

Operational Works Checklist - Water & Sewerage



Section 1 - Proposal

Water supply
(if checked, please complete Sections 2, 3, 4 and 7)

Sewerage
(if checked, please complete Sections 2, 3, 5, 6 and 7)

Section 2 - Development location details

Development name (if applicable)

Development address

Relevant Parent/Planning Development Application Numbers:

Has the Parent Development Application been approved by Council?

Yes No N/A

Section 3 - General details

1.	Has the design been completed according to the <i>South East Queensland Water Supply and Sewerage Design and Construction Code (SEQ WS&S D&C Code)</i> ?	Yes		Comments
2.	Are any proposed variations from the codes and standards incorporated in the design drawings?	Yes	No	Comments
3.	Has a summary of proposed variations from the codes and standards been provided on <i>Logan Water's Design Variation Request V1 form</i> with reasons and justifications and identified within a red bordered cloud on the drawings?	Yes	N/A	Comments
4.	Has a table/schedule been provided on the cover sheet identifying non-conformances where the design does not comply with the relevant SEQ Code or LCC requirement? The table should provide a variation number, detail the SEQ Code Clause, detail the non-conformance including the location(s) and drawing number(s) and provide the reasons and justifications for the proposed variation and proposed alternative solution to mitigate the risks?	Yes	N/A	Comments
5.	If the drawing submission is in relation to an RFI Response, has a cover letter been provided detailing where each item has been addressed on the drawings?	Yes	N/A	Comments

This checklist should be completed and submitted with Operational Works applications containing water and/or sewerage infrastructure. While it does not encompass all design requirements covered in the SEQ Water Supply and Sewerage Design and Construction Code, it highlights those elements that frequently need to be addressed.

Completion of this checklist is not mandatory for a properly made application, however the purpose of this checklist is to assist designers in preparing a well-made and compliant Operational Works application, thereby minimising requests for additional information and expediting the approval process.

Completion of this checklist does not guarantee an Operational Works approval, and it does not guarantee that no request for further information will be issued.

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Section 3 - General details

6.	Have the design drawings been checked, signed/certified and dated by a suitably qualified Registered Professional Engineer of Queensland (RPEQ) in accordance with the <i>SEQ Gravity Sewerage Code S1.2.2</i> and <i>S9.1</i> and the <i>SEQ Water Supply Code S1.2.5.1</i> ? Note – The signature date should not precede the drawing revision letter/number date – noting revision notation as per <i>Clause 6.20 of the SEQ Asset Information Specification</i> .	Yes		Comments
7.	Are the proposed Operational Works drawings consistent with all relevant Planning Approvals Conditions? Provide relevant Parent Development Application numbers at Section 2, Row 3 above.	Yes	N/A	Comments
8.	Are the drawings of sufficient detail for construction as per <i>SEQ Code</i> ?	Yes		Comments
9.	Has provision been given for constructability and safe working conditions?	Yes		Comments
10.	Does the proposal contain typical water and sewer design notes relevant to Logan City Council? Refer standard drawings <i>SEQ-SEW-1101-3</i> for sewer and <i>SEQ-WAT-1101-3</i> for water typical notes.	Yes		Comments
11.	Has appropriate supporting documentation been provided to support the design? At a minimum, this shall always include a Safety in Design Report and may also include a Design Report, Hydraulic Assessments, REF (or EIA) and the Geotechnical Report. Refer to further information at: worksafe.qld.gov.au/safety-and-prevention/hazards/workplace-hazards/construction/designers	Yes		Comments
12.	Do the design layouts show all existing and proposed services and dimensions as per <i>SEQ-SEW-1100-2</i> for sewer and <i>SEQ-WAT-1101-2</i> for water?	Yes		Comments
13.	Do the drawings include revision clouds encircling the revision items? Revision clouds should be transparent with a red border.	Yes	N/A	Comments
14.	Has the design review confirmed all the requirements of <i>Section 9.1 of the SEQ WSA 03 (Water Supply Code)</i> and <i>Section 10.1 of the SEQ-WSA 02 (Gravity Sewerage Code)</i> ?	Yes		Comments
15.	Are the drawings compliant with the requirements of <i>Section 9.2 to S9.4 of the SEQ WSA 03 (Water Supply Code)</i> , <i>Section 10.2 to 10.4 SEQ-WSA 02 (Gravity Sewerage Code)</i> ?	Yes		Comments

