

Application to Amend an Environmental Authority

2025/26 Financial Year

Environmental Protection Act 1994

This form is to be used when applying to amend an environmental authority for an environmentally relevant activity (ERA).

NOTE: Only an environmental authority holder can apply to amend their environmental authority.

Please tick relevant box	Yes	No	Additional Details
Are you applying for any of the following changes: <ul style="list-style-type: none">• Significant increase in scale or intensity• Increase of more than 10% of the surface area• Increase in the degree of potential environmental harm• Require a change of conditions	<input type="checkbox"/>	<input type="checkbox"/>	If yes , lodge this form.
Do the amendments require a material change of use under the Queensland <i>Planning Act 2016</i> ?	<input type="checkbox"/>	<input type="checkbox"/>	If yes , you cannot submit this application for amendment of environmental authority unless you have also lodged an application with Council for a development permit .
Is the amendment to correct an administrative error?	<input type="checkbox"/>	<input type="checkbox"/>	If yes , do not use this form . Apply in writing to Council. (No fees apply).
Is the amendment to amalgamate 2 or more environmental authorities?	<input type="checkbox"/>	<input type="checkbox"/>	If yes , do not use this form . This request should be made on Council's form, ' <i>Application to amalgamate environmental authorities</i> '.
Are there any outstanding annual fees or returns for the environmental authority?	<input type="checkbox"/>	<input type="checkbox"/>	If yes , you cannot lodge this application until all annual fees have been paid and all returns lodged. (You can pay any outstanding fees at the same time as this application) Please attach proof of payment. You can lodge any outstanding annual returns with this application.

PRIVACY COLLECTION NOTICE: Logan City Council is collecting your personal information in accordance with Section 226 of the Environmental Protection Act 1994 for the purpose of processing an application for an environmental authority amendment. If we do not collect this information we are unable to amend the environmental authority. Within Australia, Council usually provides the information collected to other government agencies if required by law. For more information about privacy, please visit Council's website: www.logan.qld.gov.au/privacy

Guide to fill in this form

The environmental authority number and details can be found on the environmental authority or in correspondence received from Council

Regardless of the box ticked in the checklist above, provide as much detail as possible about the proposed amendment (e.g. the extent of environmental harm caused by the amendment, the extent to which the scale and intensity of the activity will change, or if the application is to change a

Section 1 - Environmental authority details

Environmental authority number: ES/

Trading name:

Environmental authority holder(s):

ABN/ACN:

Registered business address:

Postal address:

Contact person name:

Phone number:

Mobile number:

Email address:

IMPORTANT: By providing your email you are agreeing to receive all correspondence electronically including licensing renewal information, letters, inspection reports, legal notices and other licensing related information.

Section 2 – Describe the proposed amendment

specific condition)

Note: If it is a proposed change of condition, provide justification as to why it should be amended

Attach documentation if more space is required

Section 3 - Where will the amended activities be carried out

☐ The activity will be carried out within the existing approved footprint of the environmental authority.

☐ The activity will be carried out at a new fixed location as follows:

Street Number: Street Name:

Suburb: Postcode:

Lot: Plan:

Section 4 - Are there any development permits in effect or have any development applications been made under the Queensland *Planning Act 2016* to carry out the proposed amendment?

☐ No → go to Section 5

☐ Yes → provide a list of applicable development permits or applications below

Development permit/ application number	Date of application or approval	Expiry date

Provide a list of all the ERAs that are to be removed from the environmental authority and identify whether the ERA has commenced

Section 5 - Is this application to remove an ERA from your environmental authority?

☐ No → go to Section 6

☐ Yes → complete this question then go to Section 6

ERA number and name	Threshold	Commenced (Yes/No)	Location (including all lot on plan details)

☐ I declare that where identified, the ERAs above have not commenced. (Tick box)

Provide supporting documentation to address the mandatory information required in the table

Section 6 - Assessment of the environmental impact

Provide a written response for each of the areas listed within the mandatory information table.

Tick the 'not applicable' checkbox if your proposed amendments have no impact on an area listed in the mandatory information table.

Mandatory information	Not Applicable
A description of the environmental values likely to be affected by the proposed amendment	<input type="checkbox"/>
Details of any emissions or releases likely to be generated by the proposed amendment	<input type="checkbox"/>
A description of the risk and likely magnitude of impacts on the environmental values by the proposed amendment	<input type="checkbox"/>
Details of the management practices proposed to be implemented to prevent or minimise adverse impacts	<input type="checkbox"/>
Details of how the land subject of the application will be rehabilitated after each relevant activity ceases	<input type="checkbox"/>
Include a description of the proposed measures for minimising and managing waste generated by the amendment	<input type="checkbox"/>
Include details of any amended site management plan or environmental protection order that relates to the land the subject of the application	<input type="checkbox"/>

The information should be provided in separate documentation attached to the application form

I, as the applicant, apply to amend an environmental authority.

