, Council excludes all liability for any loss, damage or expense (including indirect or consequential loss) arising out of or in connection with the use of, or reliance on, the services. If liability cannot be excluded, Council's liability is limited to the amount paid for the services. The provision of the services does not create a duty of care beyond that imposed by law and does not relieve the recipient from responsibility for its own decisions, investigations and compliance with applicable laws. The services are provided solely for the use of the named recipient. Council accepts no responsibility to any third party who may access or rely on the services.

Information Collection Notice

Your personal information is being collected by Logan City Council (Council) for the purposes of providing you with requested services. The collection of your personal information is authorised by the Local Government Act 2009 (Qld) and is subject to the Information Privacy Act 2009 (Qld). Without this information, your request may not be actionable. Your personal information may be accessed by employees and/or councillors of Council for related Council business only including communicating with you. Council may disclose your personal information to other government agencies, emergency services, business partners and service providers as required or authorised by law. Your personal information will not be shared with entities outside Australia unless we have your consent or it is required by law. Council's Privacy Policy contains further information on how to access your personal information, seek correction of the information, and how to make a complaint. For more information, please visit <https://www.logan.qld.gov.au/information-and-privacy/privacy> or contact us on (07) 3412 3412.