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16. Has a Drawing Transmittal been included; listing each submission (and relevant drawing revision number and date revised) to Council?	Yes			Comments
17. Has a survey plan to AS5488 Quality Level B been prepared by a registered surveyor and submitted with the application? The plan must provide accurate details of existing above- and below-ground infrastructure, including vegetation, topography and property boundaries. Information must be verified using ground penetrating radar (GPR) and potholing where required. Data sourced solely from DBYD, GIS or existing records (e.g. as-constructed drawings) will not be accepted. Note: Quality Level B is the minimum requirement where the risk assessment identifies a low potential for clashes with existing underground services or infrastructure..	Yes	No	N/A	Comments
18. Has a survey plan to AS5488 Quality Level A been prepared by a registered surveyor and submitted with the application? The plan must provide accurate details of existing above- and below-ground infrastructure, including vegetation, topography and property boundaries, verified by physical sighting (including potholing where required). Note: Quality Level A is required where the risk assessment identifies a high potential for clashes with existing underground services or infrastructure.	Yes	No	N/A	Comments
19. Has owner's consent been provided for any works over other properties/lands specifically consenting to the works and establishment of easements (where easements are required)?	Yes		N/A	Comments
20. Has the applicant provided relevant easement documents for each easement over the water or sewer main on state or local government controlled land (other than QR land)?	Yes		N/A	Comments
21. If the water or sewer main is located on QR land, has the applicant provided 'Right of Access' [called Way Leave] documentation signed by QR for execution by Logan City Council?	Yes		N/A	Comments
22. Does the designer acknowledge that the designer is responsible for roads authority approvals for any proposed road crossings and the construction methodology as detailed on the drawings?	Yes		N/A	Comments

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Section 4 - Water details

1.	Does the Operational Works application include water supply reticulation works? If No, go to Section 5 – Gravity Sewerage Plans	Yes	No	Comments
2.	Are water mains located within the correct alignment from the property boundary? Refer to <i>LCC Standard Drawings No. LCC-8-00392</i> and <i>LCC-8-00393</i> .	Yes	No	Comments
3.	Are Council water mains located within private property? Please note Council's preference that permanent mains shall not be located within private property. A design variation request is required for mains proposed to be located within private property utilising Logan Water's Design Variation Request V2 form with reasons, justifications and red clouds on the drawings.	Yes	No	Comments
4.	Have permanent dead ends been avoided as per Clause 2.6.3 through the provision of linked or looped mains wherever possible and where dead ends have been approved by Logan Water been provided in accordance with <i>Clause 5.10.1</i> ?	Yes	N/A	Comments
5.	For large meters, are the details, including accessibility, in accordance with the <i>Large Water Meter Drawings</i> and <i>Water Sub-Metering for Multi-Unit Properties Guidelines</i> as appropriate – Clause 5.11.8 PROPERTY SERVICE METERS?	Yes	N/A	Comments
6.	Are small water meter arrangements compliant with <i>SEQ-WAT-1110-1</i> , and <i>SEQ-WAT-1110-2</i> ?	Yes	N/A	Comments
7.	Does the design only have vertical and horizontal bends outside of trafficable areas as per <i>Clause 5.4.9 CROSSINGS</i> ? (i.e. road crossings are to be perpendicular and hence bends are not permitted with the roadway or within trafficable areas without approval from the SEQ-SP)	Yes	N/A	Comments
8.	Do the water meter and its location comply with the <i>Logan City Council Water Sub-Metering for Multi-Unit Properties Guidelines</i> and the <i>SEQ Standard drawings</i> ?	Yes	N/A	Comments
9.	Does the large water meter arrangement proposed comply with the standard <i>SEQ drawings</i> for large water meters as applicable to Logan City Council - <i>SEQ-WAT-1111-1 (General Notes)</i> , <i>SEQ-WAT-1111-10</i> , and <i>SEQ-WAT-1111-11</i> ?	Yes	N/A	Comments