I am aware that it is an offence to knowingly provide false or misleading information and declare:

Certification	Applicant
That I am authorised to sign on behalf of the person (meaning a corporation or individual/s) and commit this person (meaning a corporation or individual/s) in all respects.	<input type="checkbox"/> YES <input type="checkbox"/> NO
That the information supplied is correct to the best of my knowledge or that I could reasonably obtain.	<input type="checkbox"/> YES <input type="checkbox"/> NO
I understand that it is an offence under section 480 of the <i>Environmental Protection Act 1994</i> to give to the administering authority or an authorised person a document containing information that I know is false, misleading or incomplete.	<input type="checkbox"/> YES <input type="checkbox"/> NO
The information supplied is correct to the best of my knowledge or that I could reasonably obtain.	<input type="checkbox"/> YES <input type="checkbox"/> NO
I understand that failure to provide sufficient information may result in the application being refused.	<input type="checkbox"/> YES <input type="checkbox"/> NO
I understand that all information supplied on or with this application form may be disclosed publicly in accordance with the <i>Information Privacy Act 2009</i> and the <i>Evidence Act 1977</i> .	<input type="checkbox"/> YES <input type="checkbox"/> NO

Where there is more than one holder of the environmental authority, this declaration is to be signed by all holders.

Where the environmental authority holder is a company, this form must be signed by an authorised person for that company.

Applicant 1		Applicant 2	
Name/s in full	<input type="text"/>	Name/s in full	<input type="text"/>
Applicant signature	<input type="text"/>	Applicant signature	<input type="text"/>
Date	<input type="text"/>	Date	<input type="text"/>
Position	<input type="text"/>	Position	<input type="text"/>
Applicant 3		Applicant 4	
Name/s in full	<input type="text"/>	Name/s in full	<input type="text"/>
Applicant signature	<input type="text"/>	Applicant signature	<input type="text"/>
Date	<input type="text"/>	Date	<input type="text"/>
Position	<input type="text"/>	Position	<input type="text"/>

What is a minor amendment?

- A change of Environmental Authority conditions (conditions conversion).
- A minor increase in environmental harm, scale or intensity caused by the Environmentally Relevant Activity.
- An increase of less than 10% surface area used by the Environmentally Relevant Activity.

What is a major amendment?




- A significant increase in scale or intensity of the Environmentally Relevant Activity
- An increase of more than 10% of surface area used by the Environmentally Relevant Activity.
- An increase in degree of environmental harm caused by the Environmentally Relevant Activity.

Section 7 - Fees

The application cannot be processed unless the correct fees are paid in full.

ERA	Minor fee	Major fee
Asphalt manufacturing (1000t/y or more)	\$512.00	\$689.00 (\$417.00 + 30% of licence fee)
Metal forming (hot forming a total of 10,000t or more in a year)	\$512.00	\$689.00 (\$417.00 + 30% of licence fee)
Boat maintenance (conducting on a commercial basis a boat repair facility being carried out within 50 meters of natural waters)	\$512.00	\$689.00 (\$417.00 + 30% of licence fee)
Plastic manufacturing 50t/year or more (other than foam, composite plastic or rigid fibre-reinforced)	\$512.00	\$611.00 (\$417.00 + 30% of licence fee)
Plastic manufacturing 5t/year or more (foam, composite plastic or rigid fibre-reinforced)	\$512.00	\$689.00 (\$417.00 + 30% of licence fee)
Surface coating (anodising, electroplating, enamelling or galvanizing using 1t-100t/year of surface coating materials)	\$512.00	\$689.00 (\$417.00 + 30% of licence fee)

PAYMENT OPTIONS

	Paying by mail	Make your cheque or money order payable to Logan City Council. Complete the application form and return it to Council.
	Paying by phone	Call us on 07 3412 3412 to pay with Mastercard or Visa. Ensure you return the signed application form to Council. A merchant surcharge fee of 0.34% will apply.
	Pay online	We will send through a notice of account once the application is lodged for you to pay. Please note that your application will not be processed until full payment has been received. A merchant surcharge fee of 0.34% will apply.
	Paying in person	Cash, cheque, money order, EFTPOS, Mastercard or Visa. Ensure you also return the signed application form to Council.
	Customer service centre locations	Council Administration Centre 150 Wembley Road, Logan Central Beenleigh - 105 George Street, Beenleigh Jimboomba - 18-22 Honora Street, Jimboomba

Phone: 07 3412 3412

Email: council@logan.qld.gov.au