

SW1 - Berrinba Wetlands

Venue Hire



WELCOME

to SW1 - Berrinba Wetlands

The Berrinba Wetlands Park has 80 hectares of natural beauty and recreational facilities including:

- 8.5 km of walkways and bike tracks.
- An interpretive centre featuring interactive LCD screens and viewing platform.
- Five substantial bridges.
- A children's playground (including a large flying fox)
- Public toilets
- Fitness stations
- Park benches and tables
- 6 electric barbecues (3 picnic shelters)
- A large Interpretive Centre (not available for hire)

The SW1 Berrinba Wetlands venue has a raised timber floor and 3 lockable cupboard spaces that contain a kitchenette and equipment storage.

The venue hire includes:

- 60 chairs and 14 trestle tables (approximately 80cm in length - seats 4 people)
- Full sized fridge (fridge remains on at all times)
- Microwave
- Stovetop and oven
- Urn
- Sink
- 3 garbage bins and cleaning equipment
- Fire extinguisher and fire blanket

Note that there is no cutlery or crockery

Capacity (50 m ² - 10 x 5 m) This is an outdoor area (no walls/partial roof)	
Seated capacity (banquet)	60 pax
Minimum hire times	
Monday to Friday	3 hours minimum
Saturday	4 hours minimum
Sunday	5 hours minimum
Hire fees	
7 am to 10:30 pm (Mon - Sun)	\$37.00 p/hour

Notes: Registered Australian charities and not-for-profit organisations can access a 60% discount with a valid ACNC Certificate. Table linen, glasses, cutlery and crockery are not available on site.

Hirer's obligations

Before the event:

- Pick up venue key from Logan West Community Centre one day prior to event
- Set up of tables and chairs
- Provide your own cooking oil, cooking utensils, bin bags and food.

After the event:

- Pack down of tables and chairs and wipe clean
- Take rubbish out to the skip (located near interpretive centre)
- Clean the kitchen and main floor (mop and broom available)
- Leave the venue in the same condition as found
- Return key to Logan West Community Centre
- **The venue must be cleaned-up and vacated by 10:30 pm**

Additional services fees

Security guards (POA, 4 hr min)

Security guards may be required for your event held at this venue. Management will advise the cost and number of guards required when booking your event.

Late cancellation fee

Hirers are required to advise Council in writing if they wish to cancel a booking and pay associated late cancellation fee:

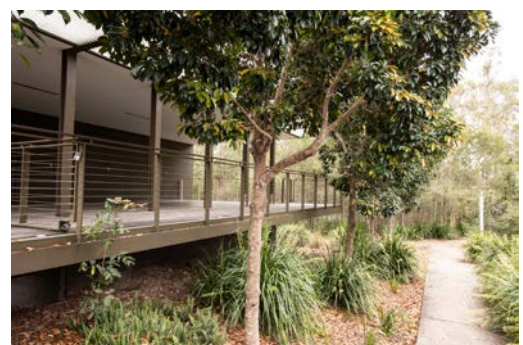
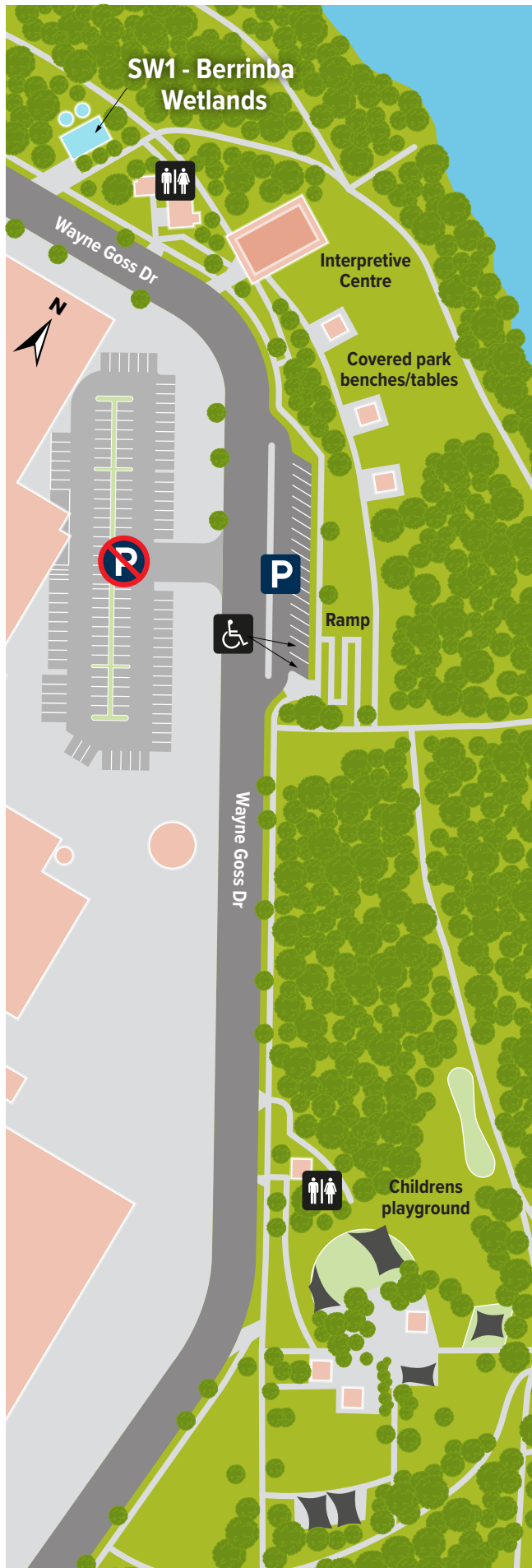
- Greater than 2 months' notice of cancellation prior to booking - full refund of security bond. Non-refundable deposit will be retained.
- 1-2 months' notice of cancellation prior to booking - half of hire fees deducted from security bond.
- Less than 1 months' notice of cancellation prior to booking - full hire fee deducted from security bond.

Security bond for venue hire

A security bond will be required for your event. Management will assess the type of event you are having and advise the appropriate bond required. The bond will be refunded after the event has concluded if no additional fees are incurred.

Accessibility

Wheelchair-accessible toilet facilities are available. There are many wide concrete paths, however most of the play equipment is over a sand base.



Event checklist

- ☐ Complete the online booking form and return it to **communityvenues@logan.qld.gov.au**
- ☐ Return the signed venue hire agreement
- ☐ Pay the non-refundable deposit to confirm your booking
- ☐ Pay bond and fees prior to your event
- ☐ Advise venue of any changes to your event on **2899 7353**

Further information



Logan City Council
150 Wembley Rd,
Logan Central QLD 4114
Phone: 07 3412 3412
Email: council@logan.qld.gov.au

Location

 Wayne Goss Drive, Browns Plains QLD 4118

Contact Us

 07 2899 7353 (Monday to Friday, 9 am to 4 pm)

 communityvenues@logan.qld.gov.au

 logan.qld.gov.au

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