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Section 4 - Water details

10. Does the drawing clearly delineate Live Works and the reticulation connection design? A Private Works Application is required for all sewer and water connections. For meter connections and disconnections, a Water Meter Application is required to be lodged. Logan City Council Water Meter Connections: logan.qld.gov.au/residents/water-and-wastewater/water-meters/water-meter-connections-and-disconnections	Yes	N/A		Comments
11. Are hydrants provided at 80 metre maximum intervals (<i>Table H3</i>) and the stated requirements of Clause 8.8 including consideration of distance to property boundaries, existing or proposed buildings, drainage, valving, high and low points etc. (refer in particular to <i>Clause 8.8.3, 8.8.8, 8.8.10</i> and <i>8.8.11</i>)?	Yes			Comments
12. Has the hydrant spacing drawing as per <i>SEQ-WAT-1101-4</i> , signed and dated by an RPEQ, been provided with the application?	Yes			Comments
13. Is the connection location generally in accordance with any associated development approvals and does the water system connect to non-trunk mains only (unless otherwise approved/advised by Logan Water)?	Yes	No		Comments
14. Are the minimum clearance requirements between water mains and other underground services provided as per the <i>SEQ Water Supply Code Clause 5.12</i> , including <i>Table 5.5</i> ?	Yes	No	N/A	Comments
15. Are all pipe materials and associated accessories as per the <i>SEQ Water Supply Code</i> and <i>Infrastructure Products and Material (IPAM)</i> list?	Yes	No	N/A	Comments
16. Are all water main road crossings (including under vehicle crossovers in commercial and industrial areas and for vehicle crossovers servicing residential development regularly subjected to Heavy Vehicle traffic) nominated as being Ductile Iron Cement Lined (DICL) as per LCC requirements and in accordance with the <i>SEQ Code</i> ? Heavy Vehicles are defined as those with a Gross Vehicle Mass > 4.5 tonne.	Yes		N/A	Comments
17. Are all internal fire hydrants serviced by private connections to the Council mains located outside the private property and within the road verge? Council does not permit the construction of Council mains over private property to meet internal fire fighting requirements.	Yes		N/A	Comments

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Section 4 - Water details

18. Have the following stop valve (SV) spacings been provided in accordance with Table 8.2 and S8.2 generally including: • Maximum 40 properties serviced or every 200m for $\leq 150\text{mm } \varnothing$. • Maximum 100 properties serviced or every 300m for pipe sizes 200 -300mm $\varnothing$. • Minimum 1 x SV for each length of water main?	Yes	N/A	Comments
19. Are all property services compliant with <i>SEQ Code Clause 5.11</i> , with compliant locations and details shown on the drawings?	Yes	N/A	Comments
20. Are all property services lengths and diameters compliant with <i>SEQ-WAT-1110-1 B</i> and <i>SEQ Code Clause 5.11.1</i> as follows: • Maximum service length is 40 m • Service lengths over 20 m are minimum OD32PE and • Minimum service diameter is OD25PE?	Yes	N/A	Comments
21. Are the live works clearly delineated on the Design Drawings and shown in sufficient detail such that the works can be readily constructed - <i>SEQ Code Clause 5.9.2</i> ?	Yes	N/A	Comments
22. Has embedment type been detailed as per <i>SEQ Code Clause 16</i> and <i>SEQ-WAT-1200 to 1204</i> – noting minimum embedment types at Clause 16.1 are required in lieu of a geotechnical report?	Yes	N/A	Comments
23. Has buoyancy (flotation) been considered and addressed appropriately <i>SEQ Code Clause 7.4.5</i> ?	Yes	N/A	Comments
24. Have thrust block locations been identified and dimensions provided (minimum kN value) as per <i>SEQ Code SEQ-WAT-1205 to 1208</i> ?	Yes	N/A	Comments
25. Have compliant clearances been shown between the thrust block and other underground services in accordance with <i>Clause 7.9.2. (Figure 7.19)</i> ?	Yes	N/A	Comments
26. Have temporary and permanent ends of water mains been specified as per <i>SEQ Code Clause 5.10.2</i> and <i>5.10.1</i> ?	Yes	N/A	Comments
27. Are water reticulation mains at cul-de-sacs as per the <i>SEQ Code Standard Drawing SEQ-WAT-1104-1</i> ?	Yes	N/A	Comments
28. Have long sections been provided in accordance with <i>SEQ Code Clause 9.2.2(c), (d)</i> ?	Yes	N/A	Comments

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Section 4 - Water details

29. Have trench stops and bulkheads and their spacing been specified in accordance with <i>Clause 7.10</i> and <i>SEQ-WAT-1209-1</i> ?	Yes	N/A	Comments
30. Has a table of disused water mains been shown in the drawing as per the SEQ Code Standard Drawing <i>SEQ-WAT-1101-2</i> ?	Yes	N/A	Comments
31. Has a connection detail been provided in accordance with the <i>SEQ Code Standard Drawing SEQ-WAT-1105-1</i> and <i>SEQ-WAT-1105-2</i> showing clearances to other services and thrust blocks?	Yes	N/A	Comments
32. Have easements for water mains been provided in accordance with <i>5.4.4 WATER MAINS IN EASEMENTS</i> and <i>Table 5.2 DEFAULT EASEMENT GUIDELINES</i> ?	Yes	N/A	Comments
33. Have all required clearances from other services been maintained (and shown on drawings) as per <i>SEQ Code Clause 5.12 OBSTRUCTIONS AND CLEARANCES</i> and <i>Table 5.5</i> ?	Yes	N/A	Comments
34. Are water mains proposed to be constructed for the full length of the development boundary for temporary dead ends?	Yes	N/A	Comments
35. Has there been consultation with Logan Water Private Works for difficult connections (i.e. deeper than 2.5 m, trunk mains etc)?	Yes	N/A	Comments

Section 5 - Gravity sewerage plans (not longitudinal sections)

1. Does the Operational Works application include sewerage reticulation works? If No, go to Section 7 – Certification.	Yes	No		Comments
2. Are wastewater mains located on acceptable alignment corridors? Road Verge: If sewer alone 1.75 m from the property boundary, if both water and sewer mains are on the same side 2.3m from the property boundary or best location determined by the applicant. Refer to LCC Standard Drawings No. LCC-8-00392 and 393. Within Residential Property: Offset from the property boundary 1.0 m-1.5 m (1.5 m preferred) noting owner's consent and easement requirements.	Yes	No	N/A	Comments
3. Have all required horizontal and vertical clearances to other services been maintained (and shown on drawings) as per <i>SEQ Code Clause 5.4</i> , including <i>Table 5.4</i> ?	Yes	No	N/A	Comments

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Section 5 - Gravity sewerage plans (not longitudinal sections)

4.	Have retaining walls and structures been considered in relation to not impacting on the water or sewerage assets due to loadings and providing access and protection of building integrity for maintenance and replacement of the water or sewerage assets and do they comply with the <i>QDC MP1.4</i> ?	Yes		N/A	Comments
	Note - Structures/walls must be self-supporting in the event of any water or sewer main excavation.				
5.	Have site specific details demonstrating compliance with the <i>QDC MP1.4</i> in satisfying the stated <i>QDC MP1.4</i> performance outcomes (POs) been submitted showing the relevant nearby foundations, the sewer main, the foundations depth, the finished surface level, the sewer main's invert level and the bottom RL of the foundations, and the zone of influence of the foundation for the soil type in that location?	Yes		N/A	Comments
6.	Are all pipe materials, maintenance structures and associated accessories as per <i>SEQ Code Infrastructure Products and Material (IPAM)</i> list? Noting the only maintenance shaft allowed is TMS (Shaft dia $\geq$ 300 mm).	Yes	No	N/A	Comments
7.	Have buoyancy and flotation been considered (calculations to be provided) and addressed appropriately <i>SEQ Code Clause 9.4.5</i> and <i>9.4.6</i> ?	Yes		N/A	Comments
8.	Are all horizontal, vertical and compound bends as per <i>SEQ Code Clauses 5.3.8 HORIZONTAL CURVES IN SEWERS</i> and <i>5.6.7 VERTICAL CURVES IN SEWERS</i> noting that straight sewers are preferred by Council – <i>Clause 5.3.8.1</i> ? Changes in direction outside maintenance structures (MSs) can only be accepted where there are no other practicable design solutions available to provide for Council's preference.	Yes		N/A	Comments
9.	Have all maintenance structures (MSs) been located and are to be constructed as per <i>SEQ Code Clause 7 MAINTENANCE STRUCTURES SEQ-SEW-1300 series</i> applicable to LCC?	Yes		N/A	Comments
10.	Are Maintenance Holes located: • Where convenient vehicular access is available • At the intersection of more than 3 incoming sewers lines • At complex sewer junctions e.g. entry angle exceeds 90 degrees • On branch and trunk sewers > 225 DN • At a sewer pressure main discharge point • Just prior to the inlet to a Pump Station (inlet MH) • Such that maximum spacing constraints are satisfied (<i>Clause 7.3.2</i>)?	Yes		N/A	Comments

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Section 5 - Gravity sewerage plans (not longitudinal sections)

11. Are all MHs greater than 6.0 m in depth specifically designed for each location and supported by RPEQ-certified structural drawings?	Yes	N/A	Comments
12. Have corrosion protection liners been specified in accordance with <i>Clause 7.6.2</i> ?	Yes	N/A	Comments
13. Have minimum/maximum drops been provided for though MHs as per <i>SEQ-SEW-1303-1</i> ?	Yes	N/A	Comments
14. Does the design appropriately consider and manage hydraulic jumps with justification and supporting information including calculations or supporting evidence in accordance with <i>Clauses 5.5.9.1, 5.5.9.2, 5.6.6.6</i> ?	Yes	N/A	Comments
15. Are all nominated property connection points for each lot shown in the drawings as per <i>SEQ Code Standard Drawing SEQ-SEW-1100-1, SEQ-SEW-1101-1</i> and identified in accordance with standard drawings <i>SEQ-SEW-1104-1 to SEQ-SEW-1104-4</i> ?	Yes	N/A	Comments
16. Are all stubs for future extension nominated as per the Planning Approval and <i>SEQ Code Clause 7.8.5.1</i> ?	Yes	N/A	Comments
17. Do the deflections within the maintenance structures comply with <i>SEQ Code Clause 5.3.6</i> ?	Yes	N/A	Comments
18. Is the sewer maintenance structure size compliant for the depth and diameter of the sewer main in accordance with <i>SEQ Code Table 7.3A (MHs)</i> and <i>Clauses 7.6.7 and 7.7.2</i> ?	Yes	N/A	Comments
19. Are all lid types identified in accordance with <i>Clause 7.9 & Table 7.5</i> , and <i>SEQ-SEW-1308-1, SEQ-SEW-1308-5 to SEQ-SEW-1308-11</i> ?	Yes		Comments
20. Are all sewer maintenance hole drop type and all sewer connection types and their invert levels shown in accordance with <i>Standard Drawings SEQ-SEW-1303-1, SEQ-SEW-1104-1 to SEQ-SEW-1105-1</i> and has due consideration been provided for fittings?	Yes	N/A	Comments
21. Is the sewer located to provide for the least impact on future site buildings while complying with zone of influence and clearance requirements?	Yes		Comments
22. Are the sewers located clear of batter slopes and in positions accessible to Council for maintenance using heavy machinery?	Yes		Comments

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Section 5 - Gravity sewerage plans (not longitudinal sections)

23. Have all bridging details been provided and certified by an RPEQ structural engineer where the wastewater infrastructure crosses beneath retaining walls or underneath stormwater mains greater than 600 mm in diameter?	Yes	No	N/A	Comments
24. Have the details of all live works to be undertaken by Council or under Council supervision been provided in table format as per <i>SEQ Code standard Drawing SEQ-SEW-1102-1</i> ?	Yes		N/A	Comments
25. Have all required easements been nominated as per <i>SEQ Gravity Sewerage Code Clause 5.2.8 and Table 5.1A</i> ?	Yes		N/A	Comments
26. Have site specific details been provided as required for emergency relief structures <i>SEQ Gravity Sewerage Code Clause 8.7</i> , crossings, trench drainage, and other special details where the standard drawings are not sufficient <i>SEQ Gravity Sewerage Code Clause 10.2.2.c</i> ?	Yes		N/A	Comments
27. It is acknowledged that sewage tankering is not ordinarily accepted by Logan Water and that it requires its own unique approval prior to (and no later than) the commencement of construction.	Yes		N/A	Comments

Section 6 - Sewerage Longitudinal Sections

1. Have all details been provided on all maintenance structures and sewer mains and other services (type, size, lid type, drop type, depth, invert level, property connections, ESL, FSL, structures, services, bridging structures, sleeves, encasement, the presence of roads/trafficable areas etc.) as per <i>SEQ Code Standard Drawing SEQ-SEW-1101-2</i> ?	Yes		N/A	Comments
2. Have all required vertical clearances to other services and infrastructure been maintained (and shown on drawings) as per <i>SEQ Code Clause 5.4</i> , including <i>Table 5.4</i> ?	Yes	No	N/A	Comments
3. Are the grades of the sewer mains within the allowable minimum and maximum slopes as per <i>Clause 5.5 of the SEQ code, Table 10, Item D8 of the SEQ Design Criteria</i> and the standard drawings as applicable to Logan Water?	Yes		N/A	Comments
4. Has it been demonstrated that the proposed sewer can service the upstream future sewer catchment as per <i>Clause 5.2.1 CATCHMENT DESIGN</i> ?	Yes		N/A	Comments
5. Do the gravity sewer mains and structures comply with minimum and maximum depths? As per <i>Clauses 5.6.5, 5.6.9, of the SEQ Code</i> ?	Yes	No	N/A	Comments

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Section 6 - Sewerage Longitudinal Sections

6. Has the embedment type been provided as per <i>SEQ Code Clause 20, SEQ-SEW-1101-2 and SEQ-SEW-1200-2 to SEQ-SEW-1205-1?</i>	Yes	No	N/A	Comments
7. Have bulkhead/trenchstop details been provided as per <i>SEQ Code Clause 9.10, SEQ-SEW-1101-2 and SEQ-SEW-1206-1?</i>	Yes	No	N/A	Comments
8. Do the property connections comply with the SEQ Code lot serviceability and depth compliances? Refer <i>SEQ Code 5.6.4 and 5.6.5</i>	Yes	No	N/A	Comments
9. Is the fall through the maintenance structure compliant with <i>SEQ Code 5.6.6, 7.6.6, 7.6.8, and SEQ-SEW-1302-1 to SEQ-SEW-1307-1?</i>	Yes		N/A	Comments
10. Do the design drawings demonstrate compliance with minimum cover requirements as per 5.6.3 <i>MINIMUM COVER OVER SEWERS?</i>	Yes		N/A	Comments
11. Are bolt-down lids provided in areas identified in <i>CLAUSE 7.9.1</i> and in accordance with <i>SEQ-SEW-1307-1?</i>	Yes		N/A	Comments
12. Are the nominated cover slopes compatible with the FSL profile and maximum allowable cover slopes?	Yes		N/A	Comments
13. Are the sewer design drawings consistent with the standard drawings <i>SEQ-SEW-1100-2 Rev C, SEQ-SEW-1101-2 Rev C, and SEQ-SEW-1101-3 Rev B?</i>	Yes		N/A	Comments

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Section 7 - Certification

I certify:

- that the information provided is true and accurate.
- the design complies with the *SEQ Water Supply and Sewerage Design and Construction Code* (unless a variation has been sought)
- that any variation from the *SEQ Water Supply and Sewerage Design and Construction Code* has been identified in this checklist, on the Operational Works drawings and is supported by an accompanying Variation Request Form
- that an adequate survey has been undertaken to ensure the proposed infrastructure can be built as shown in the drawings
- that the checklist has been completed according to the professional obligations under the *Professional Engineers Act (2002)*.

RPEQ Name

Signature

Date

RPEQ No

More information

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Disclaimer

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